

# Approved

## Town of New Boston Selectmen's Meeting September 21, 2020

<b><u>PRESENT:</u></b>	Joe Constance	Selectman
	Karen Scott	Selectman
	David Litwinovich	Selectman
	Peter Flynn	Town Administrator

Town Clerk Kim Colbert, Deputy Town Clerk Cathy Strausbaugh, Fire Chief Dan MacDonald, Fire Captain Brian Dubreuil, Interim Road Agent Allen Brown, Transfer Station Manager Gerry Cornett, George St. John, Denise Ricciardi, Joyce Arivella, Bill McFadden, Brad Bingham, Kaleb Jacob, Sue Frost and other members of the public were present for all or part of the meeting.

**A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by Joe Constance at 6:00PM beginning with the Pledge of Allegiance.

**Consent Agenda-**The Selectmen reviewed the consent agenda. David moved to approve the consent agenda including approval of hiring of Sonya Fournier as Building Department Part Time Administrative Assistant, hiring of Michelle O’Sullivan as Police Department Part Time Records Clerk, appointment of David Lee Grosso to the Open Space Committee and appointment of Lee Cronk as Alternate to Conservation Commission. Joe seconded the motion. The motion carried. 2-1

### **B. PUBLIC FORUM:**

Joe noted the Board always welcomes public comment and feedback. There are two opportunities for public comment, one at the beginning of the meeting and then another at the end. Anyone with a comment is asked to approach the podium and state your name and address for the record and that comments be respectful and thoughtful. The Board will listen, but public comment is typically not back and forth. If there is any need for extended dialogue a request to be added to the agenda and supporting documentation should be sent to the Town Administrator beforehand.

Kaleb Jacob of Fraser Drive was present and noted he does not agree with what happened, he thinks it is a “kangaroo court.”

Denise Ricciardi of Bedford, NH was present to introduce herself as she is running for State Senate District 9. She has lived in NH for 40 years. She is running to represent residents as she does not like the direction NH is heading, she thinks residents and families deserve better. She started Bedford Cares during the pandemic as she was worried about her community and the outcome. Within a week she started a website, the police chief gave her a hotline that rings to her phone and she gathered one hundred volunteers. She has spent ten hours each day delivering

food, prescription drugs and anything residents needed. She wants to take this kind of leadership to the state Senate.

Karen noted Denise asked her if she could come to a Selectmen's meeting to discuss this. Karen then contacted Peter to ask if she could come in and discuss this when Peter said this has happened in the past and she could come in to discuss this in public comment to present a short presentation.

Joe noted this is the first time he remembers this occurring.

Peter noted the actual statement that was made was Karen asked if Denise could be on the agenda. Peter said that is not normally what the Selectmen do for candidates that have not been elected yet and the only way she could come in and speak that is allowable is during public forum. Public forum allows a maximum of three minutes per policy. It is up to the Chairman to allow additional time.

Joe asked Denise to proceed.

Denise noted she will work very hard for District residents; she is the opposite of her opponent who has repeatedly voted for income and sales tax which she will not do. Her town has named her "the voice of the people." She has lived in Bedford for twenty-four years and is Vice-Chair of the Town Council. She has been an active member of her community and volunteering for non-profit organizations. She was not involved in politics until six years ago when she became concerned and fought a battle for the townspeople, who then voted her in as a Councilor. She is taking this level of community service another step by running for Senator. If elected, she will be a Senator people and town governments hear from monthly. She cares about all the people in her District towns. She noted the current Senator has not reached out, which she is aware of due to her Councilor position. Her priorities are the economy, getting hard working people back to work, education and good leadership skills. She left brochures of her contact information in the Town Hall lobby.

Seeing no further public comment, Joe closed the first session of public comment.

