

# Meeting Summary

## Town of New Boston Selectmen's Meeting November 1, 2021

**PRESENT:**

Karen Scott	Selectman
David Litwinovich	Selectman
Donna Mombourquette	Selectman
James Brace	Interim Town Administrator

Comcast Representative Bryan Christiansen, Finance Director Jennifer Allocca, Transfer Station Manager Gerry Cornett, Bill McFadden, Kaleb Jacob and one or more additional members of the public were present for all or part of the meeting.

**A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by David Litwinovich at 6:00PM beginning with the Pledge of Allegiance.

**Consent Agenda-** The Selectmen reviewed the November 1, 2021 consent agenda. Donna moved to approve the November 1, 2021 consent agenda including payroll, Accounts Payable, personnel changes, mandatory evaluation and other signed official documents. Karen seconded the motion. All were in favor. 3-0

### **B. PUBLIC FORUM:**

David noted the Board always welcomes public comment and feedback. There are two opportunities for public comment, one at the beginning of the meeting and then another at the end. Anyone with a comment is asked to comment as per the rules for live meetings and state your name and address for the record and that comments be respectful and thoughtful. The Board will listen, but public comment is typically not back and forth. If there is any need for extended dialogue a request to be added to the agenda and supporting documentation should be sent to the Town Administrator beforehand. Seeing none, David closed the first session of public comment.

### **C. APPOINTMENTS:**

**Item 1: Bryan Christiansen, Comcast Government Representative To Discuss Broadband In New Boston:** Comcast Senior Manager of Government and Regulatory Affairs Bryan Christiansen was present to meet with the Selectboard to discuss broadband options for New Boston.

### **E. NEW BUSINESS:**

**Item 2: Appointment Of Joe Constance And Re-Appointment Of Floyd Guyette to Solid Waste Advisory Committee:** The Selectboard reviewed Jim Keyes' application for appointment to the Solid Waste Advisory Committee. Donna moved to appoint Joe Constance

and reappoint Floyd Guyette as members of the Solid Waste Advisory Committee for three years. David seconded the motion. The motion carried. 2-1

**Item 3: Review And Approve Selectboard 2022 Meeting Schedule:** The Selectboard reviewed and revised the draft 2022 Meeting Schedule. Karen moved to revise the 2022 Selectboard Meeting Schedule June 20 to June 27, eliminate July 6 and change September 7 to August 29, 2021. Donna seconded the motion. All were in favor. 3-0

**Item 4: Review And Approve 2022 Town Holidays:** The Selectboard reviewed the draft 2022 Town Holiday Schedule. Karen moved to approve the 2022 Town Holidays as presented. Donna seconded the motion. All were in favor. 3-0

**Item 5: Holiday Potluck And Yankee Swap:** The Selectboard reviewed a proposal for a holiday potluck and yankee swap for town employees. Donna moved to revise the proposed Town Employee Holiday Potluck And Yankee Swap to December 22, 2021. Karen seconded the motion. All were in favor. 3-0

#### **D. OLD BUSINESS:**

**Item 6: Approval of Public Minutes of October 18, 2021 and Non-Public Minutes of October 18, 2021 and October 20, 2021:** The Selectmen reviewed the Public minutes of October 18, 2021. Karen moved the Public minutes of October 18, 2021 be accepted as presented. Donna seconded the motion. All were in favor. 3-0 The Selectmen reviewed the Non-Public minutes of October 18, 2021. Karen moved the Non-Public minutes of October 18, 2021 be accepted as presented. Donna seconded the motion. All were in favor. 3-0 The Selectmen reviewed the Public minutes of October 20, 2021. Karen moved the Public minutes of October 20, 2021 be accepted as presented. Donna seconded the motion. All were in favor. 3-0 The Selectmen reviewed the Non-Public minutes of October 20, 2021. Karen moved the Non-Public minutes of October 20, 2021 be accepted as presented. Donna seconded the motion. Discussion: These will be reviewed in Non-Public session.

**Item 7: Energy Commission – Solar Power Initiative At Transfer Station:** Transfer Station Manager Gerry Cornett and Energy Commission member Bill McFadden were present to meet with the Selectboard to update them on the voter approved solar power initiative at the Transfer Station.

#### **F. OTHER BUSINESS:**

**Item 8: Update-Year-To-Date Expenditures And Revenues:** Documentation reviewed.

**Item 9: Town Administrators Report:** Jim presented the Town Administrator's report. Donna moved to support the recommendation from the Interim Town Administrator and Finance Director to move expense lines 210, 212, 213, 214, 215, 216, 217, 230 and 260 to the Personnel Departments cost center. Karen seconded the motion. All were in favor. 3-0 Donna moved to support the recommendation from the Interim Town Administrator and Finance Director to move expense line 341 townwide phone system specifically managed by Twin Bridge Services to the Government Buildings cost center. Karen seconded the motion. All were in favor. 3-0

**Item 10: Selectmen's Reports:** Reviewed.

**Item 11: Department Manager Reports:** None.

**G. PUBLIC FORUM:**

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Kaleb Jacob of Fraser Drive made a comment.

Bill McFadden of Dane Road made a comment.

Seeing no further Public Comment, David closed the second session.

**Item 12: Possible Request for Non-Public-Per RSA 91-A:3, II(a)(b)(c):** David moved to enter Non-Public session per RSA 91-A:3II at 7:52PM. Donna seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Donna-yes and Karen-yes. The Board then entered non-public session.

**Move to exit Non-Public Session:** Karen moved to exit Non-Public Session at 8:02 PM and seal the Non-Public minutes of November 1, 2021 for five years. Donna seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Donna-yes and Karen-yes.

**ADJOURNMENT:** David moved to adjourn the meeting at 11:44PM. Karen seconded the motion. All were in favor. 3-0

*Prepared by Maralyn Segien*

**Next Scheduled Meeting: Town Hall Conference Room November 15, 2021 (6:00 PM)  
7 Meetinghouse Hill Road- New Boston, NH 03070  
Phone: (603) 487-2500-[www.newbostonnh.gov](http://www.newbostonnh.gov)  
Handicap Access available**