

Approved

Town of New Boston Selectmen's Meeting December 7, 2020

PRESENT: Joe Constance Selectman
Karen Scott Selectman via audio/conference call
David Litwinovich Selectman via audio/conference call

Energy Commission member Roger Dignard, Transfer Station Manager Gerry Cornett, Police Chief James Brace, and other members of the public were present for all or part of the meeting via town hall streams/audio/conference call.

This meeting is being conducted remotely consistent with Governor's Executive Order 2020-04 insuring compliance with RSA 91-A considering COVID-19 circumstances. Due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that the public can access this live meeting by viewing it via a "live-stream" link on the New Boston NH website. Please note that all votes that are taken during this meeting shall be done by roll call vote.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Joe Constance at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen deferred Consent Agenda approval pending Selectmen's review.

B. PUBLIC FORUM:

Joe noted the Board always welcomes public comment and feedback. There are two opportunities for public comment, one at the beginning of the meeting and then another at the end. Anyone with a comment is asked to call 603-848-5387 to comment as per the rules for live meetings and state your name and address for the record and that comments be respectful and thoughtful. The Board will listen, but public comment is typically not back and forth. If there is any need for extended dialogue a request to be added to the agenda and supporting documentation should be sent to the Town Administrator beforehand. Seeing none, Joe closed the first session of public comment.

C. APPOINTMENTS:

Item 1: Roger Dignard-Energy Committee-Warrant Article Request for Solar Power: Energy Commission member Roger Dignard was present to meet with the Selectmen to discuss potential solar power installation at the Transfer Station. He reviewed a summary he prepared. He noted the Energy Commission has been very busy this year, working with NBCS for lighting,

windows and walk-in cooler improvements for environmental offset and energy savings. The Commission plans further energy initiatives for 2021. They have been working with Peter and Commission member Bill McFadden for street and town building lighting improvements along with a potential solar panel array to offset town building electric usage. The town uses a total of 162,000 kilowatt hours per year with a total cost of \$29,000 for electricity. This translates to 124 kw solar array. Solar arrays of less than 150 kw have more favorable return under group net metering that this will qualify for. If the array is over 150 kw it is considered a power generator and the benefits of return under group net metering are cut in half. Legislation is being introduced this year that may pass seeking more favorable return to towns and cities from solar arrays. Bill and Roger met with Transfer Station Manager Gerry Cornett and determined the facility is a perfect site for solar array install on sloping ground behind the facility. It is more cost effective to install directly on the ground than over the landfill cap. Initially there will be a small cost benefit to the town other than locking in a kw hour purchase rate that would go forward for the life of the system. There is a “feel good” factor and tremendous visibility at the Transfer Station. Zero dollars would be invested up front. Long term benefit and options are to buy out the array after the initial tax benefits and incentives have been taken by the investor financing party who would initially install it. This would be five to seven years for maximum incentives and benefits to the investors. To directly purchase this solar array would cost \$280,000, but this install cost is taken by investors as they get immediate tax credits and accelerated depreciation on the installation (these benefits are not offered to the town). After five to seven years the buyout will be approximately \$112,000. At that point, a short-term loan or bond could be taken out with a payment at the current electricity cost of approximately \$29,000 per year for cost neutrality and purchase would be complete within four to five years. The system has an approximately 35-40 year lifespan and the town could realize over 20 years of free electricity, saving at least \$29,000 per year. A Warrant Article is proposed for voter approval to potentially lease the town land at the Transfer Station to the investors and enter into a purchase agreement for the power generated by the solar array. If the Article is included on the Warrant and is approved by voters, the Commission would solicit proposals and bring them to the Selectmen for approval.

Joe noted Gerry fully supports the proposal, and the array would be located within the fence which Joe prefers. Joe noted this proposal is better than what had been brought to the Board a few years ago. Joe is in support of the proposed Warrant Article.

David asked about how ballasted installation differs from the installation proposed for this project on the ground. Roger explained if the array was installed on the landfill cap, it would be drilled into the membrane that covers the landfill causing the solar panels to rest into concrete pads to prevent them from being blown away. This is a more costly installation. The second most costly installation is mounting arrays of sloped roofs. The least costly installation is the method proposed at the Transfer Station, on the uphill slope of the embankment behind the recycling center using a screw auger cranking into the ground where posts can be mounted, and panels added.

