



Town of New Boston

PLANNING BOARD

PO Box 250 • 7 MEETINGHOUSE HILL ROAD • NEW BOSTON, NH 03070

File No: _____

Application Checklist and Waiver Request for Conditional Use Permit

General Information

1. **Checklist:** The applicant shall complete this checklist as part of every Conditional Use Permit application.
2. **Submissions:** All proposed Conditional Use Permit submissions shall be accompanied by a properly completed, dated and signed Conditional Use Permit Application.
3. **Filing:** Applications and checklists shall be filed with the Planning Department not less than **21 days** before the regularly scheduled meeting at which it is intended for submission.
4. **Completeness:** Items required for a completed application are:
 - Completed Application Form
 - Four (4) sets site plan maps and supporting data
 - Names and mailing addresses of all abutters
 - Eight legible 11" x 17" copies of site plan

Items required for final approval:

- Bond and Security Proposal
- Any other approvals/permits, e.g. Dredge & Fill Permit, AoT Permit
- Driveway Permit State/Town, if applicable

Contents to be submitted for Conditional Use Permit Review – Existing Data

		<u>Item Submitted</u>	<u>Planning Board</u>
1.	Locus Map:		
	Site Location	_____	_____
	Main Traffic Arteries	_____	_____
	North Arrow	_____	_____
2.	Area in acres	_____	_____
3.	Tax Map Reference of:		
	Owner	_____	_____
	Abutters	_____	_____
	Holders of Conservation, Preservation or Agricultural Preservation Restrictions	_____	_____
4.	Scale:		
	Written (i.e. 1in.=40ft.)	_____	_____
	Graphic	_____	_____
5.	North Arrow	_____	_____
6.	Date of Plan Preparation and Revisions	_____	_____
7.	Names and Addresses of:		
	Owner	_____	_____
	Surveyor/ Engineer or other licensed Professional whose seal appears on the plan	_____	_____
	Abutters	_____	_____
	Holders of Conservation, Preservation or Agricultural Preservation Restrictions	_____	_____



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Page 2. Contents to be submitted for Conditional Use Permit Review – Existing Data

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|-----|---|-------|-------|
| 8. | Boundary Lines of the subject property | _____ | _____ |
| 9. | Existing Grades, Drainage Systems, Structures &
Topographic Contours at intervals not exceeding five feet | _____ | _____ |
| 10. | Existing Public & Private Utilities and infrastructure, including
septic systems and wells
Size
Location | _____ | _____ |
| 11. | Existing Structures On Site:
Size
Shape
Height
Location | _____ | _____ |
| 12. | Driveways w/in 200ft. | _____ | _____ |
| 13. | Natural Features, such as, but not limited to, streams, marshes,
lakes or ponds | _____ | _____ |
| 14. | Man Made Features, such as, but not limited to, existing or
proposed roads and structures | _____ | _____ |
| 15. | 100 yr Flood Elevation Line | _____ | _____ |
| 16. | Soils information | _____ | _____ |



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Contents to be submitted for Conditional Use Permit Review – Proposed Plan

	Item Submitted	Planning Board
1. Proposed Grades, drainage systems, and topographic contours at intervals not exceeding five feet	_____	_____
2. Proposed Structures		
Shape	_____	_____
Size	_____	_____
Height	_____	_____
Location	_____	_____
3. Size & Location of Proposed Public & Private Utilities & Infrastructure	_____	_____
4. Stormwater Management Plan	_____	_____
5. Area of encroachment into the wetland	_____	_____
6. If related to a road or drive, profiles and cross sections at 50' intervals	_____	_____
7. Construction details, as well as a construction sequence	_____	_____
8. Plan note re: Compliance Statement	_____	_____
9. Construction estimates, including the proposed form and amount of performance security to be submitted to the Town	_____	_____
10. Sign off block	_____	_____

State Agency Approvals

1. Fish & Game	_____	_____
2. Health & Welfare; Public Services Division	_____	_____
3. DES Subsurface Systems Bureau; approval for Subdivision	_____	_____
4. Approval for Construction	_____	_____
5. Wetland Bureau; Dredge & Fill Permit	_____	_____
6. Alteration of Terrain Permit	_____	_____
7. DOT; Driveway Permit	_____	_____

Revised 03/31/2023