### **C. APPOINTMENTS:**

**Item 1: Kim Colbert-Town Clerk-Update On Dog Licensing And Forfeitures:** Town Clerk Kim Colbert and Deputy Town Clerk Cathy Strausbaugh were present to meet with the Selectmen to update them on dog licensing and forfeitures since Kim met with them at the August 17 meeting. The Town Clerks have called almost four hundred dog owners who had not yet licensed their dogs in 2020, resulting in approximately one hundred seventy-eight additional registrations. The Town Clerks recommend civil forfeiture fees, registered letters, police and court procedures be waived and late fees be retained in 2020. The resulting accrued fines plus 2021 dog license fees would total \$26 for dogs unlicensed in 2020. Otherwise, the yearly forfeiture procedure of registered letters (\$6.90 each), police visits to homes (not advisable during the pandemic) and court procedures would be done as required by state law. There is concern as the Town Clerks do not have current rabies certificates for approximately twenty unlicensed dogs. Some veterinarian offices send rabies certificates to the Town Clerks but not

all do. Joe moved to approve the proposal with registered letters to be sent to owners of dogs which the Town Clerks are uncertain of their rabies vaccination status. Karen seconded the motion. All were in favor. 3-0 The Selectmen thanked the Town Clerks for their efforts.

**Item 2: Fire Chief Dan MacDonald-Award Of Grant And Seeking Board's Acceptance-Public Comment Accepted:** Fire Captain Brian Dubreuil was present to meet with the Selectmen to update them on the status of grant opportunities to help Department members responding during the pandemic. A 100% Department of Justice grant was applied for on June 20 for a UV two-part system sanitizing light. Conditional approval was received on July 27 with notification of final approval received on September 10 to purchase the requested equipment. The total cost is \$6,490. Karen moved to accept the grant and allow purchase of the equipment. David seconded the motion. All were in favor. 3-0

**Item 3: Allen Brown-Interim Road Agent: Updates On Progress At The Highway Department:** Interim Road Agent Allen Brown was present to meet with the Selectmen to update them on Highway Department progress as follows:

- South Hill Road:

The ditches are cleaned on the upper two-thirds of the road. Drainage easement pending a decision from the lawyers on if permits are needed at a corner near Map 13 Lot 50.

Karen noted she went to the area and met with Town Engineer Kevin Leonard. She learned Allen went to Peter Kress' property at Map 13 Lot 39 as he requested and removed a culvert to allow him to use the access as he had in the past. The rest of the area matches the plans as discussed at the August 17 meeting with a change at Marilyn Taylor's property as she requested.

Allen noted he met with Marilyn and they have agreed to a plan. Drainage easements are pending, and this project may not be completed this fall.

At Map 13 Lot 53 and Map 13 Lot 54-2-1 Allen noted he has not been involved but these people have asked not to have culverts crossing their driveways. He agrees there is not room for this, and it may be better to have an open ditch that doesn't have to be maintained and easier to repair than culverts. He will keep the residents up the date.

Karen noted she and Kevin walked from Map 13 Lot 39 all the way down Chamberlain Road noting the culvert there needs to be cleaned and noting each spot where there was supposed to be a culvert and the drainage easements at Map 13 Lot 50.

David noted he reviewed the plans presented August 17 and found them to be aggressive. He asked which aspects would be done this year. Allen noted grading and ditching the area by Map 13 Lot 50 is planned to be done before freeze. David noted he agrees that should be done and wants to review the remainder of the project further.