David asked about the size as four arrays are included in the diagram. Roger noted the diagram is a rough estimate, the exact size is not yet known but the panels are 3’x5’. There are 44-48 panels at the library. This area would handle approximately 250 panels depending on the wattage capacity. It would be 5-6x larger than the library panel.

David asked if more panels would have to be added to have capacity for street lighting and NBCS electricity needs. Roger noted NBCS uses a similar amount of electricity as all other town buildings combined. The proposed array would be less than 150 kw as explained above for maximum credits. It may be more beneficial to consider a separate array system for NBCS in the future, possibly at the landfill site.

Karen confirmed trees would not have to be removed for the array. Roger noted shrubs may need trimming. She confirmed sun exposure is not an issue in the proposed location. Roger noted the location is a perfect south orientated location without shading effect. This will be optimal condition. He noted the library location where there is currently an array is not an optimal site due to the hill and some trees in the area. That array does not get 100% output and that is compensated for in the size of the array. Karen asked if the costs Roger explained above are from one vendor. He noted he has spoken with two vendors with similar cost estimates. He will be sure to get multiple proposals from vendors. Karen asked about the lifespan of the panels. Roger noted it is 35-40 years, but the power generation decreases approximately five percent in the last five years of the lifecycle, but the electricity should be free to the town by then.

Karen moved the Warrant Article forward to the 2021 Warrant as written with possible amendments to meet all legal requirements. David seconded the motion. Poll Vote: Joe-yes, David-yes, and Karen-yes. All were in favor. 3-0

The Selectmen thanked Roger.

D. OLD BUSINESS:

Item 2: Approval of Public and Non-Public Minutes of November 16, 2020: The Selectmen reviewed the Public minutes of November 16, 2020. David moved the Public minutes of November 16, 2020 be accepted as amended. Joe seconded the motion. Poll Vote: Joe-yes, David-yes, and Karen-yes. All were in favor. 3-0 The Selectmen reviewed the Non-Public minutes of November 16, 2020. David moved the Non-Public minutes of November 16, 2020 be accepted as amended and sealed for the standard amount of time. Karen seconded the motion. Poll Vote: Joe-yes, David-yes, and Karen-yes. All were in favor. 3-0

E. NEW BUSINESS:

Item 3: Total Review of Operating Budget and Warrant Article Budgets as Presented to The Finance Committee: Joe summarized the Warrant Articles for Selectmen consideration and forwarding to the Warrant. They will be read aloud at the January Public Hearing. The Finance Committee completed deliberations of the proposed operating budget.

The Selectmen reviewed the Warrant Articles as follows:

- **Article:** To see if the Town will vote to raise and appropriate **three million three hundred thousand dollars (\$3,300,000)** for the **design and construction of a new Fire and Emergency Management Service (EMS) facility** in the Town of New Boston and

to include funds for the repurposing/demolition of the present Fire Station. Said sum to be raised by issuance of a serial bond(s) or note(s) not to exceed three million three hundred thousand dollars (\$3,300,000) under and in compliance with the provisions of Municipal Finance Act (RSA Chapter 33:1 et seq., as amended) and to authorize the Selectmen to issue and negotiate such bond (s) and note(s), to determine the rate(s) of interest thereon and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bond(s) or note(s) as shall be in the best interest of the Town of New Boston. (3/5ths ballot vote required) (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: The Fire Wards are requesting funding to design and construct a new fire station. Research and needs study have been thoroughly investigated and a plan developed by the Fire Station Building Committee over seven plus years. The increase in the cost of the project this year is \$550,000, a result of projected cost increases that were publicized at the time of the first request for funding. Construction industry representatives informed us that, based on the initial cost of the project, we could expect a ninety thousand (\$90,000) to one hundred fifty thousand dollars (\$150,000) increase per year, each year the building is not constructed. To compound that challenge, the significant increase in activity in the building industry, lack of labor resources, and tariff impacts, the projected annual increases have driven those estimates even higher.

