

## **TOWN ADMINISTRATOR NEW BOSTON, NH**

New Boston, NH (approx. pop.6,100) is seeking a dynamic leader with demonstrated organizational, administrative and management skills to serve as its next Town Administrator. This is a full-time position that requires a visionary leader who can support, and mentor experienced current staff, who can be creative in problem solving and bringing new ideas to the table and who can collaborate with the Select Board and community and lead with openness, honesty and integrity. Situated in Southern New Hampshire and in close proximity to Manchester, Nashua and Rt 93, New Boston offers rural charm, rich history, a gorgeous landscape and a strong sense of community.

The Town has an annual operating budget of approximately \$5.8M. There are 28 full-time and over 50 part-time employees. The Town Administrator has 6 direct reports and reports to a three-member Select Board. A bachelor's degree in a related field and a minimum of 5 years municipal management experience with supervisory responsibilities is desired. An equivalent combination of education and experience which demonstrates possession of the required knowledge, skills and abilities may also be considered. A strong sense of community engagement with multiple stakeholders along with the ability to handle complex budget development and support a team focused management approach are a must for any candidate. Salary range to \$120,000. Starting salary commensurate with qualifications. New Boston is an equal opportunity employer.

**For further information** potential candidates are directed to the Municipal Resources, Inc. website at [www.mrigov.com/career](http://www.mrigov.com/career) or to contact Municipal Resources, Inc. at 603-279-0352 ext. 330.

**To apply** submit a resume and cover letter, in confidence, as a PDF attachment to [recruitment@mrigov.com](mailto:recruitment@mrigov.com) by **Monday, February 12<sup>th</sup>, 2024, at 8 AM EST.**