- Salt Shed: Walls are near completion and the Department is awaiting the balance of the box. Pricing for the trusses and building materials provided to the Selectmen. Voters approved \$46,000 each year for two years with the intention to apply it toward the construction of a salt shed. Allen noted it will have three bays that will hold approximately 500 tons each of salt, sand mix and straight sand in 30'x50' bins under cover. Placement of the salt shed at the Highway Department was reviewed with a diagram. There is approximately 100' between the existing salt shed and the new salt shed. The layout of the property was reviewed as it has changed. Allen invited anyone interested to visit to see the changes. Salt shed construction materials were recommended and expected to cost approximately \$34,000-40,000 for trusses, roof and all and expected to be constructed this year. Allen will obtain the final amount this week and bring it to Peter. The Selectmen will consider authorizing the construction at their next meeting in accordance with the voter authorization received in recent years. Karen and David will view the area this week. Allen explained the design of the portion he hopes to build this year that includes an area for vehicle storage this winter. It is expected to be constructed over two years.
- Location Of Senior Bus Shelter: A spot to install the shelter is expected to be available at the Highway Department. Several areas are being considered for shelter placement. The bus will be stored under cover at the Highway Department this winter before a shelter is built in the future.
- Disposing Of Highway Department Vehicles: Three are planned to be disposed of, a Mack six-wheeler dump truck (the oldest truck in the fleet still in good shape), a small GMC with a plow/sander/wing and the vacuum truck. Bellemore Septic, Sewer and Drain will be hired for vacuuming. Transfer Station Manager Gerry Cornett is preparing the master bid on Municibid at no cost to the town. \$300 is planned to get the trucks ready for sale. This is a good time of year to sell these vehicles as they are needed at this time of year. Waiting another year may cause these older pieces of equipment to deteriorate more rapidly and maintenance costs would be higher because they are used.

Karen noted she viewed the vehicles at the Transfer Station:

- Small GMC: disposal has been previously discussed.
- Sweeper: discussions have been taking place. She noted she learned it is used for storms and once or twice per year. She is not sure if it is cheaper to hire Bellemore Septic, Sewer and Drain. She asked how often the sweeper is actually used and the maintenance cost. Allen noted he is not sure of Bellemore's rates, but he has worked with them in Goffstown where they would come in to clean 20-30 basins in a couple days. If New Boston was using this sweeper to clean basins two members of the Road Crew would be able to clean 2 or 3 basins each day, at costs for hourly wage, equipment, insurance and maintenance. He expects it is a better value to contract out for this service with an experienced company.
- Spare dump truck: discussions have been taking place. She asked why the town is getting rid of it.

She noted Allen is currently appointed as a temporary Interim Road Agent and any major changes to equipment inventory should be handled by the permanent Road Agent, yet to be hired. She noted there are at least two other applicants for the Road Agent position who are yet to be interviewed, although she has tried.

Allen noted this is the prime time to sell equipment and the Department is retaining one more spare truck. All contracted plow trucks are returning this year. He noted the sweeper truck is nice to have if money is available, but it is a very high maintenance vehicle that wears out and there is always work to be done on them. The one at the Highway Department has not been used very much so is a good value for sale, the town expects to earn through the sale at least as much as it spent to purchase the sweeper.

- Karen also noted while she was at the Transfer Station, she learned of other vehicles to be disposed of.

Allen noted there is a spare water tank, a sweeper that may be included in the sale and this is a good time of year to dispose of this type of equipment at a good value.

Karen asked how much is spent on maintenance of this sweeper but there is no record of it.

Joe noted the Department has not kept good records except some vehicle maintenance records. He has asked to procure vehicle maintenance software to keep these records (cost unknown at this time).

Allen gave examples of some vehicle maintenance he has learned of.

Joe noted he does not agree that the equipment should be kept for a permanent Road Agent to make the inventory decision for objective reasons as follows, and he supports selling them now while the value is good:

- Small GMC: This is not currently being used.
- Sweeper: This was an unauthorized purchase and is a high maintenance vehicle. Sweeping and culvert cleaning was contracted out efficiently for years then the machine appeared without prior notification to the Selectmen.
- Spare dump truck: Was planned to be cycled out according to the CRF schedule and the town currently has more trucks than drivers, so it is a good time to sell it.

George St. John of Butterfield Mill Road was present and discussed the equipment as follows:

- Small GMC is in the CRF/CIP program, it has been replaced and should now be sold according to the schedule.
- Sweeper: This vehicle replaced a sweeper when it arrived. In the past, a sweeping service was used along with a Pelican truck as needed after heavy summer storms. The current sweeper may be a high maintenance truck, but it allows the Road Crew to accomplish needed tasks without hiring other companies to come in. It is also used for spring cleanup. He recommends keeping it.
- Spare dump truck: He is concerned that the spare orange plow truck is planned to be sold, as it is used during every storm a truck was down. If there is another

spare that can be used every storm it might be ok to dispose of it but otherwise, he is in favor of keeping it.

