

New Boston Transfer Station Facility Status Monthly Report July 2023

- 1) **307** Scale tickets
- 2) 3 Solid Waste loads 44.78 tons.
- 3) 2 Demolition loads 19.69 tons.
- 4) 1 Glass 20 tons shipped.
- 5) 79 Freon units shipped.
- 6) Baled recyclables on hand:

Cardboard	14
#2 Plastic	35
#1 Pet	60
Mixed paper	31
Xmas lights	3
Pellet bags	10

Recycled Materials shipped. (Recycling trucking is paid from revolving fund or by purchasing vendor)

	<u>Weight / Bales</u>	<u>Revenue</u>	<u>Cost Avoidance</u>	<u>Net value</u>
Scrap Metal	18,860 lbs.	\$884.05	\$1,355.00	\$2,239.05
Scrap Metal	18,340 lbs.	\$855.00	\$1,325.00	\$2,180.00
	<u>Total Value</u>	<u>\$1,739.05</u>	<u>\$2,680.00</u>	<u>\$ 4,419.05</u>

- A) Clear bag sales have leveled off. Positive trend in recycling volume continues.
- B) Recycling markets are in slight seasonal decline.
- C) #2 plastic Baler failed. Repaired in-house with assistance from Highway Department. Back in service. (Inoperable as of 8/1 not repairable)
- D) Weekends busy.
- E) Weekdays very busy traffic.
- F) MSW #1 Trash Trailer maintenance and repairs completed. In service
- G) NBCS Recycle van out of service for repairs at Donovan Spring.
- H) Tour for Roots and Wings Day care 7/25
- I) Ford F350 and School van attended "Touch A Truck" 7/29



New Boston Recreation
Meetinghouse Hill Road, PO Box 382
New Boston NH 03070
Phone: 603.487.2880
www.newbostonnh.gov/recreation

August 1, 2023

1. **Vinyasa Flow Yoga Class**- Summer session is scheduled for Tuesday's in August from 6-7pm.
2. **Adult Co-Ed Softball**: Wednesday evenings on the Town Hall field, 6:00-7:30pm. Program is free and runs through August.
3. **Monthly Foot Care Clinic**- Granite VNA nurse resigned so July clinic is canceled. We hope to start up again in August.
4. **Kids Mountain Bike Clinic**- For kids ages 9-12. This is a 6-week clinic from 6:00-7:30pm on Thursday, July 13-August 17 for \$40.
5. **Fall Softball** registration ends on August 13. We hope to have a team in the 8U, 10U and 12U divisions.
6. **Summer Camps**: Camp Coolio ends on August 11. All weeks were full this summer. LEGO Camp is the week of August 14-18.
7. **Summer Concerts** are Tuesday evenings, 6-7:30pm, August 8+22. We have a makeup concert on Thursday, August 24.
8. **Tennis**- 4-day clinic is August 28-31 for ages 4-12, all- levels.
9. **After School**- Lisa Vining has been hired as the new Director. Staffing is looking good and we were able to take quite a few people off the wait list.
10. Registration for **youth basketball and cheerleading** will start on September 5.

Program/Event information at: www.newbostonnh.gov/recreation



"Our mission is to enrich and enhance the lives of the residents of New Boston. We accomplish this by providing safe, welcoming facilities and affordable, diverse recreation and cultural opportunities for people of all ages to play, learn, and build community."



New Boston Police Department
116 Old Coach Road
New Boston, New Hampshire 03070
603-487-2433



TO: MARALYN SEGIEN, EXECUTIVE ASSISTANT
CC:
FROM: JAMES BRACE, CHIEF OF POLICE
DATE: AUGUST 11, 2023
SUBJECT: REPORT FOR THE MONTH OF JULY

Below is the monthly report for the Police Department.

Budget:

We are continuing to monitor and manage our budget carefully. We continue to expect to meet our default as the year progresses.

Staffing:

On June 12th Officer's Marmorstein and Nelson began the Full-Time Academy at PSTC. Both Officers are continuing to do well and have completed 9 weeks. We continue to have (2) vacant part time positions. We do have one female candidate interested in a Part-Time Officer position who is currently completing steps in the hiring process. We anticipate the process to be completed by mid-August.

