

**New Boston Transfer Station  
Facility Status Monthly Report  
February 2024**

- 1) 142 Scale tickets
- 2) 2 Solid Waste loads 44.83 tons
- 3) 2 Demolition loads 16.87 tons.

Baled recyclables on hand:

Cardboard	15
#2 Plastic	3
#1 Pet	32
Mixed paper	31
Xmas lights	1
Pellet bags	15

Recycled Materials shipped. *(Recycling trucking is paid from revolving fund or by purchasing vendor)*

	<u>Weight / Bales</u>	<u>Revenue</u>	<u>Cost Avoidance</u>	<u>Net value</u>
Scrap Metal	21,320lbs	\$904.20	\$1592.63(est)	\$2496.83(est)

**Total \$2496.83**

- A) Recycling markets are stable
- B) Metal markets are trending lower
- C) Weekend traffic is moderate.
- D) Weekday traffic is moderate-weather depending
- E) Operating Plan under final revision.
- F) Fee Structure update implemented after Select Board approval
- G) Operating Permit approved and under final review by DES. Entrance sign updated per current rule
- H) Facility equipment and safety training documentation protocol initiated.
- I) Winter maintenance items addressed as time permits

**TOWN OF NEW BOSTON**

**Report of Fees**

Summary of Fees Between 02/01/2024 And 02/29/2024

**Summary of Fees:**

<b>PERMIT FEES</b>	<b>ACCOUNT</b>	
BUILDING PERMIT	9	\$ 5,312.50
ELECTRICAL PERMIT	11	\$ 550.00
PLUMBING PERMIT	5	\$ 250.00
MECHANICAL	2	\$ 100.00
SPRINKLERS	1	\$ 150.00
POOL	1	\$ 100.00
FUEL FIRED MECHANICAL	18	\$ 1,000.00
FIREPLACE/CHIMNEY	4	\$ 200.00
	51	\$ 7,662.50
	<b>Total of All Fees:</b>	<b>51 \$ 7,662.50</b>

The Building Department collected a total of \$7,662.50 in fees and issued a total of 51 permits during the month of February. This reflects an increase of 24 permits during the month of February.

Building, Electrical, Plumbing, Sprinkler, Pool, Fuel Fired Mechanical and Fireplace/Chimney permits showed an increase during the month. 17 Certificate of Occupancy/Use permits were issued in February.

There were 3 Right-To-Know requests submitted, with 2 completed in January, and 1 still ongoing. 1 Old Project was resolved in the month.

There is currently 1 New Build project being reviewed by the Building Inspector, while 5 of the New Builds submitted in February are coming along. Former Building Inspector Ed Hunter continues to assist with questions from homeowners and contractors and conducting inspections in a timely manner. It is very reassuring to know we have his expertise and experience to allow the Building Department to conduct daily business.

Fire Inspector Eric Dubowik continues to be a much needed resource for Building/Sprinkler related questions, New Build addresses and Fire Department related inspections as needed.

The transition of old Sprinkler records has been submitted to Image Silo (VRC Companies) for scanning into the historical files, and it is anticipated that in the future the scanning of documents will be a function available to the Building and Planning Departments directly.



**TOWN OF NEW BOSTON**  
**COMMUNITY DEVELOPMENT**  
**P.O. BOX 250**  
**NEW BOSTON, NH 03070**

**MEMORANDUM**

**TO:** Select Board

**FROM:** Shannon Silver, Community Development Director

**DATE:** March 08, 2024

**RE:** **Department Activities**

---

The Community Development Department workload remains consistent with in-process applications. The Board had one meeting in February consisting of 3 Public Hearings and one Informational session.

The Zoning Board of Adjustment had no meetings in February.

The Zoning and Planning Boards both have alternate seat vacancies open.

The Building Office workload for permits increased for the month of February to 51 permits from 27 permits issued in January. In process applications remain steady with inspections. 51 Permits and 17 Certificate of Occupancies/Use total were issued for the month of February. (Separate report attached).

