

Approved

Town of New Boston Select Board's Meeting January 3, 2022

<u>PRESENT:</u>	Karen Scott	Selectman
	David Litwinovich	Selectman
	Donna Mombourquette	Selectman
	James Brace	Interim Town Administrator

Emergency Management Director Dan MacDonald, Fire Wards Derek Danis and Cliff Plourde, Bill McFadden, Kaleb Jacob and one or more additional members of the public were present for all or part of the meeting.

A. CALL TO ORDER: A regular meeting of the Board of Select Board was called to order by David Litwinovich at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda- The Select Board reviewed the January 3, 2022 consent agenda. Donna moved to approve the January 3, 2022 consent agenda items excluding the December 21, 2021 Accounts Payable Warrant and including payroll, Accounts Payable and other signed official documents. Karen seconded the motion. All were in favor. 3-0

David noted he signed the contract with Naughton for disposal of construction debris due to the January 1, 2022 deadline. Transfer Station Manager Gerry Cornett met with the Select Board November 15, 2021 to discuss the bids. No decision was made at that time as Gerry was negotiating with the trucking bidder and requested no decision that day. Jim will clarify this information as bids on three items were recently reviewed.

B. PUBLIC FORUM:

David noted the Board always welcomes public comment and feedback. There are two opportunities for public comment, one at the beginning of the meeting and then another at the end. Anyone with a comment is asked to comment as per the rules for live meetings and state your name and address for the record and that comments be respectful and thoughtful. The Board will listen, but public comment is typically not back and forth. If there is any need for extended dialogue a request to be added to the agenda and supporting documentation should be sent to the Town Administrator beforehand. Seeing none, David closed the first session of public comment.

C. APPOINTMENTS:

Item 1: Approval of the 2021 Hazard Mitigation Plan – Fire Chief Dan MacDonald: Emergency Management Director Dan MacDonald was present to review the 2021 Hazard Mitigation Plan with a document presented for Select Board approval. It was updated according to Select Board recommendations at the December 20, 2021 Select Board meeting. The Select

Board requested road design standards which Jim will provide. The Select Board reviewed the document in detail and requested further revisions that will be updated and subsequently submitted to the Select Board. The goal is to locally identify, prepare and provide funding to resolve hazards that could affect town functions or threaten citizens. The plan itemizes specific items that would prevent/resolve hazards in the Mitigation Action Plan. Karen noted she disagrees the Powercot listed as it is not a hazard. Dan noted this is an asset to Fire Department members to prevent/mitigate injuries and is currently installed. Donna moved to approve the Hazard Mitigation Plan Update 2021 for the Town of New Boston with the changes discussed. David seconded the motion. The motion carried. 2-1

D. NEW BUSINESS:

Item 2: Appointment To The Forestry Committee – Joseph Constance: The Select Board reviewed Joe Constance’s application for appointment to the Forestry Committee. Karen moved to appoint Joe Constance to the Forestry Committee for three years. Donna seconded the motion. The motion carried. 3-0

Item 3: Appointment Of Gail Stout As Cemetery Trustee Through 2023 To Complete The Term Of Clete Peirce Who Has Moved From New Boston: The Select Board reviewed a memorandum dated December 27, 2021 from Jim requesting appointment of Gail Stout to replace Cemetery Trustee Gregg “Clete” Peirce who has moved out of New Boston. Karen moved to appoint Gail Stout as a Cemetery Trustee for the remainder of Gregg “Clete” Peirce’s term. Donna seconded the motion. The motion carried. 3-0

E. OLD BUSINESS:

Item 4: Continued Review Of Meeting Polices: A draft document was reviewed. Revisions were requested and the Select Board will consider this further at a future meeting.

Item 5: Approval of Public and Non-Public Minutes of December 20, 2021: The Select Board reviewed the Public minutes of December 20, 2021. The copies provided were incomplete causing approval to be deferred to a future Select Board meeting. The Select Board reviewed the Non-Public minutes of December 20, 2021. Karen moved the Non-Public minutes of December 20, 2021 be accepted as presented. Donna seconded the motion. All were in favor. 3-0

F. OTHER BUSINESS:

Item 6: Update-Year-To-Date Expenditures And Revenues: Documentation provided.

Item 7: Town Administrators Report: Jim reviewed the Town Administrator’s report as follows:

- Town Administrator Hiring Process: Interviews are scheduled for January 7th, 2022.
- Through Trucking Subcommittee: Jim contacted potential members as discussed at the December 20, 201 Select Board meeting. Some have not yet confirmed and noted concerns about diversity of subcommittee members and if legal counsel should be involved with the subcommittee. Subcommittee makeup will be confirmed.

- New Town Phone System: Jim continues to work with Twin Bridge Services to implement the phone upgrade. Comcast will be completing the upgrade at the Town Hall January 6, 2022.
- Public Budget Hearing: Scheduled for January 10, 2022 at the Whipple Free Library. Masks are required at this facility.

Item 8: Select Board's Reports:

Donna reported the following:

- The Solid Waste Advisory Committee met today.
- The group/unofficial broadband committee plans to meet again January 24, 2022 with a representative from Cell Coverage Mapping as they are interested in the services the company can provide. The Committee is considering how to gather more information from citizens of what they are experiencing such as a mailing to all New Boston households. Jennifer Allocca created an e-mail address specifically to gather information from citizens for the broadband project. It was published in the New Boston Beacon and the Committee looks forward to hearing from citizens. Consolidated Communications has not yet provided requested information and may present to the Select Board during a February meeting.

Karen reported the Road Committee will meet January 12, 2022.

David reported the following:

- The next Planning Board meeting will be January 11, 2022 to discuss Board goals.
- The Safety Center Committee met last week. Public informational meetings with the architect and construction management firm are planned for February 1, 2022 at 10:00 AM and 7:00 PM.

G. PUBLIC FORUM:

David noted the Board always welcomes public comment and feedback. There are two opportunities for public comment, one at the beginning of the meeting and then another at the end to comment as per the rules for live meetings and state your name and address for the record and that comments be respectful and thoughtful. The Board will listen, but public comment is typically not back and forth. If there is any need for extended dialogue a request to be added to the agenda and supporting documentation should be sent to the Town Administrator beforehand.

Bill McFadden of Dane Road was present and asked the status of LED lighting installation. Jim will contact Andrew Tiebout from Affinity LED Lighting for an update.

Seeing no further Public Comment, David closed the second session.

Item 9: Possible Request for Non-Public-Per RSA 91-A:3, II(a): David moved to enter Non-Public session per RSA 91-A:3II(a) at 7:23PM. Donna seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Donna-yes and Karen-yes. The Board then entered non-public session.

Move to exit Non-Public Session: moved to exit Non-Public Session at PM and seal the minutes for five years. seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Donna-yes and Karen-yes.

ADJOURNMENT: moved to adjourn the meeting at PM. seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien

**Next Scheduled Meeting:
Public Budget Hearing Whipple Free Library January 10, 2022 (6:00 PM)
Mont Vernon Road- New Boston, NH 03070
Phone: (603) 487-2500-www.newbostonnh.gov
Handicap Access available**