



# Town of New Boston

PLANNING BOARD

PO BOX 250 • 7 MEETINGHOUSE HILL ROAD • NEW BOSTON, NH 03070

File No: \_\_\_\_\_

## Application Checklist and Waiver Request for Stormwater Management Plans and Individual Stormwater Management Plans

### General Information

- Checklist:** The applicant shall complete this checklist as part of every stormwater management plan application. The applicant shall either (1) submit the checklist item with the application or request a waiver (s) to be submitted separately in writing or (2) note its non-applicability. This checklist is not intended to be a replacement for thorough review of Section V-V of the Subdivision Regulations. This checklist is intended to be used as an aid in the preparation and review of the stormwater management plan.
- Professional Certification:** The stormwater management plan must be designed and stamped by a professional engineer who has certified that he or she has the requisite experience and certifications to meet SWMP design requirements, including expertise in site grading, site drainage, erosion control, hydrology, and soils.
- Filing:** Applications and checklists shall be filed with the Planning Office not less than **15 days** before the regular scheduled meeting at which it is intended for submission.
- Waivers:** For any item checked "Waiver Requested", the applicant must attach a separate letter indicating the reason(s) for seeking a waiver request.

### Minimum Requirements For All Projects

	<u>Ref#</u>	<u>Item Submitted</u>	<u>Waiver Requested</u>	<u>N/A</u>	<u>Planning Board</u>
<b>Construction Drawings</b>					
1.		Locus Map (scale 1"=2000') showing property boundaries			
	V-V,D,3,a,(i)	_____	_____	_____	_____
2.		North arrow			
	V-V,D,3,a,(ii)	_____	_____	_____	_____
3.		Scale (1"=50' preferred)			
	V-V,D,3,a,(ii)	_____	_____	_____	_____
4.		Date of plan preparation & revisions			
	V-V,D,3,a,(ii)	_____	_____	_____	_____
5.		Property lines			
	V-V,D,3,a,(iii)	_____	_____	_____	_____
6.		Easements (existing and proposed)			
	V-V,D,3,a,(iv)	_____	_____	_____	_____
7.		Structures (existing and proposed)			
	V-V,D,3,a,(v)	_____	_____	_____	_____
8.		Utilities (existing and proposed)			
	V-V,D,3,a,(v)	_____	_____	_____	_____
9.		Roads (existing and proposed)			
	V-V,D,3,a,(v)	_____	_____	_____	_____
10.		Other paved areas (existing and proposed)			
	V-V,D,3,a,(v)	_____	_____	_____	_____
11.		Topographic contours @ 2' intervals			
	V-V,D,3,a,(vi)	_____	_____	_____	_____
12.		Slopes in excess of 15%			
	V-V,D,3,a,(vi)	_____	_____	_____	_____
13.		Critical Areas			
	V-V,D,3,a,(vii)	_____	_____	_____	_____
14.		Suitable Building Envelope(s)			
	V-V,D,3,a,(vii)	_____	_____	_____	_____
15.		Surface water and wetlands			
	V-V,D,3,a,(viii)	_____	_____	_____	_____
16.		Drainage patterns			
	V-V,D,3,a,(viii)	_____	_____	_____	_____
17.		Watershed boundaries			
	V-V,D,3,a,(viii)	_____	_____	_____	_____
18.		Vegetation			
	V-V,D,3,a,(ix)	_____	_____	_____	_____



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	<u>Ref#</u>	<u>Item Submitted</u>	<u>Waiver Requested</u>	<u>N/A</u>	<u>Planning Board</u>
19. Soils information	V-V,D,3,a,(x)	_____	_____	_____	_____
20. Temporary stormwater management BMPs	V-V,D,3,a,(xi)	_____	_____	_____	_____
21. Permanent stormwater management BMPs	V-V,D,3,a,(xi)	_____	_____	_____	_____
22. Areas and timing of soil disturbance	V-V,D,3,a,(xii)	_____	_____	_____	_____
23. Schedule for inspection and maintenance of BMPs	V-V,D,3,a,(xiii)	_____	_____	_____	_____
24. Narrative section	V-V,D,4	_____	_____	_____	_____
25. Professional certification	V-V,D,5	_____	_____	_____	_____
26. Owner certification	V-V,D,6	_____	_____	_____	_____
27. Notice re: SWMP Adherence Statement	V-V,D,7	_____	_____	_____	_____