Building:

The final specifications for the PD addition have been completed and the AD for bidders has been scheduled for placement in four local newspapers. The Messenger, Concord Monitor, Nashua Telegraph, and Union Leader. We are optimistic of a competitive bid as several companies have expressed interest in our project. We also approached a local business regarding the cabinets planned for the addition and are hopeful of a relationship with them to reduce some costs.

Equipment:

We continue to have problems with our Car #2 (Chief's car) and it has been out of service since July 17th at Unique Ford. We are being told the parts are backordered for the repair.

Grants:

We have completed the application process for a \$8,200 NH Highway Safety Grant. It has been approved and just needs board approval to complete the process. The grant would begin in FY 2024 (October 1, 2023 – September 30, 2024)

Training:

We completed more in-service training during the month, to include certifying Corporal Sullivan as a Physical Fitness Instructor and Officer Secor as a Rifle Instructor. Corporal Sullivan also attended a 3-day class in Jiu Jitsu for Law Enforcement and Sergeant Loveless as Glock Armorers.

Major Investigations:

During the month of July, we had one new Felony report, for Identity Fraud. We also had 6 new Misdemeanor level Investigations for crimes involving Criminal Threatening Criminal Mischief, Harassment, Stalking, Violation of a Protective Order, Assault, Disobeying an Officer and Reckless Operation. We also made 2 DUI arrests in the month of June.

Activity:

Below are the NBPD statistics for Year to Date as well as just for the Month of July. A comparison is shown to reflect the annual change as well as a comparison to 2019 which was our highest recorded totals in terms of Calls for Service and Reports. As you will note, we are well over 2022 statistics and trending near our highest totals recorded in 2019. Red highlights indicate an increase in 2023.

Year to Date	2023	2022	23 vs. 22 Change	2019	23 vs. 19 Change
Calls	11364	7942	43.1%	11686	-2.8%
Offenses	89	83	7.2%	83	7.2%
Arrests	107	60	78.3%	152	-29.6%
Accidents	64	49	30.6%	54	18.5%
Warrants	11	9	22.2%	15	-26.7%
Orders	11	10	10.0%	14	-21.4%
Total Reports	260	192	35.4%	289	-10.0%
MVST	2945	1403	109.9%	3227	-8.7%
Warnings	2422	1159	109.0%	2765	-12.4%
Citations	497	279	78.1%	526	-5.5%
Ordinance	2	4	-50.0%	43	-95.3%

Month of July	2023	2022	23 vs. 22 Change	2019	23 vs. 19 Change
Calls For Svc.	1611	1479	8.9%	2069	-22.1%
Offense Reports	13	24	-45.8%	5	160.0%
Arrest Reports	9	15	-40.0%	15	-40.0%
Accident Reports	5	7	-28.6%	8	-37.5%
Warrants*	1	3	-66.7%	3	-66.7%
Protective Orders	2	1	100.0%	3	-33.3%
Total Reports	27	46	-41.3%	34	-20.6%
MV Stops	337	290	16.2%	656	-48.6%
Warnings	273	248	10.1%	577	-52.7%
Citations	68	49	38.8%	101	-32.7%
Ordinance	1	0	100.0%	37	-97.3%

*Does not include Search Warrants

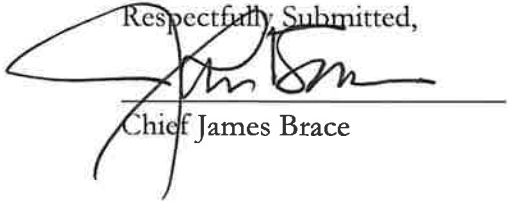
Miscellaneous:

We participated in two Community events, one on July 29, the Libraries "Touch a Truck" and on August 2nd, National Night Out.

I attended the first meeting of the Highway Safety Committee on July 18th

Cathy Widener and I continue our work with other town employees on the Town Personnel Policy plan. Our next meeting will be August 16th.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "James Brace", is written over a horizontal line. The signature is stylized and cursive.