Please do not hesitate to get in touch with me if you have any questions.  
SS/

## Monthly Department Head Report

Highway Department

February 2024

- Different winter events brought the trucks and crew out to plow snow and sand/salt the ice followed by road work/stone work to counter mud in the roads
- A few downed trees had to be removed from the roadways
- The crew filled multiple potholes with cold patch
- Built steel Grizzly to sift the winter sand
- Raking and grading of dirt roads was done
- The plow on T-11 had to be repaired, resulting in almost total reconstruction
- Some of the crew worked on building a steel grizzly, which will sift large chunks out of the sand before loading the trucks for road treatment
- Truck/Equipment maintenance & repairs completed in-house by Bill
  - T-3 Repair wiring for strobes on dump body headboard and rear strobe. Remove spool valve from valve bank from plow wing- return spring and housing had rust- keep from sticking. Check engine fluids grease plow and sander
  - T-4 Repaired dump body headboard as needed. Mount remote cameras in dump body headboard
  - T-5 Mount remote cameras in dump body headboard
  - T-11 New tarp system on truck body. Investigate why the engine will not test hot, checked relays, cylinoid, starter, and wiring. Put temporary bypass starter button until source is found. Replace right front wheel lower dust shield. Repair headlight wiring for front plow
  - WA320 Loader - Engine service oil, fuel, air. Investigate why rear back up alarm not working and repair
  - PC170 Excavator - Engine oil, fuel, air service, replace two track bolts. Investigated vibration noise made guard for cylinoid dipper stick. Repair front window cable and cable tensioner Made guard for hydraulic cylinoid



**New Boston Police Department**  
116 Old Coach Road  
New Boston, New Hampshire 03070  
603-487-2433



---

**TO:** MARALYN SEGIEN, EXECUTIVE ASSISTANT  
**CC:**  
**FROM:** JAMES BRACE, CHIEF OF POLICE  
**DATE:** MARCH 8, 2024  
**SUBJECT:** REPORT FOR THE MONTH OF FEBRUARY

---

Below is the monthly report for the Police Department.

**Budget:**

We are continuing to limit major purchases and spending until the budget vote.

**Staffing:**

Officer Carignan continued her training at PSTC through the month of February. February 2<sup>nd</sup> marked Cathy Widener's final day of employment. Annie Nitzsche has taken the reigns and is doing a great job in her new role. We interviewed a candidate for the part-time records clerk position and will look to have the position filled by April 1<sup>st</sup>.

**Building:**

The addition continues to progress and is approximately 80% complete. They have set the third week of March as an interior completion target. Many exterior details will follow in the spring. Painting began this week.

**Equipment:**

No update to report.

**Grants:**

No update to report.

**Training:**

Officer Wynkoop and Eclipse are continuing their training in Boston as reported previously. They are due to return to duty on April 1<sup>st</sup>. I received a report that Eclipse is doing very well with the training.

**Major Investigations:**

During the month of February, we had two new Felony reports. One was for Nonconsensual Dissemination of Private Sex Images and the other was for Theft by Deception (\$1001-\$1500)

We also had 6 new Misdemeanor level Investigations and 4 other investigative reports.

**Activity:**

Below are the NBPB statistics for the month of February as well as 2023 & 2022 for comparison.

Month of February	2024	2023	2022
Calls For Service	1313	1449	881
Offense Reports	12	8	7
Arrest Reports	14	16	7
Accident Reports	4	10	9
Arrest Warrants	0	2	0
Protective Orders	2	2	2
Total Reports	30	34	23
MV Stops	304	349	157
Warnings	238	280	28
Citations	83	73	132
Ordinance	1	0	4

**Miscellaneous:**

Lt. Case began the 2024 DARE program at the New Boston Central School. Graduation is currently planned for May 17<sup>th</sup>.

I continued the work with other town employees on the Town Personnel Policy plan. Our Select Board “first reading” was held during the month and recommendations made for the next committee meeting.

I also attended the monthly Highway Safety Committee meeting.

Respectfully Submitted,

---

Chief James Brace



# NEW BOSTON, NH FIRE DEPARTMENT

## NBFD February 2024 REPORT

Year to Date: **122**

Year to Date February 28, 2023: 134

Average of 2.03 calls per day

### 57 Fire, EMS, and Service Responses:

- 3 Fire Calls
- 17 Medical Calls (no determinant) Basic and/or Advanced life support)
- 6 Alpha Level Medical (Basic Life Support)
- 0 Bravo Level Medical (Basic Life Support)
- 4 Charlie Level Medical (Advance Life Support)
- 7 Delta Level Medical (Advance Life Support)
- 2 Echo Level Medical (Advanced Life Support w/specialty)
- 6 Hazardous Condition (no fire)
- 1 Service Call
- 1 Good Intent
- 4 False Alarm
- 3 Severe Weather
- 3 Special Incident