The Selectmen then considered if the vehicles should be disposed of as follows:

- Small GMC is in the CRF/CIP program, it has been replaced and should now be sold according to the schedule.
  - Sweeper: Pending further consideration.
  - Spare dump truck: Pending further consideration.
- RFQ's For Certain Road Paving And Culvert Repair Projects For 2020: Two bids came back, from Pike Industries (a lower bid with lower quality material) and Advanced Paving (better pricing and better price for reclaiming on Bog Brook Road). The paving is planned for areas that are bad and should be done before winter to prevent road collapse at Christie Road/Bog Brook Road, lower half of Byam Road, Meetinghouse Hill Road and Lyndeborough Road. The Selectmen considered postponing these projects in hopes of lower bids, but Allen noted the roads could turn to dirt if paving is delayed. Peter noted there are two paving lines in the budget, one is under the Highway Block Grant (\$80,000) and approximately \$236,000 town appropriated funds available in the budget for paving. Other bids were not received as companies are busy and cannot take more work before winter. The asphalt plants close late November. The town plans to put bid requests out in January for paving in 2021. The paving budget was reviewed as previously there was a possibility that there would not be any funding for paving this year. Things have changed as there were two unfilled Road Crew positions and other budget savings. The Selectmen noted Advanced Paving sent a lower bid but there were formerly issues when they were hired without the bid process and possible quality issues. David moved to move forward with paving in 2020 as recommended. Joe seconded the motion. All were in favor. 3-0
  - Other Projects Undertaken Already And For The Future:
    - The Highway Department yard is cleaned up and organized.
    - Brush cutting at intersections and around stop signs almost complete.
    - Crushed stone material in the yard to prepare it for use on town roads.
    - Trucks are ready for plow season. The state bid on the salt is expected soon.
    - Talco Enterprises is scheduled for roadside mowing in two to three weeks.
    - Culvert pipe on Bedford Road by Foxberry Road is in worse condition than other pipes in town after severe flooding occurred in the area two years in a row, the first on Mother's Day 2006 and the second on April 16, 2007. Bids for its replacement are requested and due October 2. This was reviewed with a diagram and the bid request was provided to the Selectmen.

Bill McFadden of Dane Road was present and asked what kind of culvert was in the Bedford Road/Foxberry Road area prior to the current culvert. The Selectmen noted it was the same culvert that is there now.

George St. John of Butterfield Mill Road was present and noted during the second flooding event the hill on Foxberry Road was bare and brush was washed down the hill, plugging the culvert, causing a dam and washing away that portion of Bedford Road. It had to be rebuilt quickly. The culvert should have been

replaced at the time, but the parts were not available. It now needs to be done properly.

Bill asked if a box culvert would be better than a pipe in this area.

George noted the cause would probably not occur at this time or in the future as there has been development and vegetation has grown back on the hill. He expects an appropriately sized pipe or box culvert will work properly in this area.

Allen compared costs of a box culvert at \$100,000 compared to the proposed six-foot pipe culvert at \$15,000.

- A culvert is planned for replacement on Bog Brook Road.
- Three basins are planned to be installed on Cochran Hill Road.
- Dirt roads are planned to be graded before winter freeze.
- Allen proposed a weekend on-call schedule for the Road Crew to distribute to emergency management personnel for emergency situations the Road Crew is needed that occur when they are not on their regular 40-hour shift. Currently the Road Agent is called who then calls in the Road Crew as needed for overtime. A \$300 stipend is proposed for each on-call weekend. If the Crew member is called, he would earn overtime for the time he is out according to employment laws. A second Road Crew member could then be called in if needed. He proposed the on-call member could take home a Highway Department vehicle containing tools that may be needed in an emergency situation.

Karen noted the emergency situations don't occur every weekend and paying the stipend every weekend might be too much.

George St. John of Butterfield Mill Road was present and noted some weekends more than one emergency situation may occur and the proposal is what surrounding communities do in these situations.

