

## **Job Opportunity Tax Collector**

### **Tax Collector:**

The Town of New Boston is currently accepting applications for a part-time, 18 hours per week, Tax Collector with additional hours during the two tax bill cycles, averaging 22 hours per week annually. This position offers a work week consisting of three six-hour workdays.

The Tax Collector duties include processing and collecting property taxes; recording tax liens; collection of fees and charges, and provides support to the Assessing Office as necessary. The Tax Collector works closely with all departments, residents, businesses, and organizations; and state and federal officials. Click here for the [job description](#).

The Tax Collector position functions in accordance with state statutory and constitutional requirements.

Remuneration is based on qualifications and experience and is enhanced by benefits including paid vacation and sick time.

Educational Requirement: High School Diploma or GED is required. Municipal Tax Collecting experience preferred.

Send [Employment Application](#), resume and cover letter to: Maralyn Segien, Human Resources Director, Town of New Boston, PO Box 250, New Boston, NH 03070 or via email at [m.segien@newbostonnh.gov](mailto:m.segien@newbostonnh.gov).

Posting will be open until filled.