

**Town of New Boston
2021
Financial Administration**

Account Number	Account Name	{2019}		{2020}			{2021}												
		Operating Budget	Actual	Requested	Default Budget	Actual	Requested												
01-4150-1-110	FINANCE DIRECTOR																		
Grade 8, Step 2	\$24.88 x 40 hrs x 12 wks =	11,942																	
Grade 8, Step 4	\$25.83 x 40 hrs x 40 wks =	41,328																	
	53,270																		
	<table border="1" style="margin-left: 20px;"> <tr> <td></td> <td style="text-align: center;">2016</td> <td style="text-align: center;">2017</td> <td style="text-align: center;">2018</td> </tr> <tr> <td>Budget</td> <td style="text-align: center;">28,246</td> <td style="text-align: center;">47,632</td> <td style="text-align: center;">48,641</td> </tr> <tr> <td>Actual</td> <td style="text-align: center;">41,471</td> <td style="text-align: center;">47,632</td> <td style="text-align: center;">49,204</td> </tr> </table>		2016	2017	2018	Budget	28,246	47,632	48,641	Actual	41,471	47,632	49,204						
	2016	2017	2018																
Budget	28,246	47,632	48,641																
Actual	41,471	47,632	49,204																
01-4150-1-120	FINANCE CLERICAL																		
	To do Payroll and Accounts Payable as needed																		
Grade 3, Step 6	\$17.58 x 6 hrs x 6 wks =	633																	
Grade 3, Step 7	\$18.31 x 6 hrs x 40 wks =	4,394																	
Grade 3, Step 8 (1/2 step)	\$0.36 x 6 hrs x 40 wks =	86																	
	5,114																		
	<table border="1" style="margin-left: 20px;"> <tr> <td></td> <td style="text-align: center;">2016</td> <td style="text-align: center;">2017</td> <td style="text-align: center;">2018</td> </tr> <tr> <td>Budget</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">600</td> </tr> <tr> <td>Actual</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">600</td> </tr> </table>		2016	2017	2018	Budget	0	0	600	Actual	0	0	600						
	2016	2017	2018																
Budget	0	0	600																
Actual	0	0	600																
01-4150-1-210	HEALTH INSURANCE	17,760	19,945	19,044	24,705	18,522	19,044												
01-4150-1-212	DENTAL INSURANCE	684	817	684	1,080	810	684												
01-4150-1-213	LIFE INSURANCE	50	84	161	138	121	141												

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01-4150-1-214	LONG-TERM DISABILITY	156	156	141	120	96	123												
01-4150-1-215	CPI RETIREMENT	2,313	2,082	3,055	2,614	896	2,664												
01-4150-1-216	SHORT-TERM DISABILITY	267	231	282	241	194	287												
01-4150-1-220	FICA - SOCIAL SECURITY	3,624	3,646	3,964	3,416	2,302	3,620												
01-4150-1-225	FICA - MEDICARE	847	853	927	799	538	847												
01-4150-1-260	WORKERS COMPENSATION	127	127	127	149	149	127												
	<table border="1" style="margin-left: 20px; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: center;">2016</td> <td style="text-align: center;">2017</td> <td style="text-align: center;">2018</td> </tr> <tr> <td>Budget</td> <td style="text-align: center;">2,246</td> <td style="text-align: center;">23,948</td> <td style="text-align: center;">24,508</td> </tr> <tr> <td>Actual</td> <td style="text-align: center;">4,169</td> <td style="text-align: center;">21,455</td> <td style="text-align: center;">24,188</td> </tr> </table>		2016	2017	2018	Budget	2,246	23,948	24,508	Actual	4,169	21,455	24,188						
	2016	2017	2018																
Budget	2,246	23,948	24,508																
Actual	4,169	21,455	24,188																
01-4150-1-290	MILEAGE/CONFERENCES	650	-	650	650	210	650												
	Mileage for conference & training	=	160																
	Conference - NHGFOA	=	275																
	Conference - NHMA	=	125																
	Budget & Finance Workshop	=	90																
	650																		
	<table border="1" style="margin-left: 20px; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: center;">2016</td> <td style="text-align: center;">2017</td> <td style="text-align: center;">2018</td> </tr> <tr> <td>Budget</td> <td style="text-align: center;">50</td> <td style="text-align: center;">330</td> <td style="text-align: center;">330</td> </tr> <tr> <td>Actual</td> <td style="text-align: center;">65</td> <td style="text-align: center;">409</td> <td style="text-align: center;">330</td> </tr> </table>		2016	2017	2018	Budget	50	330	330	Actual	65	409	330						
	2016	2017	2018																
Budget	50	330	330																
Actual	65	409	330																