Joe noted this Article has been presented to voters each year for approximately five years and it has failed each year without a simple majority. He brought this up at the December 3 Finance Committee meeting, asking then if support for this proposal has increased. He did not receive a clear answer and he senses support has not increased. He agrees there is need for a new Fire Station, but he feels it is clear the electorate does not, voters may support a new fire station but not as proposed. Joe does not support the proposal, does not expect it to pass and requested lower cost alternatives be researched. The proposal cost has increased each year. He appreciates New Boston's fire and emergency services, all in town have benefited from them and the dedication the volunteers have demonstrated over the thirty years he has known them. He proposes a new commission be formed composed of a cross section of town interests (possibly including representatives from the Selectmen, Planning Board, Finance Committee, Fire Wards and citizens representatives (hopefully some with engineering experience)), to assess alternatives and bring one or two forward. He proposes a 2022 Warrant Article of \$35,000-40,000 to fund an engineering study and funds for the commission to use researching an alternative more arduously. An Article of this type failed in previous years. A fund supporting a new fire station has raised \$5,000, he suggested this could be applied toward the engineering study. Joe was involved with the Fire Station research committee in the beginning and feels there were alternatives considered then that could be researched further such as a metal butler building on the town property by the post office. It would cost less than the current proposal, could be expanded later, would house all the equipment along with perhaps decontamination facilities, and the current Fire Station could be rehabilitated as training and administrative office facility. This would create a split department, but the distance is only approximately 1/10 of a mile and not expected to be an impediment. Plans could be purchased from a station of this type that already exists, such as Tuftonboro. He recommends the Selectmen withdraw this Article

from the 2021 Warrant. He noted if these recommendations are not acceptable, the Selectmen should request other suggestions from each other or others in the community.

David noted he has always supported the new Fire Station proposal and the Fire Department volunteers and all they do, contributing to making New Boston the town it is. He feels the voters have spoken and the same result is expected if this Article is included on the 2021 Warrant. He supports not moving this Article forward and would support an Article for funding for preliminary engineering and investigation if a group is convened and funding is necessary after the group has had time to consider options.

Karen noted she does not support the proposed Fire Station as presented. She supports the volunteers and understands their needs as she works as an EMT. The current Fire Station accommodates the equipment needed, the trucks and equipment are nearly new. The proposal is for a building that would house the vehicles and equipment the Department currently has. The proposal has failed each year and has not earned a majority vote in recent years. At the December 3 Finance Committee meeting she asked Fire Chief Dan MacDonald if the Fire Wards have reviewed the initial plan for possible modifications to decrease costs and demonstrate to voters that they have heard the voters and are willing to consider potential changes, but this has not been done. She has reviewed Fire Ward meeting minutes that show the Fire Wards voted to move the existing Article forward to the Warrant as recommended by the Chairperson/Fire Chief without discussion of ways to make a new fire station that voters would approve of. The current plan is \$3.3 million, and the estimate continues to increase. The current proposal does not support a thirty-year lifespan as there are no accommodations for bunkrooms or other additions that would be needed as a full-time department is expected within thirty years. These additions will increase costs of the station. The current cost does not include interest charges. Her concern with Joe's proposal is it would cause an additional facility to maintain and the funds could be better used elsewhere. She agrees with the recommendation to form a new commission including new members to review and consider the plans. As far as removing the Article from the Warrant, she wants to leave the final decision up to the voters.

Karen moved to maintain this Article and move it forward to the 2021 Warrant as presented. The motion was not seconded and died.

Joe moved to remove this Article from the 2021 municipal Warrant. David seconded the motion. Poll Vote: Joe-yes, David-yes, and Karen-no. The motion carried. 2-1

- **WORK IN PROGRESS Article :** To see if the Town will vote to raise and appropriate as an **operating budget**, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling _____. Should this article be defeated, the default budget shall be _____ which is the same as last year with certain adjustments required by previous action of the Town of New Boston or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Selectboard recommend x-

x, Finance Committee recommend x-x)

Joe noted this Article is a work in progress as it could change with updated information such as insurance premiums. This is an increase of \$188,841, 3.55% from the 2020 default budget.