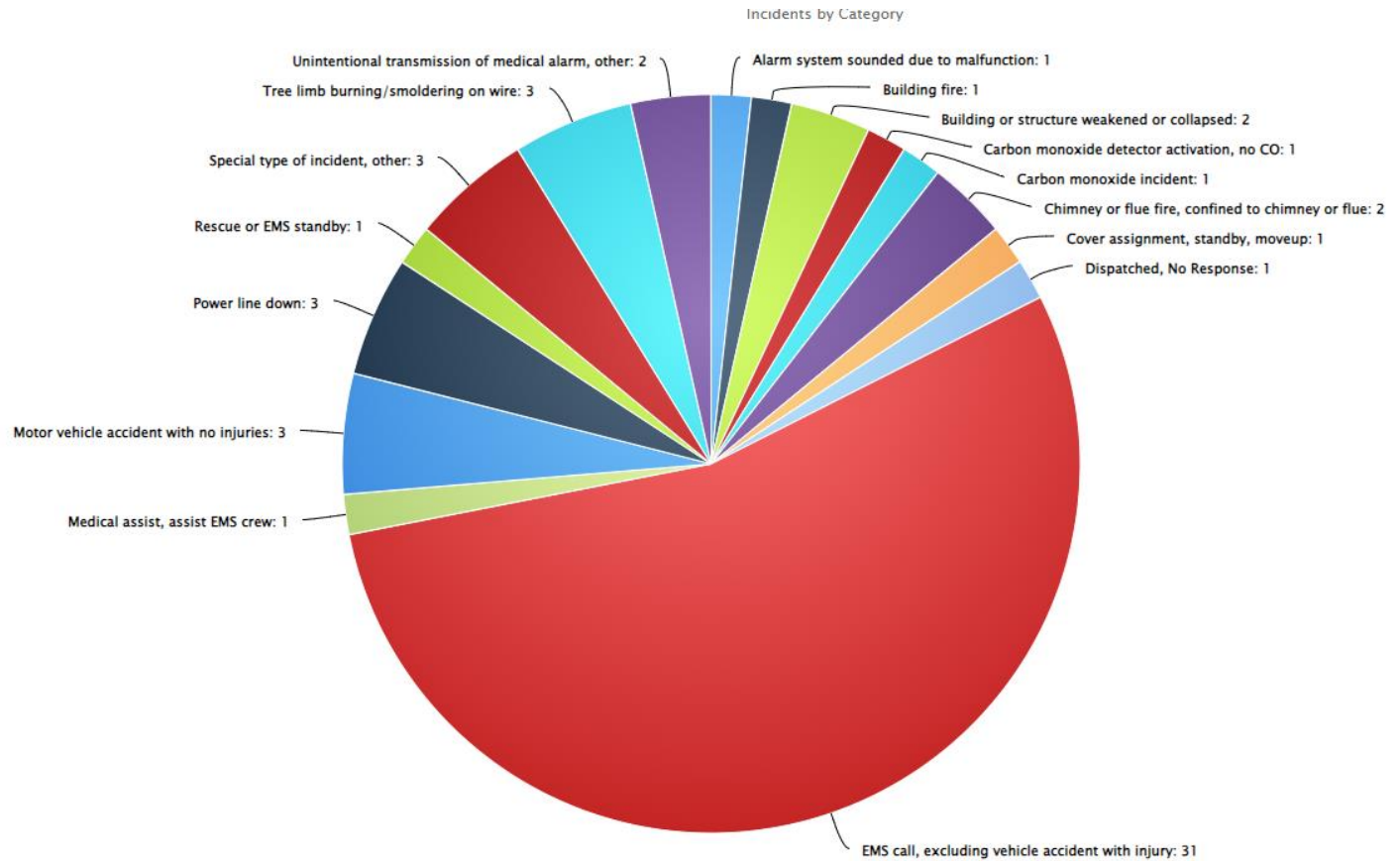
### MUTUAL AID RESPONSES:

- MUTUAL AID GIVEN: 7
- **MUTUAL AID RECEIVED for NO RESPONSE: 1 (Per Diem Works)**
- MUTUAL AID RECEIVED: 3
- RETONE for RESPONDERS: 2
- BACK-TO-BACK Calls in the same hour: 5



# NEW BOSTON, NH FIRE DEPARTMENT

## February 2024 Run Breakdown



## February Apparatus Responses: (Emergency calls only, Average)

	Reaction Time*	on Scene Time*
A1: 26 Calls	02:04 min	08:27 min
A2: 11 Calls	02:55 min	04:16 min
E1: 6 Calls	02:30 min	06:24 min
E2: 2 Calls	00:41 min	03:28 min
E5: 2 Call	04:09 min	06:41 min
U2: 5 Calls	04:38 min	06:19 min
T1: 2 Calls	07:59 min	12:18 min
F1: 2 Calls	05:33 min	11:21 min
C1: 8 Calls	01:05 min	06:56 min