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01-4150-1-342	TECHNOLOGY EXPENSES BMSI annual fees = 5,330 (Payroll, A/P, Fund Accounting, Positive Pay, eSignatures) Check printing software to elimante printer check costs= 1,500 6,830	5,062	4,706	4,941	4,940	5,743	6,830												
	<table border="1" style="margin-left: 20px; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="width: 10%;">2016</th> <th style="width: 10%;">2017</th> <th style="width: 10%;">2018</th> </tr> </thead> <tbody> <tr> <td>Budget</td> <td style="text-align: center;">4,095</td> <td style="text-align: center;">6,321</td> <td style="text-align: center;">4,966</td> </tr> <tr> <td>Actual</td> <td style="text-align: center;">0</td> <td style="text-align: center;">6,117</td> <td style="text-align: center;">4,876</td> </tr> </tbody> </table>		2016	2017	2018	Budget	4,095	6,321	4,966	Actual	0	6,117	4,876						
	2016	2017	2018																
Budget	4,095	6,321	4,966																
Actual	0	6,117	4,876																
01-4150-1-550	PRINTING checks for payroll & accts payable = 400 Deposit Slips = 100 500	500	387	500	500	-	500												
	<table border="1" style="margin-left: 20px; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="width: 10%;">2016</th> <th style="width: 10%;">2017</th> <th style="width: 10%;">2018</th> </tr> </thead> <tbody> <tr> <td>Budget</td> <td style="text-align: center;">417</td> <td style="text-align: center;">500</td> <td style="text-align: center;">500</td> </tr> <tr> <td>Actual</td> <td style="text-align: center;">374</td> <td style="text-align: center;">737</td> <td style="text-align: center;">368</td> </tr> </tbody> </table>		2016	2017	2018	Budget	417	500	500	Actual	374	737	368						
	2016	2017	2018																
Budget	417	500	500																
Actual	374	737	368																
01-4150-1-560	DUES & SUBSCRIPTIONS NH Gov't Finance Officers Assoc = 35 Gov't Accounting Reference Materials = 50 85	35	35	35	35	105	85												
	<table border="1" style="margin-left: 20px; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="width: 10%;">2016</th> <th style="width: 10%;">2017</th> <th style="width: 10%;">2018</th> </tr> </thead> <tbody> <tr> <td>Budget</td> <td style="text-align: center;">25</td> <td style="text-align: center;">25</td> <td style="text-align: center;">25</td> </tr> <tr> <td>Actual</td> <td style="text-align: center;">25</td> <td style="text-align: center;">35</td> <td style="text-align: center;">35</td> </tr> </tbody> </table>		2016	2017	2018	Budget	25	25	25	Actual	25	35	35						
	2016	2017	2018																
Budget	25	25	25																
Actual	25	35	35																