Brad Bingham of Byam Road was present and asked how many Crew members would need to be called in for situations once the on-call member is called. Allen noted the Police and Fire Chiefs would also be involved and let the crew members know when a situation is not a one-man job. Brad noted this proposal seemed similar to the Fire Department proposal brought to the Selectmen April 20.

**Item 4: Mike Sindoni-Recommended Plans For Halloween Event(s):** Recreation Director Mike Sindoni was present to meet with the Selectmen to discuss the bus shelter and Halloween Events. He thanked the Highway Department for working with the Recreation Department on this need for winter shelter. The bus will be parked outside the Town Hall during the other months. He sent an e-mail last week to the Recreation Department mailing list to let interested residents know the Halloween events have not been cancelled. He is here to request authorization to continue planning for the annual Halloween events including Scarecrow Alley and Trunk-Or-Treat with the caveat that if circumstances change due to the pandemic events would be cancelled or altered if needed. The Recreation Department does not plan annual trick-

or-treating, this is planned by the Selectmen and Police Department and the Health Office may become involved this year. The town has not received any guidance for Halloween events from the state. The NH Municipal Association is holding a webinar next week to discuss guidelines and recommendations for Halloween events during the pandemic. Mike and Recreation Assistant Sheri Moloney will attend, and Mike will update the Selectmen at an upcoming meeting. The Selectmen asked Peter to report any input from the Police Chief at the next meeting. Mike requested to block off some parking spots at the Town Hall for Trunk Or Treat. This will not impact town business, sports or the Farmers Market that day. The Selectmen approved.

The Selectmen asked for a status of other Recreation Department activities. Mike reported the following:

- Basketball registrations normally occur at this time of year but are not taking place this year due to the pandemic as the NBCS gym is not accessible currently. Mike noted this is also occurring in other towns and he will attend a Zoom meeting Thursday night to discuss this with Basketball League Directors. New Boston participates in the Manchester Suburban Travel League, but the League is not planning anything until January 1, 2021. New Boston might not have a basketball season this year.
- The Recreation Department is holding outdoor activities such as yoga and zengevity.
- The afterschool program is running at half capacity.
- Gymnastics and karate usually occur in the NBCS gym and are not taking place at this time. Brad Bingham of Byam Road was present and asked if these activities could be held in the Grange Hall. The Selectmen noted this is a decision the Grange would have to make. Mike noted the Grange Hall is not suitable for these activities and it is very difficult to find alternative locations for these activities (such as the church and the library) due to the pandemic. Town meetings are allowed to be held in the Grange Hall on an emergency basis.
- The ice-skating rink is planned for this winter. The lights installed last year for the rink are on the grandstand and are working. These will be used this fall for a softball team and Boy Scout meetings.
- The Selectmen thanked the Recreation Department for holding the outdoor movie recently.

#### **D. OLD BUSINESS:**

**Item 5: Second Reading-Public Input-Solar Ordinance (Public Input Accepted):** Peter reported Building Inspector Dan Kramer brought a proposal to increase fees for solar inspections that was brought to the Selectmen August 17 for a First Reading. Currently there is no requirement for solar permitting, but these improvements are occurring often. The proposal includes construction and electrical. The electrical portion is currently required to have a permit with a \$50 fee. The proposal is to combine these into a single solar permit with a \$100 fee. Joe moved to waive the third reading and approve the proposal to increase fees for solar inspections. Karen seconded the motion. All were in favor. 3-0

**Item 6: Approval of Public and Non-Public Minutes of August 17, 2020:** The Selectmen reviewed the Public minutes of August 17, 2020. These will be amended and reviewed at the next Selectmen's meeting. The Selectmen reviewed two sets of Non-Public minutes of August September 21, 2020



17, 2020. Karen moved the Non-Public minutes #1 of August 17, 2020 be accepted as presented. David seconded the motion. All were in favor. 3-0 There were items to discuss under non-public and approval of the Non-Public minutes #2 was deferred.