# NEW BOSTON, NH FIRE DEPARTMENT

RTV: 0 Calls

POV: 17 Calls

06:01 min

\*Reaction time is time of tone to the time the apparatus responds

\*On Scene is the time of tone to the time on scene

## **New Members/Retirements:**

- We welcomed Jason Hubbard to our Per Diem membership this month. Jason is a 13-year veteran of the Litchfield Fire Department and holds the rank of Captain. He is a certified Fire Fighter III, EMT and holds many additional certifications. Please welcome Jason to the Department.

## **Anniversaries in February:**

- EMD Director Dan MacDonald- 43 Years
- FF/EMT-A Connor Fitzpatrick- 5 Years
- EMT Meg Hoppert- 4 Years
- FF Andrew Wawrzyniak- 4 Years

## **Resignations:**

- None

## ***Thoughts from the Operations Center:***

Budget: A reminder that next Tuesday 3/12 is voting day, please make sure you get out to vote and please support the items that affect the fire department particularly the Operating Budget and per-Diem warrant article. If you have any questions on any of these items, please reach out to me for information.

## Per-diem Coverage:

- A reminder email was sent out last week regarding expectations and responsibilities of per-diem coverage.
- Hi-vis coats have come in for our per-diem coverage staff. We will be working to outfit all active ems staff with them in the future.

## Apparatus:



# NEW BOSTON, NH FIRE DEPARTMENT

- E1 front suction has been repaired
- E1, E2, E5, F1 pumps have all had their annual service.
- Reminder, if there is an issue with apparatus, please email C3 or I with the issue so we can work on the necessary repairs. Telling us verbally needs to be followed up with an email so there is a tracking means.

Protective Clothing: Protective clothing is arriving slowly, so please bear with us in distributing the recently ordered gear.

## Communications:

- We continue to work with Dispatch to resolve challenges with the new communications equipment that has been installed by Goffstown.

National Employee Appreciation Day: I was “working remote” in the Great North Woods last Friday on National Employee Appreciation Day. While I may be a little late, I do not want to miss the opportunity to say thank you for being such an amazing team and for everything you do! We continue to accomplish a lot for our Town, and you are the driving force behind our successes. Your hard work, dedication and commitment to our mission and the people we serve makes a difference. Your contributions are truly valued and appreciated.

Best,  
C2

## ***NOTES FROM THE TRAINING CAPTAIN:***

We are fortunate to have Barry and Carol Smith allow us to do fire training at their old home on 21 South Hill Road. These opportunities do come our way often. We thank them very much.

In the past few weeks we have done FF SAR, FF down, chimney fires, roof ventilation, building construction, and scene size up. Thank you to Steve Wiggin and Jimmy Waller for helping with this.

This month for EMS night, we will be doing FF CPR, burns, and injuries from trauma and other events related to FF injuries during structure fires. I will be sending out some videos to review to



# NEW BOSTON, NH FIRE DEPARTMENT

refresh proper techniques. The following 2 Wednesday's we will continue to do as many evolutions as we can. We will also fit a Saturday in as well depending on who is interested.

April Training – Wildfire preparation with equipment. We will run our small pumps at the Space Force Station

May Training – We begin training on EV vehicles. We have a guess from Kittery Maine coming down.

Mud season is here early. Be sure to keep all tires on the pavement or in the case of a dirt road, stay off the shoulder. If you do get stuck, please be smart and don't make the situation worse. We can call Highway or a Wrecker service to get us out. It can be very easy to snap and axel or damage the apparatus.

Be Safe, R1

## ***NOTES FROM THE EMS CAPTAIN:***

March training will be FF down.

New EMS protocols will be coming out in April. Keep an eye out for them.

**FIRE INSPECTOR ACTIVITY: Unavailable**



# NEW BOSTON, NH FIRE DEPARTMENT

## FIRE STATION UPDATE:



Multiple Bids were received for the Clerk of the Works position and the bid award has been presented to Marc Jobin of Jobin Construction Consultants, LLC. The clerk of the works will work in the best interest of the town throughout the construction process to ensure the project continues OnTrack and specifications set by the design documents are met.

A Final Design Development (DD) document has been completed by SMP to allow for all of the trades to begin bidding their particular areas of the construction project. This includes door and finish specifications, flooring layouts, electrical and heating layouts, etc. Turnstone will be sending out bid requests in the next couple of months so we can get lined up for an August start.

