

New Boston Transfer Station Facility Status Monthly Report June 2023

- 1) 288 Scale tickets
- 2) 3 Solid Waste loads 68.11 tons.
- 3) 2 Demolition loads 25.75 tons.
- 4) Baled recyclables on hand:
 - Cardboard 0
 - #2 Plastic 33
 - #1 Pet 58
 - Mixed paper 14
 - Xmas lights 3
 - Pellet bags 10

Recycled Materials shipped. (Recycling trucking is paid from revolving fund or by purchasing vendor)

	<u>Weight / Bales</u>	<u>Revenue</u>	<u>Cost Avoidance</u>	<u>Net value</u>
Scrap Metal	18,860 lbs.	\$884.05	\$1,355.00	\$2,239.05
Cardboard	44,700 lbs. 36	\$1,341.00	\$3,660.00	\$5,001.00
	<u>Total Value</u>	<u>\$2,225.05</u>	<u>\$5015.00</u>	<u>\$ 7,240.05</u>

- A) Full Staffing
- B) Clear bag sales are strong. Positive trend in recycling volume!
- C) Recycling markets are steady. #1 Plastics pricing is down seasonally. Will hold off on sale until fall.
- D) Looking into processed glass aggregate systems.
- E) Solid Waste Committee working on future solid waste issues.
- F) Weekends busy.
- G) Weekdays very busy traffic.
- H) MSW #1 Trash Trailer maintenance and repairs continue (welding in house)



New Boston Recreation
5 Meetinghouse Hill Road, PO Box 382
New Boston NH 03070
Phone: 603.487.2880
www.newbostonnh.gov/recreation

July 1, 2023

1. **Vinyasa Flow Yoga Class**- Summer session is scheduled for Tuesday's in August from 6-7pm.
2. **Adult Co-Ed Softball**: Wednesday evenings on the Town Hall field, 6:00-7:30pm. Program is free and starts July 5.
3. **Teen Trip to Canobie Lake**- Wed, July 12. This is co-sponsored by the Rec Dept. and Whipple Free Library for kids entering grade 7, up to age 18. Bus leave the library at noon and returns around 8pm. \$37 covers admission ticket and transportation.
4. **Senior Bus Trips**- Due to default budget, there will not be trips every month after June. We will monitor our budget to see if any fall trips are possible.
5. **Monthly Foot Care Clinic**- Granite VNA nurse resigned so July clinic is canceled. We hope to start up again in August.
6. **Kids Mountain Bike Clinic**- For kids ages 9-12. This is a 6-week clinic from 6:00-7:30pm on Thursday, July 13-August 17 for \$40.
7. **Summer Camps**: Camp Coolio weeks are all full. Challenger Soccer Camp is week of July 17-21. LEGO Camp is week of August 14-18.
8. **Summer Concerts** are Tuesday evenings, 6-7:30pm, July 11+25, August 8+22.
9. **Tennis**- 4-day clinic is August 28-31 for ages 4-12, all- levels.
10. **After School**- Lisa Vining has been hired as the new Director. We're looking for 1-2 more counselors for the upcoming school year.

Program/Event information at: www.newbostonnh.gov/recreation



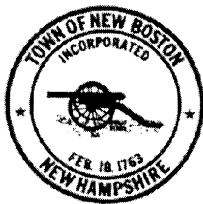
"Our mission is to enrich and enhance the lives of the residents of New Boston. We accomplish this by providing safe, welcoming facilities and affordable, diverse recreation and cultural opportunities for people of all ages to play, learn, and build community."

Monthly Department Head Report

Highway Department

June 2023

- Clark Hill Road has been ditched
- The two new 10 wheeler dump trucks with plows were picked up
- The trees next to Mr Bickford's on River Rd have been cut
- McLaughlin Lane has been ditched
- Culvert replaced on Pine Road
- Bill continues to maintain and repair the highways trucks and equipment
 - T #1 basic maintenance , added protection to airlines, repair wiper blade arm
 - T #4 (new) add protective mud flaps, built sideboards, relocated fuel filter
 - T #5 (new) added grease lines, built sideboards
 - T #11 Remove both air tanks & steps to straighten out brackets,remove fuel tank to check for leak, install new floor chain cover, repaired two rust holes, shorten sander chain,, reconnected broken fitting side dump grease hose, drivers side breaks, cams, bushings, slack adjusters, replace right front air chamber
- Seminars/Webinars (Kathie) - Federal Funding Opportunities ; Internal Controls,Segregation of Duties & Fraud ; Right to Know ; Local Officials Workshop
- Closed 23 work tickets