#### **E. NEW BUSINESS:**

**Item 7: Proposal Requesting To Adjust The 2020 Salary Steps To Advance To Additional Year Plus Half A Step Rate-Peter Flynn:** Peter presented his salary proposal with a memorandum dated September 18, 2020 and a spreadsheet. He noted town employee retention has been an issue in other towns and New Boston is under a default budget in 2020. He proposes a change to the normal town employee salary budgeting procedure as voters did not approve raises for town employees in 2020. The proposal is to add a half step to the salaries calculated under the normal pay scale that were included in the failed operating budget proposed in the 2020 budget season. He is now requesting authorization to work with the Finance Director to calculate 2021 proposed operating budgets for each department including a half step added to salaries according to the normal pay scale as an incentive to town employees and boost morale. This will not cause an increase to the budget as there are fifty-three pay weeks in 2020 and fifty-two in 2021 resulting in \$8,944 savings on the salary line between the two years. This proposal does not include employees who received raises at the end of 2019, for which a half step only is planned to be requested adding approximately \$1,000 to this total.

Joe noted when a contractual process doesn't come to an agreement such as has happened with the School District, and the process extends an additional year, generally the step from the lost year is simply lost.

The Selectmen noted they want to support the employees but will need to consider this proposal further before deciding and recommended it be brought to the Finance Committee.

#### **F. OTHER BUSINESS:**

**Item 8: C.I.P. Review Of Selectmen's Submissions And Highway Submissions:** Peter presented the Selectmen's submission to the CIP Committee. They are similar to last year including the revaluation that is included each year and GIS mapping as the Committee recommended last year. The Selectmen approved following the CIP Schedule with these items.

#### **Item 9: Town Administrators Report:**

- Recreation Bus Shelter: As above.
- Highway Superintendent Position: This was advertised with a deadline of July 10. Some applications have been received and will be discussed in non-public session.
- Organizational Chart: Deferred to a future meeting.
- Disposal of Smaller Dump Truck: As above.
- Continued Road Paving Plans: As above.
- Highway Safety Committee:
  - Police Chief James Brace is planning a meeting to discuss electric signage. A grant has been submitted. He agreed Bedford Road is a primary location for placement.
  - Joe requested the Committee discuss and resolve before winter an issue at an area

of Riverdale Road and Lull Road owned by a private resident that was used as a bus turnaround in the past. This arrangement is no longer feasible and closed by the property owner.

- Updated Year to Date Expenses and Revenues: Provided.
- Building Department Clerk Position: Sonya Fournier was hired and began working September 15. Interim Building Department Assistant Sheri Moloney has been working with her updating the office procedures and training her. The Town Hall is excited to have this position filled. The Selectmen thanked Sheri for all her recent efforts in this position.
- Future Location of Selectmen's Meetings: Peter continues to discuss this with the Library Director and Trustees. The library seems like a preferred location for the Finance Committee meetings as well to allow for live streaming of meetings and social distancing of the number of people involved including the Committee members, presenters and the public. CIP Committee meetings will be held there with strict protocols and social distancing due to the pandemic. Brad Bingham of Byam Road asked why the Selectmen and Library have different rules for meetings. The Selectmen noted this occurs because the Library is a separate entity run by Trustees according to NH Charters and they cannot be forced to hold these meetings at their location. The Library is supported by property taxes. The Selectmen would not comment further as it is a legal matter that cannot be addressed.
- Slope Drainage Easement on South Hill Road: As above.
- Mowing Project for 2020 (Highway Department): As above.
- Application To NH Division Of Economic Development Economic Revitalization Zone Tax Credits: The state approved the application submitted by the town to give a business tax credit to a commercially zoned property at Map 15 Lot 32-5 on Chestnut Hill Road.
- Salt Shed: As above.

#### **Item 10: Selectmen's Reports:**

David reported the Planning Board will meet tomorrow and the CIP Committee will meet October 7.

Karen reported the Road Committee will meet September 23.

Joe reported nine Forestry Committee volunteers planted 250 new Christmas Trees at the Christmas Tree Farm September 19. Citizen volunteers have helped water the trees during the drought.