Chief James Brace



NEW BOSTON, NH FIRE DEPARTMENT

NBFD July 2023 REPORT

Year to Date: **475 (+18) or 3.93% over last year to date**

Year to Date July 31, 2022: **457**

Average of 2.24 calls per day or a projection of 817 for the year (up from 815)

55 Fire, EMS, and Service Responses:

- 12 Medical Calls (no determinant)
- 13 Alpha Level Medical
- 4 Charlie Level Medical
- 8 Delta Level Medical
- 3 Hazardous Condition (no fire)
- 6 Service Call
- 2 Good Intent
- 5 False Alarm
- 2 Severe Weather

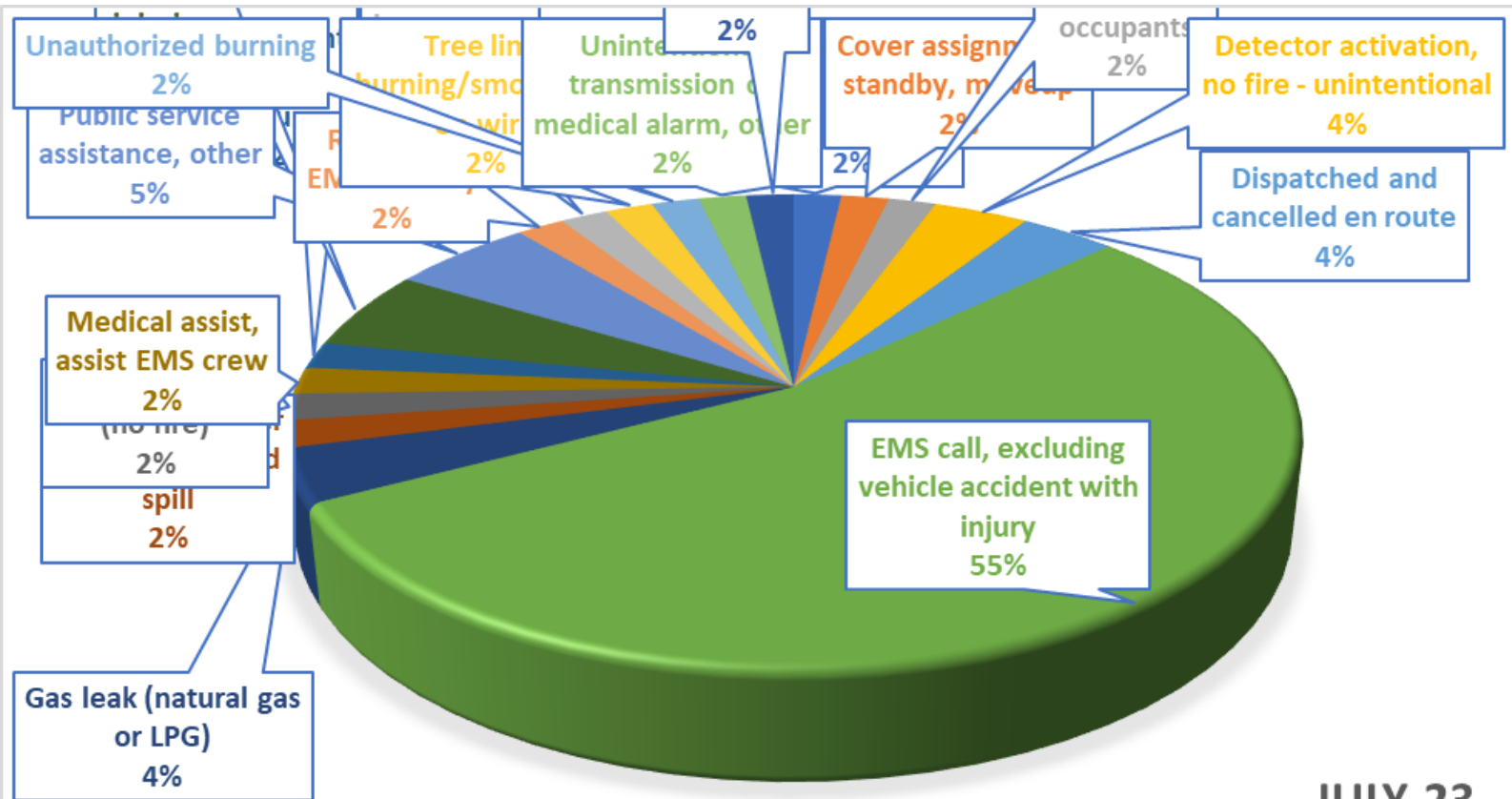
MUTUAL AID RESPONSES:

- MUTUAL AID GIVEN: 3
- **MUTUAL AID RECEIVED for NO RESPONSE: 0 (Per is Diem working)**
- MUTUAL AID RECEIVED: 3
- RETONE for RESPONDERS: 3



NEW BOSTON, NH FIRE DEPARTMENT

July 2023 Run Breakdown



JULY-23



NEW BOSTON, NH FIRE DEPARTMENT

Apparatus Responses: (Emergency calls only, Average)

	Reaction Time*	on Scene Time*
A1: 36 Calls	05:59 min	10:10 min
A2: 4 Calls	06:08 min	10:16 min
E1: 10 Calls	07:05 min	12:21 min
E2: 1 Calls	07:26 min	10:11 min
E5: 1 Call	05:33 min	06:51 min
U2: 0 Calls	07:36 min	12:52 min
T1: 1 Calls	21:52 min	31:26 min
C1: 5 Calls	05:49 min	09:35 min (Out of Service)
F1: 2 Calls	00:40 min	05:14 min
RTV: 2 Calls		
POV: 25 Calls		09:23 min

*Reaction time is time of tone to the time the apparatus responds

*On Scene is the time of tone to the time on scene

New Members/Retirements:

- Greg Mann-FF2/EMT-A-Former Recruit, back as a Per Diem

Anniversaries in July:

- Captain Brandon Merron- 26 Years
- Brad Bingham-21 Years
- Mitchell Young- 2 Years
- Andrew Santerre- 1 Year
- Charlie Krar- 1 Year
- Nate Shatney- 1 Year



NEW BOSTON, NH FIRE DEPARTMENT

Resignations:

Timary Malley

Julian Appignani

Thoughts from the Operations Center:

I hope everyone is enjoying their summer, hopefully we will see more sun in August 😊

Budget update: Based on the direction of the Select Board, we had to redo our budget to the original default budget numbers. That was done and presented to our SB Liaison in early July. Meeting this number was not an easy task and almost every line had to be reduced. So please understand that when you make a suggestion to help better our service level, we most likely will not be able to accomplish it this year. Additionally, equipment that is damaged or rendered out of service for repairs will be evaluated on a case-by-case basis. It is very likely that equipment may have to remain out of service until next year due to a lack of funds available in the default budget. Obviously, if it is mission critical, we will approach the Select Board with a request for funding to make the repair/replacement. This budget issue concerns me greatly and that has been communicated to our Liaison and the Board. Please continue to do what you do for the community; we will get through this year and move forward next year!!

Per-diem Coverage:

- We continue to have multiple open shifts each month. A reminder to “Per-Diem” personnel that you are expected to work 3 shifts per month.
- Per-diem personnel are expected to complete daily apparatus checks, station maintenance and other duties as assigned. Coming in and spending the entire shift upstairs or in the apartment is not acceptable!

Accountability System:

The accountability system has gone live. If you have not received your accountability tags, please reach out to me. The system should be used during training to help build the muscle memory for actual incidents.

Apparatus:

- Please continue to report apparatus issues to AC Dubreuil or myself so that they can be addressed in a timely fashion. If we don't know about an issue, we cannot work on correcting it.

I AM Responding:

- Please, Please, Please remember to sign into IAR when you are responding to a call. It is important for the Duty Officer to have an idea of personnel responding to effectively



NEW BOSTON, NH FIRE DEPARTMENT

manage the incident. It is also critical for accountability and only takes a couple of seconds to use IAR before your respond.

- With summer upon us, if you are going to be out of town for a period of more than 2 days, please put yourself in IAR as OOT for that time frame. It helps everyone know who is not around and whether we will need to start mutual aid sooner than normal.

Protective Clothing – Based on the sizing that was done last month, we were able to reassign some gear and are working on best utilizing gear we have. Again, I am asking that if I have asked you to get me your sizes and you have not done it, please do it Today!! You are holding up the process.

Communications – We have been working with Goffstown and our radio vendor to resolve some of the radio issues that we have been experiencing. A new radio site off of Weare Rd will be going live in the coming weeks once parts arrive. This should help with communications in the 136, 77, 114 areas of Town.

Apparatus mobiles and portables as well as individual portable radio reprogramming has been done. If your assigned portable has not been reprogramed yet, please let me know. If you have a department mobile in your POV, please reach out to me by email so we can plan for reprogramming them.