TOWN OF NEW BOSTON
COMMUNITY DEVELOPMENT
P.O. BOX 250
NEW BOSTON, NH 03070

MEMORANDUM

TO: Select Board

FROM: Shannon Silver, Community Development Director

DATE: July 5, 2023

RE: **Department Activities**

The Community Development Department workload remains consistent with in-process applications. The Board went to its summer schedule in June to one meeting per month through August. The Board heard two Non-Residential Site Plan Applications and one continued Subdivision Application along with continued discussion of drafting a Commercial Solar Ordinance.

The Zoning Board of Adjustment had one meeting in the month of June to hold a Public Hearing to consider a Variance request which was withdrawn without prejudice by the Applicant.

The Zoning and Planning Boards both have alternate seat vacancies open.

The Building Office workload for permits decreased minimally for the month of June from 77 permits issued in May to 68. In process applications remain steady with inspections. 77 Permits and 20 Certificate of Occupancies/Use were issued for the month of June. (Separate report attached).

Please do not hesitate to get in touch with me if you have any questions.
SS/

TOWN OF NEW BOSTON

Report of Fees

Summary of Fees Between 06/01/2023 And 06/30/2023

Summary of Fees:

<u>PERMIT FEES</u>	<u>ACCOUNT</u>		
BUILDING PERMIT		17	\$ 3,022.00
ELECTRICAL PERMIT		17	\$ 850.00
PLUMBING PERMIT		4	\$ 200.00
MECHANICAL		5	\$ 250.00
SPRINKLERS		2	\$ 300.00
POOL		1	\$ 75.00
FUEL FIRED MECHANICAL		21	\$ 1,320.00
FIREPLACE/CHIMNEY		1	\$ 50.00
		68	\$ 6,067.00
		Total of All Fees:	68 \$ 6,067.00

BUILDING DEPARTMENT

The Building Department collected a total of \$6,067.00 in fees and issued a total of 68 permits during the month of June. This was a decrease from the previous month of May.

Plumbing, Mechanical, Fireplace/Chimney, Sprinkler and Tent permit types seemed to demonstrate the most consistency in the number of permits issued, while Building, Electrical, Fuel Fired Mechanical and Pool permit issuance decreased. The number of C/O's issued remained stable, with a total of 20 being issued by the month's end.

On Tuesday, June 6th, Dana completed the NHMA Code Enforcement Code Training and on Wednesday June 14th he completed the NHBOA all day training in Concord N.H.

Dana completed 17 plan reviews for permit compliance and performed a total of 57 inspections. In addition he completed 2 pre-build site walks and acted as deputy Health Officer while meeting with the tenant at 448 Chestnut Hill Road and conducting a Substandard Housing Inspection.

Dana and Danielle worked together to close out old, long outstanding open permits. Danielle sent out final letters to each homeowner informing them that after years, several letters, and numerous attempts to schedule inspections, their project were closed out uninspected and the Town of New Boston would be held harmless if the project did not meet code requirements.

Danielle put in her resignation as the Building Assistant, and her last day working during the hours of operation was June 22nd. She will continue to support the Fire Department with their inspection scheduling and permitting, AP and any other assigned tasks. Danielle offered to complete the Building Department's monthly report for June since her resignation fell so close to the month's end. As the Building Department welcomed the new Building Assistant, Lorraine McKim to the team, Danielle spent a few hours training Lorraine after business hours.

FIRE DEPARTMENT

Captain Eric Dubowik completed 4 sprinkler plan reviews, 4 sprinkler inspections, 1 place of assembly review and he reviewed the application for the 4th of July event fireworks display. Eric also assigned 1 house number and attended 4 emergency call responses.



