

# Meeting Summary

## Town of New Boston Selectmen's Meeting December 6, 2021

<b><u>PRESENT:</u></b>	Karen Scott	Selectman
	David Litwinovich	Selectman
	Donna Mombourquette	Selectman via Zoom
	James Brace	Interim Town Administrator

Ashley Brochu-Braica, Kevin and Kimberly Dillaway, Nancy Bax, Mark Debowski, Jake Neville, Brad Bingham, Mark Anderson, Willard Dodge, Jesse and Alena Normand, Keith Ammon, Paul Sizemore, Ryan Nix, Dave Elliot, Ethan Preston, Bill McFadden and one or more additional members of the public were present for all or part of the meeting via town hall streams/audio/conference call.

This meeting is being conducted remotely consistent with Governor's Executive Order 2020-04 insuring compliance with RSA 91-A in light of COVID-19 circumstances. Due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that the public can access this live meeting by viewing it via a "live-stream" link on the New Boston NH website. Please note that all votes that are taken during this meeting shall be done by roll call vote.

**A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by David Litwinovich at 6:00PM beginning with the Pledge of Allegiance.

**Consent Agenda-** The Selectmen reviewed the December 6, 2021 consent agenda. Karen moved to approve the December 6, 2021 consent agenda items including payroll, Accounts Payable, personnel changes, mandatory evaluation and other signed official documents. Donna seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Karen-yes and Donna-yes.

### **B. PUBLIC FORUM:**

David noted the Board always welcomes public comment and feedback. There are two opportunities for public comment, one at the beginning of the meeting and then another at the end. Anyone with a comment is asked to comment as per the rules for live meetings and state your name and address for the record and that comments be respectful and thoughtful. The Board will listen, but public comment is typically not back and forth. If there is any need for extended dialogue a request to be added to the agenda and supporting documentation should be sent to the Town Administrator beforehand. Seeing none, David closed the first session of public comment.

### **C. APPOINTMENTS:**

None.

#### **E. NEW BUSINESS:**

**Item 1: Acceptance Of Resignation Of Highway Department Secretary:** Donna moved to accept the Highway Department secretary's resignation. Karen seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Karen-yes and Donna-yes.

**Item 2: Byam Road Thru-Traffic Discussion (Nancy Bax And Jake Neville Invited To Attend):** Many residents and business owners were present to discuss heavy truck traffic in the area of Byam and Wilson Hill Roads. Karen moved to establish a subcommittee to address the concerns relative to through trucking on Byam and Wilson Hill Roads. Donna seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Karen-yes and Donna-yes.

#### **D. OLD BUSINESS:**

**Item 3: Jason And Skye Lyons-Land Purchase-Request To Use The Lot:** Karen moved to obtain a legal document specifying that the town owns the property but is authorizing the Lyons family to use the parcel specifically to park their trailer/camper. Donna seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Karen-yes and Donna-yes.

**Item 4: Budget Item-Dues And Subscriptions Expenditure Follow Up:** The Selectboard reviewed a detailed report the status of each department's Dues and Subscriptions budget lines from the Finance Director in response to the Selectboard's inquiry during review of Expenditures and Revenues at its November 15, 2021 meeting.

**Item 5: Painted Double Yellow Line-Highway Department Follow Up:** The Selectboard reviewed documentation found in the US Department of Transportation Federal Highway Administration Manual on Uniform Traffic Control Devices 2009 Edition Chapter 3B. Pavement and Curb Markings <https://mutcd.fhwa.dot.gov/htm/2009/part3/part3b.htm>.

**Item 6: Approval of Public and Non-Public Minutes of November 15, 2021:** The Selectmen reviewed the Public minutes of November 15, 2021. Karen moved the Public minutes of November 15, 2021 be accepted as presented. Donna seconded the motion. All were in favor. 3-0 The Selectmen reviewed the Non-Public minutes of November 15, 2021. These will be reviewed in non-public session.

#### **F. OTHER BUSINESS:**

**Item 7: Update-Year-To-Date Expenditures And Revenues:** Documentation reviewed.

**Item 8: Town Administrators Report:** Jim presented the Town Administrator's report.

**Item 9: Selectmen's Reports:** Reviewed.

#### **G. PUBLIC FORUM:**

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Bill McFadden of Dane Road made a comment.

Seeing no further Public Comment, David closed the second session.

**Item 10: Possible Request for Non-Public-Per RSA 91-A:3, II(a)(b)(c):** Donna moved to enter Non-Public session per RSA 91-A:3II at 8:55PM. Karen seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Donna-yes and Karen-yes. The Board then entered non-public session.

**Move to exit Non-Public Session:** Donna moved to exit Non-Public Session at 10:36 PM and seal the minutes for five years. Karen seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Donna-yes and Karen-yes.

**ADJOURNMENT:** Karen moved to adjourn the meeting at 10:37 PM. Donna seconded the motion. All were in favor. 3-0

*Prepared by Maralyn Segien*

**Next Scheduled Meeting: Town Hall Conference Room December 20, 2021 (6:00 PM)  
7 Meetinghouse Hill Road- New Boston, NH 03070  
Phone: (603) 487-2500-[www.newbostonnh.gov](http://www.newbostonnh.gov)  
Handicap Access available**