I am always looking for ideas and suggestions to make the organization better, please don't hesitate to speak with me about your ideas or concerns.

Best,
C2

Other News:

- The refurbishment project for **Forestry 1 is still in process.**
- New U2 design work will be commencing soon.
- Chris Kelleher is nearing the end of his Paramedic certification quest.
- Job postings for the following positions are out:
 - ✓ Assistant Administrator position: **Filled part time by Danielle Morello.** She will be working with Chief Fraitzl and Captain Dubowik one day a week for a few hours.
 - ✓ Per Diem FF/EMT: This position is currently **CLOSED.**



NEW BOSTON, NH FIRE DEPARTMENT

NOTES FROM THE TRAINING CAPTAIN:

July fire training we had a guest from Nashua Fire. Cory Morin demonstrated with live fire, smoke and fire path, and the importance of ventilation and coordinating with fire suppression. Thank you all who participated. It was a good turnout.

Please let me know if you plan on doing training in town that is not on the normal Wednesday nights. Our budget may be light this year, however, I don't want to cut training. Our readiness is the key to our success.

Outside training that is available and for free is encouraged. Classes with fees will need to be approved. If you would like to attend a class, please see your company officer first to determine if the class is appropriate. You will then need to submit a "Training Request Form" for final sign-off and approval.

Please check your CPR/AED Cards for expiration date. Let me know if you require recert in the next 3-4 months.

As always, send me any recent certs that you have received. Anything related to Fire or EMS.

Submitted by Capt. Merron (R1)

Notes from the EMS Captain:

Last month's training was on Drowning and Hyperthermia.

Update to the TEMSIS name, website URL, and login page effective August 2nd, 2023.

- **The new name will be NHESR, which stands for "New Hampshire Emergency Services Reporting"**
- **Only the name, website URL, and login page will change.** *All functionality, existing service settings, and all EMS and fire records remain the same once you are logged in.*
- After the update, the www.nhtemsis.org URL *will no longer work.*
- You must update your web browser bookmarks/favorites

Captain Catalano



NEW BOSTON, NH FIRE DEPARTMENT

FIRE INSPECTOR ACTIVITY: Captain Eric Dubowik completed 2 sprinkler plan reviews, 1 sprinkler inspection, 1 fire safety inspection, 1 place of assembly re-inspection and executed the inspection for the fireworks and the fairgrounds for the 4th of July event.

In addition, he assigned 1 house number, attended 3 emergency call responses completed 4 new house lot reviews and completed the audit of the Emergency Response Road Data Base (The Orange Book) with some minor assistance from Danielle.

In the beginning of July, Danielle completed the monthly report for the Fire and Building Department for the Month of June 2023. Danielle also worked on updating the Fire Department's AP spreadsheet with all the correct formulas and throughout the month she weekly AP data into the spreadsheet for recordkeeping and submission to Finance for payment. In addition, she scheduled oil burner, sprinkler and place of assembly appointments for Eric and assisted in the completion of the Orange Book's audit.

ACTION SHOTS:



FF Steve Wiggin instructing new members on master stream deployment, friction loss and gallons per minute calculations.



NEW BOSTON, NH FIRE DEPARTMENT



Training was on fire and smoke path, smoke reading and proper ventilation. Thank you to FF Cory Morin of Nashua Fire and FF Jim Waller from NB and Nashua.



NEW BOSTON, NH FIRE DEPARTMENT



While we wait for the outcome of the DCIP grant

for a new Fire Station, the Fire Station Committee has been meeting each week to develop a plan to present to the town next March should it fail. It has been determined that last year's design will be presented again with 60% of the Architectural and Engineering plans completed and paid for this year. Approval will be sought from the Select Board to utilize Budreau funds to complete this work. This will allow us to present a budget and plan that is much more accurate than has been presented in the past. Current Board Members are as follows:

- Bruce McKim- Chairman
- Tony Stowers- Vice Chair
- William McFadden- Select Board
- Frank Fraitzl- Ops Chief
- Brian Dubreuil- Asst Chief
- Rick Riendeau- LT
- Derek Danis-LT (Fire Ward)
- Steve Sears-Fire Ward
- Peter Hogan- Planning Board



NEW BOSTON, NH FIRE DEPARTMENT



The 4th of July was a big success again this year despite the rain. Nbfd members stood by fireworks inspections making sure the set went off safe. They also participated in the parade with the new Space Force Base commander as a special guest in Engine 1!