NEW BOSTON, NH FIRE DEPARTMENT

NBFD June 2023 REPORT

Year to Date: **421** (+29) or 7.4% over last year to date

Year to Date June 30, 2022: **392**

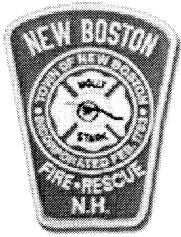
Average of 2.33 calls per day or a projection of 850 for the year (up from 815)

51 Fire, EMS, and Service Responses:

- 15 Medical Calls (no determinant)
- 3 Alpha Level Medical
- 2 Bravo Level Medical
- 3 Charlie Level Medical
- 6 Delta Level Medical
- 1 Echo Level Medical
- 1 Fire Calls
- 3 Hazardous Condition (no fire)
- 5 Service Call
- 1 Good Intent
- 7 False Alarm
- 4 Severe Weather

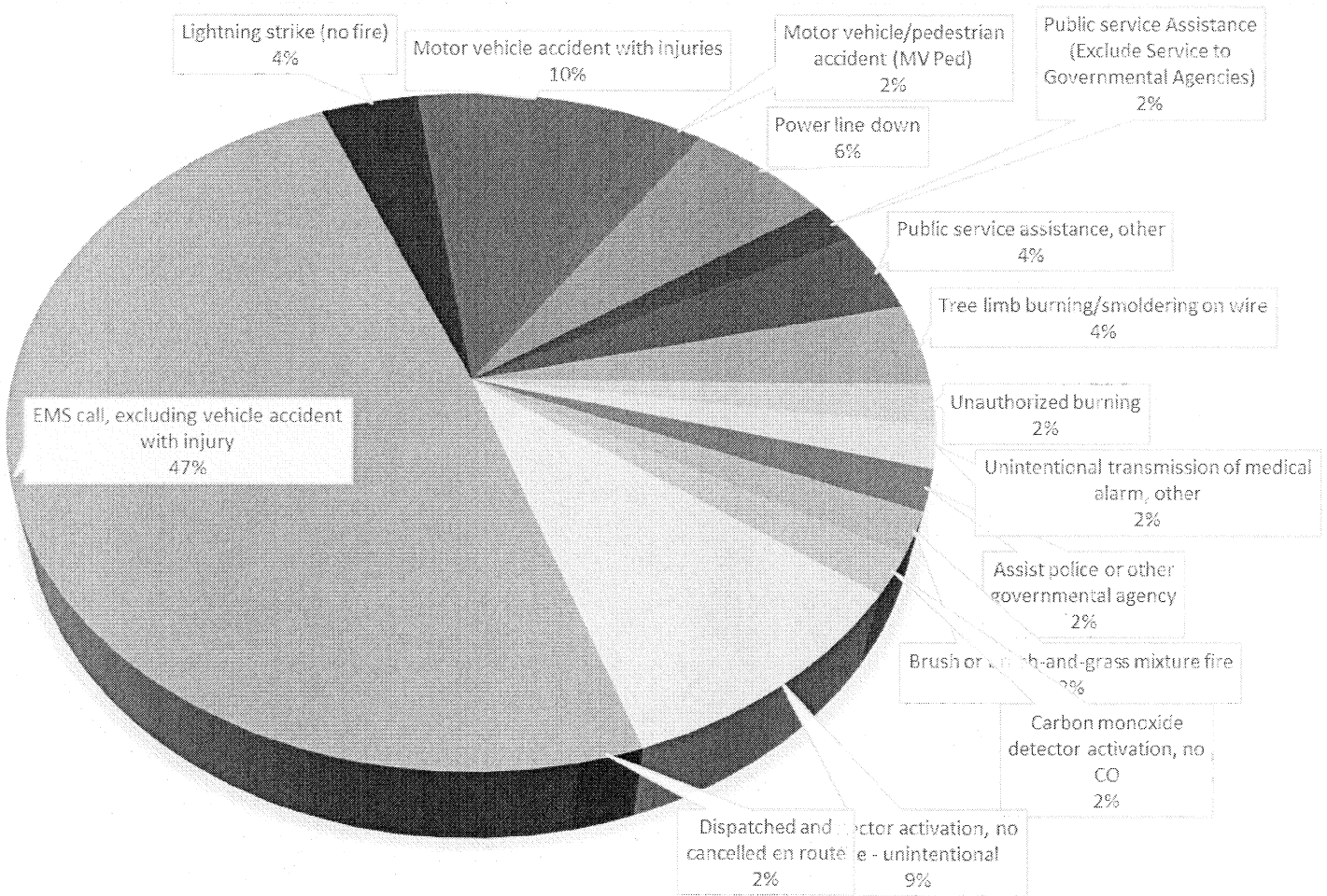
MUTUAL AID RESPONSES:

- MUTUAL AID GIVEN: 1
- MUTUAL AID RECEIVED for NO RESPONSE: 0 (Per is Diem working)
- MUTUAL AID RECEIVED: 4
- RETONE for RESPONDERS: 1



NEW BOSTON, NH FIRE DEPARTMENT

June 2023 Run Breakdown





NEW BOSTON, NH FIRE DEPARTMENT

Apparatus Responses: (Emergency calls only, Average)

	Reaction Time*	on Scene Time*
A1: 27 Calls	04:20 min	09:42 min
A2: 5 Calls	11:15 min	19:08 min
E1: 7 Calls	03:19 min	12:46 min
E2: 2 Calls	07:26 min	10:11 min
E5: 4 Call	05:33 min	06:51 min
U2: 6 Calls	07:36 min	12:52 min
T1: 0 Calls	11:01 min	16:31 min
C1: 5 Calls	05:49 min	09:35 min (Out of Service)
F1: 0 Calls	10:33 min	22:34 min
POV: 26 Calls		09:23 min

*Reaction time is time of tone to the time the apparatus responds

*On Scene is the time of tone to the time on scene

New Members/Retirements:

- Chris Deon: FF/EMT-A- PER DIEM- Completed on Boarding
- Mike Jolin- FF/ Paramedic-Per Diem -In process.
- Caleb Anderson- Fire 1, EMT- VOTED ON.

Anniversaries in June:

- Chief Cliff Plourde- 42 Years
- Paramedic Judy Knight- 35 Years
- Lt Derek Danis- 9 Years
- EMT-A Ryan Charette- 5 Years
- FF/EMT Parker Bell- 4 Years (current leave of absence)
- FF/EMT-A Justin Pinard- 3 Years



NEW BOSTON, NH FIRE DEPARTMENT

Resignations:

Thomas Thorgerson

Other News:

- Congratulations to Lt Plourde and his now wife Alex on getting married June 30th!
- The refurbishment project for **Forestry 1 is still in process.**
- Q2 payroll was processed.
- Car 1 has been liquidated on Municibid. We are still attempting to acquire a command car.
- Chris Kelleher is nearing the end of his Paramedic certification quest. By the end of June, he expects to have his certification. Well Done.
- Job postings for the following positions are out:
 - ✓ Assistant Administrator position: **Filled part time by Danielle Morello.** She will be working with Chief Fraitzl and Captain Dubowik one day a week for a few hours.
 - ✓ Per Diem FF/EMT: This position is currently **CLOSED**



• Firefighter/ EMT-A Ken Ballou (fourth from the left) began his full-time career in Hudson this month. Good luck Ken!