Karen requested removal of all half step salary increases suggested for 2021. She appreciates all the town employees have done but feels it is not fair to ask for a half step increase in 2021 and then again in 2022 to bring salaries to where they would have been if the 2020 operating budget had passed. Many taxpayers are out of work or on limited hours due to the pandemic. There are also employee promotions included in the budget. She agrees they should happen and are earned and deserved. She requested removing \$716 added to the 2021 budget for colored envelopes for the tax collector to receive tax payments in the mail. She requested removing the Forestry Consultant fee and the Administration fee.

Joe noted the Forestry Consultant fee is for the NH Forestry Consultant in case there is a need for this service for legal enforcement needs.

David noted the Department Heads did a good job preparing a realistic operating budget. He supports it as presented.

Joe noted he supports the proposed operating budget as presented. He noted town employees have no one to stand for them or negotiate for them other than the Selectmen. This differs from the school employees as they have union groups and collective bargaining. The salary increases proposed are slim and he supports them.

- **Article:** To see if the Town will vote to raise and appropriate the sum of **one hundred fifty thousand dollars (\$150,000)** to be placed in the existing **Fire Department Vehicle Capital Reserve Fund**. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: Based on the replacement cost of each vehicle plus equipment for the year of replacement or refurbishment, \$150,000 must be allotted to the fund each year to ensure enough money is available at the time of scheduled replacement/refurbishment. The department has 6 trucks with a life expectancy of between 15-30 years.

The Selectmen support the Article.

- **Article:** To see if the Town will vote to raise and appropriate the sum of **one hundred ten thousand dollars (\$110,000)** to be placed in the existing **Highway Truck Capital Reserve Fund**. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: The Highway Truck Capital Reserve Fund covers the replacement of a small dump truck plus the three regular 6-wheel and four 10-wheel dump trucks. The smaller truck has a life expectancy of 10 years and the larger trucks 15

years plus. If prudent, one pickup truck may be kept offline for back up and to plow snow. The pickup truck is listed for replacement on the 2021 C.I.P. Schedule.

This Article is planned to be split into two Articles as discussed at the December 3 Finance Committee meeting.

- **Article:** To see if the Town will vote to raise and appropriate the sum of **sixty-five thousand dollars (\$65,000)** for the purchase of a 4x4 pickup truck with plow attachment.

Explanation of Article: See previous article

The Selectmen support the Article.

- **Article:** To see if the Town will vote to raise and appropriate the sum of **forty-five thousand dollars (\$45,000)** to be placed in the existing **Highway Department Heavy Equipment Capital Reserve Fund**. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: This fund allows for the replacement of the loader, grader and the backhoe on a 12-15-year replacement cycle.

Not discussed.

- **Article:** To see if the Town will vote to raise and appropriate the sum of **eighty-five thousand dollars (\$85,000)** for **road improvements on Meetinghouse Hill Road**. This is a non-lapsing appropriation and will not lapse until the project is complete or until December 31, 2024. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: Meetinghouse Hill Road improvements are long overdue, and the project includes reconstruction and drainage improvements.

Joe noted improvements were made recently for drainage, but more are needed.

Karen noted this was discussed at the December 3 Finance Committee meeting as the Selectmen are going to try to encumber the funds from the 2020 budget. This Article would not be needed in that case.

- **Article:** To see if the Town will vote to raise and appropriate the sum of **forty thousand dollars (\$40,000)** to be added to the existing **Town Bridge Repair/Replacement Capital Reserve Fund**. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation for Article: The funding under this warrant article is consistent with the C.I.P. Committee recommendation and scheduling for bridge repair and replacement projects. To keep up with the high cost of bridge repairs in the future, the Road Agent has a long-term plan for upkeep and construction. In order not to spike the appropriation for some years, the C.I.P. Committee spread the Capital Reserve funding to be consistent

each year.

The Selectmen support the Article.

- **Article:** To see if the Town will vote to raise and appropriate the sum of **one hundred twenty thousand dollars (\$120,000)** for its share of costs for a **new Lyndeborough Road Bridge**. This is a non-lapsing appropriation and will not lapse until the project is complete or until December 31, 2024. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: This project has been planned for a couple of years and funding previously approved was used for preliminary engineering. The Town was awarded a grant in the amount of \$250,000 of which the Town has to appropriate half either in cash or in-kind services. This project will entail replacing a failing culvert with a preformed concrete bridge.