**Other:** Peter noted participants talking during the Selectmen's meetings do not need to wear masks while speaking.

#### **G. PUBLIC FORUM:**

Joe noted the Board always welcomes public comment and feedback. There are two opportunities for public comment, one at the beginning of the meeting and then another at the end. Anyone with a comment is asked to approach the podium and state your name and address for the record and that comments be respectful and thoughtful. The Board will listen, but public

comment is typically not back and forth. If there is any need for extended dialogue a request to be added to the agenda and supporting documentation should be sent to the Town Administrator beforehand.

Kaleb Jacob of Fraser Drive was present and asked if the other applicants for Road Agent have been interviewed.

Joe noted there have been no interviews.

Kaleb asked the reason for this and Joe noted because they have not been scheduled or taken place.

Karen asked what direction the Selectmen want to take with these interviews.

Joe noted Personnel issues are involved that will be discussed in Non-Public session.

Karen noted this was discussed at the August 17 meeting where the Selectmen decided to contact the applicants to see if they were still interested in the position and if so, to schedule interviews. Karen noted Peter then contacted the applicants who were interested after which Karen suggested contacting them for interviews. Peter scheduled an interview with one applicant, but Karen then contacted them to change the date due to a personal matter. An interview with a second candidate was also scheduled and the first interview was rescheduled.

Joe noted he was out of town for two weeks when this occurred, the interviews were not run by the Board and he did not hear about them until he returned. At that time, he and David determined the interviews should not take place until the entire Board could get together to discuss possible scheduling. Personnel issues are involved, and this should be discussed in Non-Public session.

Karen noted at the August 17 meeting David agreed that interviews should be scheduled, and she later received an e-mail from him stating Peter let him know the interviews had been scheduled and he was not interested at this time.

David noted he was in favor of the interviews and continuing the hiring process at the August 17 meeting but the Selectmen did not lay out a plan at that time, so when Peter told him the interviews had been scheduled he replied with an e-mail saying he was not comfortable with the interviews until the Board had convened and determined a plan.

Karen noted her conversation with Peter was to move forward with the interviews. Karen read the e-mails from Peter and David aloud. Based on these e-mails she moved forward scheduling the interviews and then was told that if she went forward with the interviews, because they were not cleared by the Board, they would have no legitimacy or be recognized as official interviews. Meanwhile the applicants sent applications three months ago with resumes showing qualified backgrounds. She asked why the Selectmen are not planning these interviews.

Joe noted a possible interview schedule to occur soon or nearer to the term end of the three-month Interim Road Agent will be discussed in Non-Public session. More applications can also be solicited.

Kaleb asked the term of the Interim Road Agent and was told three months.

Kaleb asked if Advanced Paving was awarded a bid without Selectmen approval. The Selectmen approved a bid tonight. Kaleb noted he is asking about a prior bid award as it was noted during this meeting Advanced is a reputable company but there were issues in the past of bid award without Board approval. Joe noted he said earlier tonight that in prior years Advanced had been awarded bids without the bid process.

Seeing no further public comment, Joe closed the second session of public comment.

**Item 11: Non-Public-Per RSA 91-A:3, II (c) Reputation and Ongoing Legal:** Joe moved to enter Non-Public session per RSA 91-A:3II at 7:57 PM. David seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Joe-yes and Karen-yes. The Board then entered non-public session.

**Move to exit Non-Public Session:** Karen made a motion to exit Non-Public Session at 8:48 PM. David seconded the motion. All were in favor. 3-0

Joe moved to seal the non-public minutes for five years, seconded by David. All voted in favor 3-0.

**ADJOURNMENT:** David moved to adjourn the meeting at 8:58 PM. Karen seconded the motion. All were in favor. 3-0

*Prepared by Maralyn Segien*

**Next Scheduled Meeting: Town Hall Conference Room on October 5, 2020 (6:00 PM)**

**7 Meetinghouse Hill Road- New Boston, NH 03070**

**Phone: (603) 487-2500-[www.newbostonnh.gov](http://www.newbostonnh.gov)**

**Handicap Access available**