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01-4150-1-620	OFFICE SUPPLIES paper, printer cartidges, etc = 1,100	1,200	1,055	1,200	1,000	829	1,100												
	<table border="1" style="margin-left: auto; margin-right: 0;"> <tr> <td></td> <td style="text-align: center;">2016</td> <td style="text-align: center;">2017</td> <td style="text-align: center;">2018</td> </tr> <tr> <td style="text-align: right;">Budget</td> <td style="text-align: center;">1,100</td> <td style="text-align: center;">1,200</td> <td style="text-align: center;">700</td> </tr> <tr> <td style="text-align: right;">Actual</td> <td style="text-align: center;">1,280</td> <td style="text-align: center;">1,411</td> <td style="text-align: center;">1,407</td> </tr> </table>		2016	2017	2018	Budget	1,100	1,200	700	Actual	1,280	1,411	1,407						
	2016	2017	2018																
Budget	1,100	1,200	700																
Actual	1,280	1,411	1,407																
01-4150-1-625	POSTAGE stamps/pre-stamped envelopes to mail a/p payments = 1,000 <i>(direct deposit for 95% employees/ ACH for more vendors)</i>	1,200	1,359	1,200	1,200	858	1,000												
	<table border="1" style="margin-left: auto; margin-right: 0;"> <tr> <td></td> <td style="text-align: center;">2016</td> <td style="text-align: center;">2017</td> <td style="text-align: center;">2018</td> </tr> <tr> <td style="text-align: right;">Budget</td> <td style="text-align: center;">1,200</td> <td style="text-align: center;">1,200</td> <td style="text-align: center;">900</td> </tr> <tr> <td style="text-align: right;">Actual</td> <td style="text-align: center;">1,155</td> <td style="text-align: center;">214</td> <td style="text-align: center;">931</td> </tr> </table>		2016	2017	2018	Budget	1,200	1,200	900	Actual	1,155	214	931						
	2016	2017	2018																
Budget	1,200	1,200	900																
Actual	1,155	214	931																
01-4150-2-301	AUDIT Regular Annual Audit = 17,000 Preparation of OPEB - GASB 75 (Full audit \$3k; Interim \$1k every other year) = 3,000 20,000	22,500	23,500	22,500	22,500	18,000	20,000												
	<table border="1" style="margin-left: auto; margin-right: 0;"> <tr> <td></td> <td style="text-align: center;">2016</td> <td style="text-align: center;">2017</td> <td style="text-align: center;">2018</td> </tr> <tr> <td style="text-align: right;">Budget</td> <td style="text-align: center;">18,400</td> <td style="text-align: center;">19,500</td> <td style="text-align: center;">19,134</td> </tr> <tr> <td style="text-align: right;">Actual</td> <td style="text-align: center;">23,536</td> <td style="text-align: center;">19,940</td> <td style="text-align: center;">19,500</td> </tr> </table>		2016	2017	2018	Budget	18,400	19,500	19,134	Actual	23,536	19,940	19,500						
	2016	2017	2018																
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Actual	23,536	19,940	19,500																

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01-4150-5-130	TREASURER Wkly signing of payroll and A/P checks Prepare Treasurers Reports Opening/Closing Bank Accts \$747.53 per quarter 1st Qtr = 748 <i>2% increase</i> \$762.48 per quarter 2nd, 3rd & 4th Qtr = 2,287 3,035	2,975	2,975	3,035	2,990	2,243	3,035												
	<table border="1" style="margin-left: 20px;"> <tr> <td></td> <td style="text-align: center;">2016</td> <td style="text-align: center;">2017</td> <td style="text-align: center;">2018</td> </tr> <tr> <td>Budget</td> <td style="text-align: center;">2,789</td> <td style="text-align: center;">2,852</td> <td style="text-align: center;">2,903</td> </tr> <tr> <td>Actual</td> <td style="text-align: center;">2,810</td> <td style="text-align: center;">2,853</td> <td style="text-align: center;">2,902</td> </tr> </table>		2016	2017	2018	Budget	2,789	2,852	2,903	Actual	2,810	2,853	2,902						
	2016	2017	2018																
Budget	2,789	2,852	2,903																
Actual	2,810	2,853	2,902																
01-4150-5-220	TREASURER - SOCIAL SECURITY	184	184	188	185	139	188												
01-4150-5-225	TREASURER - MEDICARE	43	43	44	43	33	44												
	<table border="1" style="margin-left: 20px;"> <tr> <td></td> <td style="text-align: center;">2016</td> <td style="text-align: center;">2017</td> <td style="text-align: center;">2018</td> </tr> <tr> <td>Budget</td> <td style="text-align: center;">0</td> <td style="text-align: center;">218</td> <td style="text-align: center;">222</td> </tr> <tr> <td>Actual</td> <td style="text-align: center;">0</td> <td style="text-align: center;">218</td> <td style="text-align: center;">222</td> </tr> </table>		2016	2017	2018	Budget	0	218	222	Actual	0	218	222						
	2016	2017	2018																
Budget	0	218	222																
Actual	0	218	222																
01-4150-5-340	BANK CHARGES	100	58	100	100	-	100												
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	2016	2017	2018																
Budget	0	100	100																
Actual	0	376	45																

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					-	<i>as of 10/26/2020</i>	
Budget Total		118,706	123,130	126,710	122,501	95,474	119,452

TOTAL	2016	2017	2018
Budget	58,568	103,826	103,529
Actual	74,886	101,397	104,609

	118,706	123,130		122,501	95,474
check	<u>0</u>	<u>0</u>		<u>0</u>	<u>0</u>