

Adopted

Town of New Boston Selectmen's Meeting June 15, 2020

PRESENT:

Joe Constance	Selectman
Karen Scott	Selectman via audio/conference call
David Litwinovich	Selectman via audio/conference call
Peter Flynn	Town Administrator

Transfer Station Manager Gerry Cornett and members of the public were present for all or part of the meeting via town hall streams/audio/conference call.

This meeting is being conducted remotely consistent with Governor's Executive Order 2020-04 insuring compliance with RSA 91-A in light of COVID-19 circumstances. Due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that the public can access this live meeting by viewing it via a "live-stream" link on the New Boston NH website. Please note that all votes that are taken during this meeting shall be done by roll call vote.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Joe Constance at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen reviewed the consent agenda pending signatures. Karen moved to approve the consent agenda items one through ten pending signatures and review including appointment of Richard Todd as Deputy Forest Fire Warden. Joe seconded the motion. Poll Vote: Joe-yes, David-yes, and Karen-yes. All were in favor. 3-0

B. APPOINTMENTS:

Item 1: Gerry Cornett-Transfer Station Superintendent-Discussion and Request for Implementing Revised Fees: Transfer Station Manager Gerry Cornett was present via audio/conference call to review a request to implement revised fees. Detailed backup materials were provided to the Selectmen. Gerry is planning Transfer Station reopening and wants to be prepared with updated fees and procedures to mitigate any issues. The scales could open next week with proper staff protection according to the Governor's social distancing requirements. This reopening procedure will be confirmed with Peter by the end of the week. A few more parking spaces could also open along with plastic recycling. Joe noted the proposal is reasonable with fees well below what is charged in most other areas. Karen and David are also in favor of the proposal. Karen asked about items that are noted as "Suspended for 2020." Gerry noted these are budget lines for those items have been spent for 2020. The facility is working under a default budget and he has been evaluating spending to make sure the trucking fees can be met in 2020. He expects the trucking budget line to be \$30,000-35,000 short of what is needed and the only budget area that the money can be found is under Services. Staffing has also been reduced

through the pandemic. Revenues are expected to recover somewhat through 2020. Revenues are currently coming in on aluminum, cardboard and metal. Peter noted the budget is where it is supposed to be as are other Department budgets, at 60-65% left. Gerry expects his Department budget to be ok, but he will be very cautious about spending until the true cost of removing trash and recycling collected since the pandemic is known. There was a radioactivity issue with the last metal load sent to market, it was returned to the facility after the NH Department of Health and Human Services became involved. The source was discovered to be a WWII compass with radium on it that was strong enough to set off alarms. It was extracted and placed in a protective container until it can be disposed of properly. Residents can bring brush to a facility on River Road and this procedure has been working well. Joe moved to approve the request for selected increases in various fees as proposed effective June 22, 2020 and be posted. Karen seconded the motion. Poll Vote: Joe-yes, David-yes, and Karen-yes. All were in favor. 3-0

D. OLD BUSINESS:

Item 2: Approval of Public Minutes of June 1, 2020: The Selectmen reviewed the Public minutes of June 1, 2020. Karen moved the Public minutes of June 1, 2020 be accepted as presented. David seconded the motion. All were in favor. 3-0 Poll Vote: Joe-yes, David-yes, and Karen-yes.

E. NEW BUSINESS:

Item 3: Continued Guidelines and Protocols Discussion for Gradual Opening of Town Hall: Peter reported the Town Hall is currently operating according to the Governor's orders. Peter has begun considering reopening protocols and has drafted a memorandum dated June 12, 2020 for the Selectmen to consider for possible Town Hall reopening July 6. The process is subject to change according to any updated Governor's Orders but has been discussed with all Town Hall employees who agree to it. The Selectmen also agree.

Item 4: Awarding Bid for Police Station and Engine House Air Conditioning: Peter reported this was approved by voters in March. The Purchase Policy process was followed, and HVAC Integration of Goffstown is recommended for this project according to Peter's memorandum dated June 12, 2020. The Selectmen reviewed the quotes provided. Karen noted the quote from Northern Climate includes a better warranty. David moved to award the bid to HVAC Integration of Goffstown for \$23,800. Joe seconded the motion. All were in favor. 3-0 Poll Vote: Joe-yes, David-yes, and Karen-yes.

F. OTHER BUSINESS:

Item 5: Update on YTD Expenditures and Revenues: Peter reviewed the updated YTD Expenditures and Revenues that are provided to the Selectmen at every meeting. He noted Departments are remaining within their budgets at this time. Some lines are spent more than expected due to the pandemic but there are savings in other areas. Department budgets are where they are supposed to be at 60-65% left. This will be closely monitored.

Item 6: Town Administrators Report:

- Recreation Bus Shelter: The proposal from Ken Dionne was reviewed and determined to

be financially impossible. Karen obtained another quote that will be reviewed at the next Selectmen's meeting. Option two is preferred.

- Highway Superintendent Position: This is advertised but no applications have been received. Road Committee Chairman Rodney Towne sent names of Road Committee members who have offered to serve on the search committee. Karen will follow up with Rodney. Tom Miller is also be interested in serving.
- Graffiti was discovered at Gregg Mill Road. A citizen has offered to paint over it at town expense for paint that would be obtained through Sherwin-Williams at a discount. The Selectmen agreed.
- Kary Jencks sent an e-mail about a vigil to be held June 18 on the Town Common. The Recreation and Police Departments were notified and agreed. The Selectmen suggested moving it to the softball field and Peter will let Kary know.
- Lifelong resident Howard Towne passed away Saturday at 101 years old. He will be missed. The Selectmen took this time to remember him as a wonderful person, a WWII veteran who also accomplished many things for the town of New Boston and was former Selectman Rodney Towne's father.

Item 7: Selectmen's Reports:

None.

G. PUBLIC FORUM:

Joe noted the Board always welcomes public comment and feedback. There is one opportunity for public comment at the end of the meeting by texting or e-mailing Peter. Anyone with a comment is asked to state their name and address for the record and that comments be respectful and thoughtful. The Board will listen, but public comment is typically not back and forth. If there is any need for extended dialogue a request to be added to the agenda and supporting documentation should be sent to the Town Administrator beforehand. Seeing none, Joe closed the public comment session.

Item 8: Non-Public-Per RSA 91-A:3, II,2(a and e) Personnel and Legal: Joe moved to enter Non-Public session per RSA 91-A:3II (a) and (e) at 6:26PM. Karen seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Joe-yes and Karen-yes. Board then entered non-public session.

Move to exit Non-Public Session: Joe moved to exit Non-Public Session at 7:49 PM. Karen seconded the motion. All were in favor. 3-0 Poll Vote: David-yes, Joe-yes and Karen-yes.

ADJOURNMENT: Joe moved to adjourn the meeting at 7:10PM. Karen seconded the motion. All were in favor. 3-0 Poll Vote: Joe-yes, David-yes, and Karen-yes.

Prepared by Maralyn Segien

Next Scheduled Meeting: Town Hall Conference Room on July 6, 2020 (6:00 PM)

7 Meetinghouse Hill Road- New Boston, NH 03070

Phone: (603) 487-2500-www.newbostonnh.gov

Handicap Access available