NEW BOSTON, NH FIRE DEPARTMENT

On July 29th, we participated in the libraries "Touch a Truck" event. It was a great success!





NEW BOSTON, NH FIRE DEPARTMENT

Ever wonder how much it costs to outfit a Firefighter? See below.

Cost to outfit a firefighter





NEW BOSTON, NH FIRE DEPARTMENT

- Per Diem: As a reminder, if you are a per diem member, you are required to work **3** shifts per month with at least one of them being a day shift. We are relying on your participation to provide essential services to this community. Please do your part.

Chief Frank Fraitzl Completes International Professional Designation Process

New Boston Fire Department Operations Chief Frank Fraitzl has successfully completed the renewal process to maintain the professional designation of "Chief Fire Officer" (CFO). **Chief Fraitzl** has held the CFO Designation since 2008 and is one of only 19 CFOs in New Hampshire and 1822 worldwide.

The Designation program is a voluntary program designed to recognize individuals who demonstrate their excellence in seven measured components including experience, education, professional development, professional contributions, association membership, community involvement, and technical competence. In addition, all applicants are required to identify a future professional development plan.

The CFO designation program uses a comprehensive peer review model to evaluate candidates seeking the credential. The Commission on Professional Credentialing awards the designation only after an individual successfully meets all the organization's stringent criteria.

Achieving this designation signifies **Chief Fraitzl's** career commitment to the fire and emergency services.

This professional designation is valid for three years. Maintaining the designation requires recipients to show continued growth in the areas of professional development, professional contributions, active association membership, and community involvement as well as adhere to a strict code of professional conduct.

The Commission on Professional Credentialing, an entity of the Center for Public Safety Excellence®, Inc., (CPSE®) administers the Designation Program. The CPC consists of individuals from academia, federal and local government, and the fire and emergency medical services profession. To learn more about CPC, visit www.cpse.org/credentialing.

As always, thank you all for what you do! We couldn't meet our obligations to this town without you. If I have missed anything or anyone, please reach out to me.

Asst Chief Brian Dubreuil
Fire Department Administrator
Deputy Emergency Management Director
New Boston Fire Department
PO Box 250
New Boston, NH 03070
603-722-8481 (cell)
603-487-2500x313
603-487-2723 (Fax)
b.dubreuil@newbostonnh.gov

Monthly Department Head Report

Highway Department

July 2023

- Installation of drainage on Cemetery on the Meetinghouse Hill Road side completed
- Repaired the catch basin on Bedford Road near Meetinghouse Hill
- Ditching done down Clark Hill Road
- Total of 51 work order tickets were closed including work on catch basins, ditching, grading, road obstructions, beaver dams, etc
- Truck/Equipment maintenance & repairs completed by Bill
 - T-1 Relocated trailer glad hands, changed plate light, take apart pintal hitch clean and relocate
 - Fabricated two sets sideboard extensions for both new T-4 and T-5 10-wheelers, painted and installed
 - T-5 performed the upgrades-extra mudflap, moved fittings for better access, relocated fuel filter
 - T-10 new brakes, cam and bushings, seal one wheel and dust shield, adjust engine clutch
 - T-11 move trailer glad hands found/repared air line leak. Take apart pintal hitch clean and relocate, Diagnosed a/c system problem
 - P-1 Remove rear brake calipers, sand blast, paint and lubed to free rear brake pads, perform basic maintenance
 - 410L John Deere Install new quick couplers on rear hoe bucket and front bucket. Remove floor mats to clean, plus clean out moisture drain to allow a/c to drain outside
 - 672GP Grader Replace strobe light in rear of machine
 - PC170 Excavator Engine low on fuel service, install (3) new track pad bolts and nuts
 - 20 ton tag along trailer Replace wood on rear ramps and beaver tail with planks. Investigate two brake problems and resolve challenges.
 - Small Vibratory Compactor diagnose issue and repair

With all the heavy rainfall during the month of July many towns suffered tremendous damage. Luckily New Boston did not sustain any significant amount of damage largely in part due to the efforts of the New Boston Highway Crew maintaining and repairing the drainage systems in town.