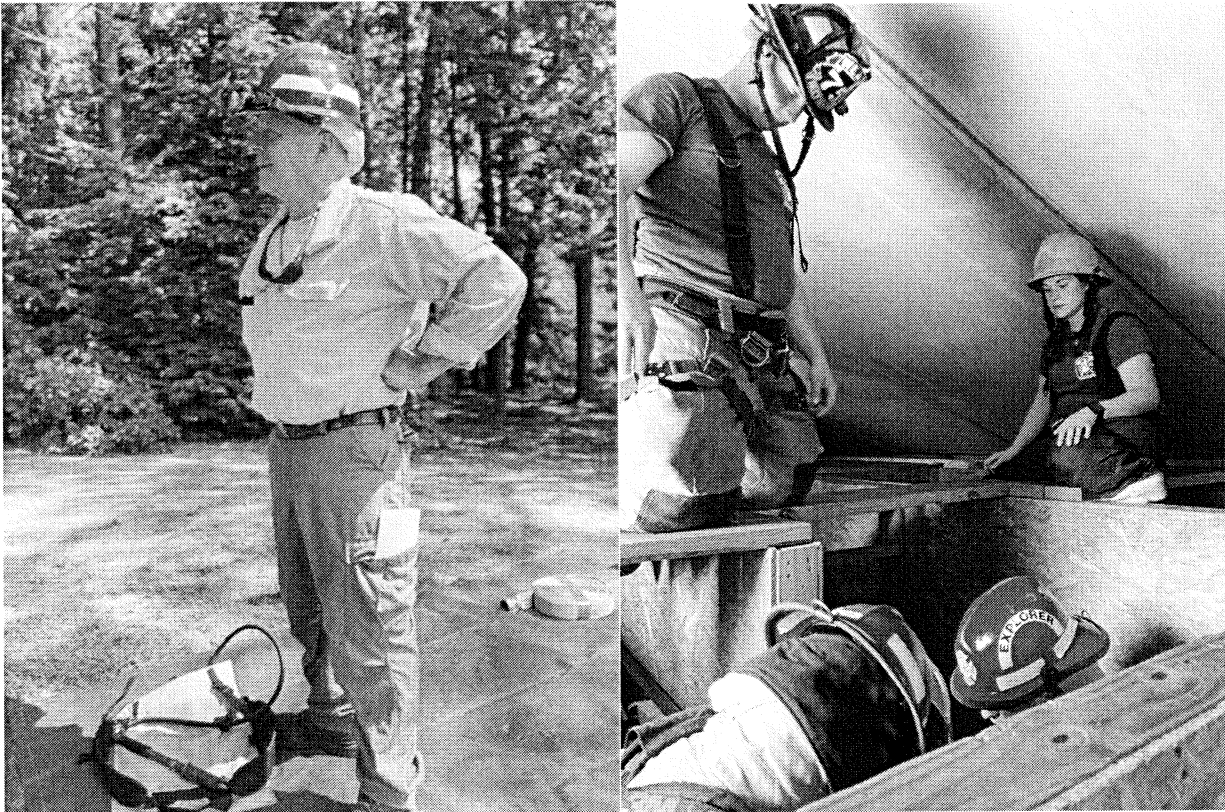
NEW BOSTON, NH FIRE DEPARTMENT



New Boston Cadet Gavin Costa participated in the New Hampshire Fire Explorer Training academy which was held at the New Hampshire Fire Training Academy in Concord. In coordination with the Daniel Webster Council the NHFETA is a weeklong residential program for young females and males to experience life as a firefighting recruit. Congratulations on passing the program!



NEW BOSTON, NH FIRE DEPARTMENT



New Boston Fire Fighter (Deputy Chief) Steve Wiggin and FF/EMT Nate Shatney assisting with the Cadet program in Concord. Thank you for all you do gentlemen!

NOTES FROM THE TRAINING CAPTAIN: None
Captain Merron

Notes from the EMS Captain: None
Captain Catalano

FIRE INSPECTOR ACTIVITY:

Captain Eric Dubowik completed 4 sprinkler plan reviews, 4 sprinkler inspections, 1 place of assembly review and he reviewed the application for the 4th of July event fireworks display. Eric also assigned 1 house number and attended 4 emergency call responses.