The Selectmen support the Article.

- **Article:** To see if the Town will vote to raise and appropriate **two hundred one thousand seven hundred eighty-nine dollars and forty-three cents (\$201,789.43)** for road related improvements, **two hundred one thousand seven hundred eighty-nine dollars and forty-three cents (\$201,789.43)** to offset this appropriation by an anticipated New Hampshire Highway Block Grant. No amount to come from general taxation. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse before December 31, 2026. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: This amount was previously placed in the Highway Department operating budget. It is customary in the State of NH to place a separate warrant article for Highway Block Grants. Placing this as a separate warrant article increases transparency.

Joe noted this is the Highway Block Grant funds the town receives each year. This Article makes the process more transparent. The electorate is required to formally accept these funds each year to bind town administration to use it directly for road improvements, not equipment, tools or other items.

The Selectmen support the Article.

- **Article:** To see if the Town will vote to raise and appropriate the sum of **six hundred thousand dollars (\$600,000)** for the purpose of **constructing and furnishing an attached addition located at the Police Station** on Old Coach Road and furthermore, to withdraw **three hundred thousand dollars (\$300,000)** from fund balance and the remaining **three hundred thousand dollars (\$300,000)** coming from taxation. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: The Police Station is following a report from the Town's 2018 Master Plan as well as one item from the 2005 Master Plan (a Building Sprinkler

system). The addition will provide improvements for safety and space including secure booking and holding rooms, increased space for evidence and storage, a female locker room, increased security monitoring, as well as much needed roof work, siding, and septic.

Karen requested using \$400,000 from fund balance and \$200,000 from taxation.

Joe noted concern as the fund balance is already at the minimum balance recommended by the NH DRA and a withdrawal will bring the balance lower than the recommended amount. He supports the Article as written.

David supports the Article as written.

- **Article:** To see if the Town will vote to establish a **Transfer Station/Recycling Center Revolving Fund** pursuant to RSA 31:95-h. All revenues received by the Transfer Station Recycling Center from fees, charges, or other income derived from the activities or service supported by the fund will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the Town's general fund balance. And furthermore, the Town Treasurer shall have custody of all moneys in the revolving fund and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created which include repairs, equipment, supplies, building needs and all costs incurred for designated operations. This authorization will stay in effect until rescinded. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: This article is to authorize the Transfer Station to retain income for deposit into a special fund for the purposes detailed in the article. It is estimated that the future operating budget for the Transfer Station would be reduced by approximately \$40,000 per 12-month period if the Revolving Fund is approved.

The Selectmen support the Article.

- **Article:** To see if the Town will vote to raise and appropriate the sum of **thirty-five thousand dollars (\$35,000)**, the first of a two-year appropriation request for the purpose of **constructing an attached garage addition located at the Highway Department facility** on Old Coach Road. This is a non-lapsing appropriation and will not lapse until the project is complete or until December 31, 2026. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: This is a two-year funding project approved by the C.I.P. Committee to add an attached addition to the current highway garage building. By providing shelter from the elements, this will extend the life and decrease the amount of downtime of frontline highway equipment.

The Selectmen support the Article.

- **Article:** To see if the Town will vote to raise and appropriate the sum of **twenty-five thousand dollars (\$25,000)** to be added to the existing **Revaluation Capital Reserve Fund**. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: As required by State Law the Town must provide a complete revaluation of all parcels every five years for an update and ten years for complete revaluation. A total amount of \$160,000 is the final estimated cost to complete.

The Selectmen support the Article.

- **Article:** To see if the Town will vote to raise and appropriate the sum of **nine thousand two hundred dollars (\$9,200)** for the purpose of **converting all 42 existing streetlights to LED**. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: The LED lighting monthly rates will be reduced by approximately 50% - 62%. Currently the Town budgets \$7,000 per year and this conversion would reduce the annual budget by between \$3,000 and \$3,500. A rebate for installation will be awarded by Eversource in the amount of \$4,150. (Original Cost - \$13,318)

The Selectmen support the Article.