NEPA continues to move ahead, and we have not had any setbacks to date. A draft Environmental Assessment (EA) has been completed and submitted to OLDCC for approval. There will be several public hearings that need to be scheduled but we are still on track for a signed copy of the EA by July and a building start date of August 1.

Engineering continues to move ahead as well. We have investigated the feasibility of bringing 3 phase electric service from the center of town out to the station to run Variant Refrigerant Flow (VRF) HVAC systems in the building. VRF is the preferred HVAC system currently widely used



# NEW BOSTON, NH FIRE DEPARTMENT

throughout the country due to its clean efficient operation. The price to do this was estimated to be \$288,000 making it cost prohibitive for the most part. The other issue we ran into was finding a 3 phase VRF system that met the Build America Buy America act required by the grant. There are currently NO VRF Systems that meet this requirement forcing us to explore an exemption by the OLDCC. We have been told that they are not currently issuing any exemptions making it necessary to look at a propane fired boiler system instead.

Security, electrical and fire alarm systems are all being worked on. Radio communications were explored as well. Because the new station sits in a very low-lying area of town, it was thought that a radio tower would have to be erected so that communications could be maintained in case of a failure at the Ridge View site. We are now looking into alternative methods to accomplish this task through existing infrastructure.

More to follow.



# NEW BOSTON, NH FIRE DEPARTMENT

## ACTION SHOTS:



New Boston T-1 and C2 responded to a structure fire in Dunbarton on February 16<sup>th</sup>.



Crews from New Boston and Goffstown responded to a tree into a building on Parker Road. Luckily no one was injured. Crews secured all utilities and tarped the structure to prevent further damage.



# NEW BOSTON, NH FIRE DEPARTMENT



Crews conducted simulated live fire training at a donated house on South Hill Road.



# NEW BOSTON, NH FIRE DEPARTMENT

As always, thank you all for what you do! We couldn't meet our obligations to this town without you. If I have missed anything or anyone, please reach out to me.

*Asst Chief Brian Dubreuil*

Fire Department Administrator  
Deputy Emergency Management Director  
New Boston Fire Department  
PO Box 250  
New Boston, NH 03070  
603-722-8481 (cell)  
603-487-2500x313  
603-487-2723 (Fax)





New Boston Recreation  
; Meetinghouse Hill Road, PO Box 382  
New Boston NH 03070  
Phone: 603.487.2880  
[www.newbostonnh.gov/recreation](http://www.newbostonnh.gov/recreation)

March 1, 2024

1. Registration for **tee ball (age 4-6)** will end on March 8. **Softball registration (age 5-16)** will end on March 15. Please register online by those dates to be included for the spring season.
2. **Playgroup** for ages 5 and younger is Monday, 9-10am in White Building #2. Contact our office if you would like to register for the remaining session. No program on Feb 26.
3. Free Introduction class to **Tai Chi/ Qigong Foundations** – Wednesday, March 20, 10-11am in White Building #2. After the introductory class, we are hoping to have enough interest to continue a session. Register online or call our office to be placed on the list. We will take a max of 12 participants, age 18 and older.
4. The Easter Bunny will be in New Boston on Saturday, March 23. We will have our **Easter Egg Grab and Easter Bonnet Parade** on the town common starting at 11am. Prizes will be awarded for creative bonnets and finding special eggs!
5. **Determined Martial Arts Studio of Amherst** will be running a 4-day karate clinic the week of April 8-11 for ages 6-12. Cost is \$20 and it will be held in the NBCS gym from 2:30-3:00pm each day.
6. **Challenger Soccer Camp** (age 3-12) is the week of July 15-19 on the Town Hall Field. Go to: <https://www.newbostonnh.gov/recreation/kids-opportunities/pages/challenger-sports-international-soccer-camps>
7. **LEGO Camp** (age 5-12) is the week of August 12-16 in the White Buildings. Go to: <https://www.newbostonnh.gov/recreation/kids-opportunities/pages/2024-lego%C2%AE-camp-play-well-teknologies>
8. **Chess Wizards Camp** (age 6-12) is the week of August 19-23 in the White Buildings. Go to: <https://www.newbostonnh.gov/recreation/adults/pages/chess-wizards-camp>

Program/Event information at: [www.newbostonnh.gov/recreation](http://www.newbostonnh.gov/recreation)



“Our mission is to enrich and enhance the lives of the residents of New Boston. We accomplish this by providing safe, welcoming facilities and affordable, diverse recreation and cultural opportunities for people of all ages to play, learn, and build community.”