NEW BOSTON, NH FIRE DEPARTMENT

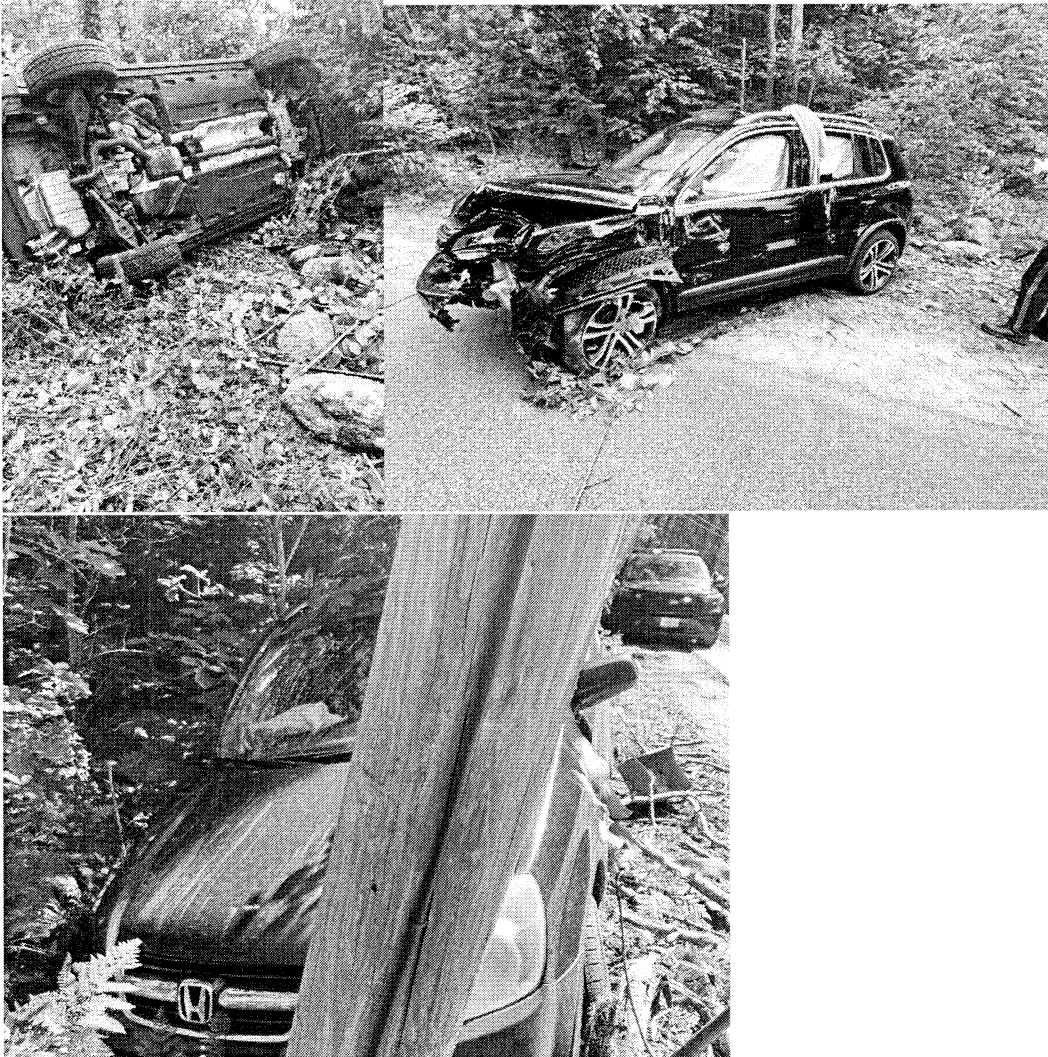
ACTION SHOTS:



2 car MVA with 1 patient transported to Concord Hospital.



NEW BOSTON, NH FIRE DEPARTMENT



MVA's on Bedford Rd in June.



NEW BOSTON, NH FIRE DEPARTMENT

- For those who are not aware, we have applied to the Department of Defense's, Defense Community Infrastructure Program Grant (DCIP). This grant program is designed to address deficiencies in community infrastructure, supportive of a military installation, in order to enhance military value, installation resilience, and military family quality of life. We have submitted a proposal to build last year's fire station design on Mont Vernon Road so that we have a clean, safe facility to continue to provide service to the base as well as the town. We have also received support from the Governor's office, Congresswoman Kusters office as well as Senator Shaheens office. We will know if we were successful by August 4th. This type of proposal usually takes well in excess of 6 months to complete, but with the help of EMD Dan MacDonald we were able to pull it off in 2 weeks. In the meantime, the Fire Station Committee will continue to pursue a new fire station separate from the grant.
- Budget: We have been working with our Liaison, Selectwoman Kary Jenks, on cutting the budget to meet the requirements of a default budget. This budget is almost unobtainable without major gambles so as a reminder, do not purchase anything for the department without prior approval of Chief Fraitzl or myself.
- Per Diem: As a reminder, if you are a per diem member, you are required to work 3 shifts per month with at least one of them being a day shift. We are relying on your participation to provide essential services to this community. Please do your part.

As always, thank you all for what you do. We couldn't meet our obligations to this town without you. If I have missed anything or anyone, please reach out to me.

Asst Chief Brian Dubreuil

Fire Department Administrator
Deputy Emergency Management Director
New Boston Fire Department
PO Box 250
New Boston, NH 03070
603-722-8481 (cell)
603-487-2500x313
603-487-2723 (Fax)
b.dubreuil@newbostonnh.gov



NEW BOSTON, NH
FIRE DEPARTMENT



New Boston Police Department
116 Old Coach Road
New Boston, New Hampshire 03070
603-487-2433



TO: MARALYN SEGIEN, EXECUTIVE ASSISTANT
CC:
FROM: JAMES BRACE, CHIEF OF POLICE
DATE: JULY 13, 2023
SUBJECT: REPORT FOR THE MONTH OF JUNE

Below is the monthly report for the Police Department.