- **Article:** To see if the Town will vote to establish a non-lapsing **Record Retention Expendable Trust** and raise and appropriate **twenty thousand dollars (\$20,000)** for **digitizing the Town of New Boston's records** that require long term/permanent storage and to authorize the Selectmen as Agents to expend. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: This article is to fund a multi-year project which entails the scanning of Town records from all departments. It is estimated to cost approximately \$80,000 for this 4-5-year undertaking. This will ensure the long-term security of the records, free up valuable space, especially at Town Hall, and make this information more readily accessible to employees and, where appropriate, the public.

The Selectmen support the Article.

- **Article:** To see if the Town will vote to raise and appropriate **eleven thousand seven hundred dollars (\$11,700)** for the first of a five-year appropriation request for providing **body cameras for the Police Department**. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: This Warrant Article reflects a five-year commitment for a total cost of approximately \$58,500. The purpose is self-explanatory as this is a national topic throughout our law enforcement community.

The Selectmen support the Article.

- **Article:** To see if the Town will vote to raise and appropriate the sum of **eleven thousand eight hundred fifty dollars (\$11,850)** for the purpose of supporting the New Boston Fourth of July Association, a non-profit organization, by funding a portion of the cost of the **Fourth of July fireworks** and cover the costs of **mandatory police details** for the parade and the fireworks event. (Selectboard recommend x-x, Finance Committee recommend x-x)

Explanation of Article: The Town's portion of funding in support of the Fourth of July celebration has traditionally been part of the operating budget. Due to the possibility of a default budget, it was determined that this funding would be better served as a separate appropriation placed before the voting public.

The Selectmen support the Article.

The Selectmen will continue review of all Articles as the budget and voting season progresses.

F. OTHER BUSINESS:

Item 4: Continued Discussion and Possible Adoption of Town Organizational Chart: The Selectmen reviewed the proposed Town Organizational Chart and suggested a revision to the Emergency Management Director as they report to the Town Administrator. Karen moved the Town Organizational Chart be accepted as amended. David seconded the motion. Poll Vote: Joe-yes, David-yes, and Karen-yes. All were in favor. 3-0

Item 5: Town Administrators Report: Deferred pending Town Administrator attendance.

Item 6: Selectmen's Reports:

Joe reported the Forestry Committee installed a gate at the Christmas Tree Farm and the Sherburne Town Forest Lot. Test pits were done at the Sherburne Town Forest lot to determine if sand and gravel remained at this former gravel pit. Sand and gravel were not found except small amounts and the next step is to establish a Conservation Easement at this lot and reclamation of the pit by the Highway Department. A gate was installed to prevent access, theft and dumping.

David reported the following:

- The Planning Board meets tomorrow to review an application for a kennel on Bog Brook Road.
- He met with Police Chief James Brace and Graham Duck to discuss Graham's concerns brought to the November 16 Selectmen's meeting. Productive discussion took place discussing trucking in town.

The Selectmen extended condolences to former longtime Selectman Christine Quirk after the recent loss of her husband Tom and to Gail Parker after the recent loss of her husband Randy who did a lot for the town and was instrumental in the Rail Trail and PLC programs.

G. PUBLIC FORUM:

Joe noted the Board always welcomes public comment and feedback. There are two opportunities for public comment, one at the beginning of the meeting and then another at the end. Anyone with a comment is asked to approach the podium and state your name and address for the record and that comments be respectful and thoughtful. The Board will listen, but public comment is typically not back and forth. If there is any need for extended dialogue a request to be added to the agenda and supporting documentation should be sent to the Town Administrator beforehand. Seeing none, Joe closed the second session of public comment.

Item 7: Non-Public-Per RSA 91-A:3, II: None.

ADJOURNMENT: Karen moved to adjourn the meeting at 7:07 PM. David seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Joe-yes and Karen-yes.

Prepared by Maralyn Segien

**Next Scheduled Meeting: Town Hall Conference Room on December 21, 2020 (6:00 PM)
7 Meetinghouse Hill Road- New Boston, NH 03070
Phone: (603) 487-2500-www.newbostonnh.gov**