### COMPLETED APPLICATION REQUIREMENTS

#### Construction Drawings

1. Locus Map (scale 1"=2000') showing property boundaries	V-V,F,1,a,(1),(i)	_____	_____	_____	_____
2. North arrow	V-V,F,1,a,(1),(ii)	_____	_____	_____	_____
3. Scale (1"=50' preferred)	V-V,F,1,a,(1),(ii)	_____	_____	_____	_____
4. Date of plan preparation & revisions	V-V,F,1,a,(1),(ii)	_____	_____	_____	_____
5. Property lines	V-V,F,1,a,(1),(iii)	_____	_____	_____	_____
6. Structures (existing and proposed)	V-V,F,1,a,(1),(iv)	_____	_____	_____	_____
7. Roads (existing and proposed)	V-V,F,1,a,(1),(iv)	_____	_____	_____	_____
8. Utilities (existing and proposed)	V-V,F,1,a,(1),(iv)	_____	_____	_____	_____
9. Earth stockpiles	V-V,F,1,a,(1),(iv)	_____	_____	_____	_____
10. Staging areas	V-V,F,1,a,(1),(iv)	_____	_____	_____	_____
11. Equipment storage	V-V,F,1,a,(1),(iv)	_____	_____	_____	_____
12. Stump disposal	V-V,F,1,a,(1),(iv)	_____	_____	_____	_____
13. Topographic contours @ 2' intervals	V-V, F,1,a,(1),(v)	_____	_____	_____	_____
14. Slopes in excess of 15%	V-V, F,1,a,(1),(v)	_____	_____	_____	_____
15. Critical Areas	V-V, F,1,a,(1),(vi)	_____	_____	_____	_____
16. Suitable Building Envelopes	V-V, F,1,a,(1),(vi)	_____	_____	_____	_____
17. Surface waters w/in project area & w/in 400'	V-V, F,1,a,(1),(vii)	_____	_____	_____	_____
18. Wetlands w/in project area & w/in 400'	V-V, F,1,a,(1),(vii)	_____	_____	_____	_____
19. Drainage patterns w/in project area & w/in 400'	V-V, F,1,a,(1),(vii)	_____	_____	_____	_____
20. Watershed boundaries	V-V, F,1,a,(1),(vii)	_____	_____	_____	_____
21. Vegetation	V-V, F,1,a,(1),(viii)	_____	_____	_____	_____



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	<u>Ref#</u>	<u>Item Submitted</u>	<u>Waiver Requested</u>	<u>N/A</u>	<u>Planning Board</u>
22. 100-yr floodplain	V-V, F,1,a,(1),(ix)	_____	_____	_____	_____
23. Soils information	V-V, F,1,a,(1),(x)	_____	_____	_____	_____
24. Easements (existing and proposed)	V-V, F,1,a,(1),(xi)	_____	_____	_____	_____
25. Areas of soil disturbance	V-V, F,1,a,(1),(xii)	_____	_____	_____	_____
26. Areas of cut and fill	V-V, F,1,a,(1),(xiii)	_____	_____	_____	_____
27. Areas of poorly drained and very poorly drained soils	V-V, F,1,a,(1),(xiv)	_____	_____	_____	_____
28. Location of all structural, non-structural and vegetative stormwater management BMPs	V-V, F,1,a,(1),(xv)	_____	_____	_____	_____
29. Identification of all permanent BMPs	V-V, F,1,a,(1),(xvi)	_____	_____	_____	_____
30. Tabulated sequence of construction	V-V, F,1,a,(1),(xvii)	_____	_____	_____	_____
31. Construction sequence	V-V, F,1,b,(1)	_____	_____	_____	_____
32. Earth movement schedule	V-V, F,1,b,(2)	_____	_____	_____	_____
33. Schedule for inspection and maintenance of all BMPs	V-V, F,1,b,(3)	_____	_____	_____	_____
34. Description of all temporary and permanent vegetative BMPs	V-V, F,1,b,(4)	_____	_____	_____	_____
35. Description of all structural and non-structural BMPs w/drawings	V-V, F,1,b,(5)	_____	_____	_____	_____

### Report section

1. Design calculations for all temporary and permanent structural control BMPs	V-V, F,2,a	_____	_____	_____	_____
2. Proposed schedule for inspection and maintenance of all BMPs	V-V, F,2,b	_____	_____	_____	_____
3. Identification of all permanent control measures and responsibility for continued maintenance	V-V, F,2,c	_____	_____	_____	_____
4. Drainage report w/calculations	V-V, F,2,d	_____	_____	_____	_____
5. Soil cover complex method computations for runoff volume and peak discharge for detention structures	V-V, F,2,e	_____	_____	_____	_____

### Bonding

1. Stormwater Management Plan Improvement Guarantee Worksheet	V-V,G	_____	_____	_____	_____
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	<u>Ref#</u>	<u>Item</u> <u>Submitted</u>	<u>Waiver</u> <u>Requested</u>	<u>N/A</u>	<u>Planning</u> <u>Board</u>
<b>Maintenance and Inspection</b>					
1. Deed language for maintenance of permanent stormwater management BMPs	V-V,I,1	_____	_____	_____	_____

Items may not be applicable to all applications – see Subdivision Regulations for details

**For any item checked “Waiver Requested”, the applicant must attach a separate letter indicating the reason (s) for seeking a waiver request.**

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