Budget:

We are continuing to monitor and manage our budget carefully. We continue to expect to meet our default as the year progresses.

Staffing:

On June 12th Officer's Marmorstein and Nelson began the Full-Time Academy at PSTC. Through the first four weeks, both are doing well. We continue to have (2) vacant part time positions. We do have one female candidate interested in a Part-Time Officer position who is currently completing steps in the hiring process. We anticipate the process to be completed by mid-August.

Building:

We held a final design meeting on July 6th with the Fire Chief and Building Inspector. Approval was obtained to proceed with our planned design. Final steps are being taken to prepare the project for the bidding process.

Equipment:

We do not have any significant equipment issues to report for the month of June.

Grants:

There is still no update on the Congressionally Directed Spending (CDS) Grant we submitted through Senator Shaheen's office. At this point, it would appear no award was issued for either of our requests.

Training:

We completed a number of in-service trainings during the month, to include certifying Officer Secor and Sergeant Loveless as Glock Armorers. Sergeant Case also attended a week-long Crime Scene training.

Activity:

Below are the NBPD statistics for Year to Date as well as just for the Month of June. A comparison is shown to reflect the annual change as well as a comparison to 2019 which was our highest recorded totals in terms of Calls for Service and Reports. As you will note, we are well over 2022 statistics and trending in the direction to surpass our highest totals recorded 2019. Red highlights indicate an increase in 2023.

Year to Date	2023	2022	23 vs. 22 Change	2019	23 vs. 19 Change
Calls For Svc.	9752	6463	50.9%	9617	1.4%
Offense Reports	76	59	28.8%	78	-2.6%
Arrest Reports	98	45	117.8%	137	-28.5%
Accident Reports	59	42	40.5%	46	28.3%
Warrants*	10	7	42.9%	12	-16.7%
Protective Orders	9	8	12.5%	11	-18.2%
Total Reports	233	146	59.6%	261	-19.0%
MV Stops	2608	775	236.5%	2571	1.4%
Warnings	2137	693	208.4%	2188	-2.3%
Citations	427	131	226.0%	425	0.5%
Ordinance	1	4	-75.0%	6	-83.3%

Month of June	2023	2022	23 vs. 22 Change	2019	23 vs. 19 Change
Calls For Svc.	1477	1610	-8.3%	1518	-2.7%
Offense Reports	9	12	25.0%	13	-30.8%
Arrest Reports	13	10	30.0%	32	-59.4%
Accident Reports	9	6	50.0%	11	-18.2%
Warrants*	0	0	0%	2	-200.0%
Protective Orders	1	3	-66.7%	0	100.0%
Total Reports	31	28	10.7%	58	-46.6%
MV Stops	381	365	4.4%	384	-0.8%
Warnings	312	285	9.5%	331	-5.7%
Citations	71	92	-22.8%	64	10.9%
Ordinance	0	0	0.0%	6	-600.0%

*Does not include Search Warrants

Major Investigations:

During the month of June, we had one new Felony report, for a Theft Offense. We also had 6 new Misdemeanor level Investigations for crimes involving Criminal Mischief, Conduct After Accident, and Theft. We also investigated 5 DUI offenses in the month of June. We continue to be challenged with Mental Health calls and, sadly, had two death investigations resulting from Suicide.

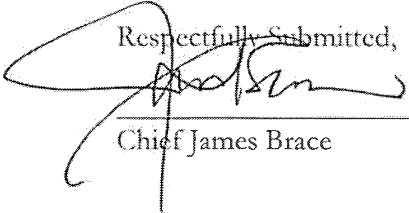
Miscellaneous:

I was invited and attended my 11th "Law Enforcement Panel" at the NH Cadet Training Academy in Concord on June 27th followed by the "Officer Down" Scenario the same evening.

The Highway Safety Committee has been re-established and our next meeting is July 18th at 5pm.

Cathy Widener and I continue our work with other town employees on the Town Personnel Policy plan. Our next meeting will be July 19th.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "James Brace", is written over a horizontal line. The signature is stylized and cursive.

Chief James Brace