TOWN OF NEW BOSTON
COMMUNITY DEVELOPMENT
P.O. BOX 250
NEW BOSTON, NH 03070

MEMORANDUM

TO: Select Board

FROM: Shannon Silver, Community Development Director

DATE: August 3, 2023

RE: **Department Activities**

The Community Development Department workload remains consistent with in-process applications. The Board went to its summer schedule in June to one meeting per month through August. The Board had one Non-Residential Site Plan Application at the July meeting and continued working on drafting a Commercial Solar Ordinance.

The Zoning Board of Adjustment had no applications for the month of July.

The Zoning and Planning Boards both have alternate seat vacancies open.

The Building Office workload for permits decreased for the month of July to 55 permits from 68 permits issued in June. In process applications remain steady with inspections. 55 Permits and 21 Certificate of Occupancies/Use total were issued for the month of July. (Separate report attached).

Please do not hesitate to get in touch with me if you have any questions.
SS/

TOWN OF NEW BOSTON

Report of Fees

Summary of Fees Between 07/01/2023 And 07/31/2023

Summary of Fees:

PERMIT FEES	ACCOUNT		
BUILDING PERMIT		11	\$ 3,435.00
ELECTRICAL PERMIT		10	\$ 500.00
PLUMBING PERMIT		5	\$ 250.00
MECHANICAL		3	\$ 150.00
SPRINKLERS		1	\$ 150.00
SIGN		1	\$ 35.00
POOL		3	\$ 250.00
FUEL FIRED MECHANICAL		15	\$ 950.00
TENT		1	\$ 35.00
		50	\$ 5,755.00
		Total of All Fees:	50 \$ 5,755.00

BUILDING DEPARTMENT

The Building Department collected a total of \$5,775.00 in fees and issued a total of 50 permits during the month of July. This reflects a decrease from the previous month of June.

Building, Electrical, and Fuel Fired Mechanical showed a decrease, while there was a slight increase in the number of Plumbing and Mechanical permits issued. There were 21 Certificate of Occupancy/Use permits issued during this time frame.

Building Inspector Dana Dinsmore completed his Health Officer Training with the State of New Hampshire on July 10, attended a NHBOA Solar Storage Training Class in Concord on July 12 and passed his Residential Plumbing Inspector Exam on July 31.

Dana completed 11 formal plan reviews, and answered questions regarding developments and projects with the contractors on several others during the month. He also engaged in several telephone conferences with a resident and her attorney regarding a possible code violation; this was deemed to be a civil matter, and the Building Inspector advised the resident and her attorney that the Town would have no further input on the matter.

Sonya Fournier-Mitchell (Planning Department) and Lorraine McKim (Building Department) spent a few hours reviewing old outstanding case files for the Building Department; as a result of this review, telephone calls were made to residents and contractors in some of the cases, and letters sent out to residents in others reflecting the need for final inspections on numerous properties (16). As a result of this effort, 2 final inspections have been conducted to date. There will be continued follow up on those already reviewed, and review of additional old cases to bring about final inspections and closure to the files. The efforts made in this project address the critical need to insure that projects that occurred in the past have been completed up to code and offer protection to the Town.

Sonya and Lorraine also worked together on the 2023 Year-To-Date report (through 6/30/23), identifying some discrepancies and resolving those with the Finance Department.

FIRE DEPARTMENT

Captain Eric Dubowik completed 2 sprinkler plan reviews, 1 sprinkler inspection, 1 fire safety inspection, 1 place of assembly re-inspection and executed the inspection for the fireworks and the fairgrounds for the 4th of July event.

In addition, he assigned 1 house number, attended 3 emergency call responses completed 4 new house lot reviews and completed the audit of the Emergency Response Road Data Base (The Orange Book) with some minor assistance from Danielle.

In the beginning of July, Danielle completed the monthly report for the Fire and Building Department for the Month of June 2023. Danielle also worked on updating the Fire Department's AP spreadsheet with all the correct formulas and throughout the month she weekly AP data into the spreadsheet for recordkeeping and submission to Finance for payment. In addition, she scheduled oil burner, sprinkler and place of assembly appointments for Eric and assisted in the completion of the Orange Book's audit.