

Adopted

Town of New Boston Selectmen's Meeting June 1, 2020

PRESENT:

Joe Constance	Selectman	
Karen Scott	Selectman	via audio/conference call
David Litwinovich	Selectman	via audio/conference call
Peter Flynn	Town Administrator	

Transfer Station Manager Gerry Cornett and members of the public were present for all or part of the meeting via town hall streams/audio/conference call.

This meeting is being conducted remotely consistent with Governor's Executive Order 2020-04 insuring compliance with RSA 91-A in light of COVID-19 circumstances. Due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that the public can access this live meeting by viewing it via a "live-stream" link on the New Boston NH website. Please note that all votes that are taken during this meeting shall be done by roll call vote.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Joe Constance at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen reviewed the consent agenda pending signatures. David moved to approve the consent agenda pending signatures and review including appointment of Amy Sanders to the Planning Board and reappointment of Ann Charbonneau as Tax Collector. Joe seconded the motion. Poll Vote: Joe-yes, David-yes, and Karen-yes. All were in favor. 3-0

B. APPOINTMENTS:

Item 1: Gerry Cornett-Update on Transfer Station Issues Re: Reopening Some Aspects of Service: Transfer Station Manager Gerry Cornett was present via audio/conference call to review the detailed backup materials he provided to the Selectmen. Transfer Station operations are moving forward within the guidelines of NH DES and CDC. He requested the Selectmen approve proposed operating changes including acceptance of some recyclables including glass, aluminum cans, tin cans and cardboard and increasing parking capabilities. Metal and compost areas are open with some restrictions. The Still Good Room will remain closed for now. Hours will remain the same. Mixed paper and plastics will not be taken as recyclables at this time as markets and factories are not yet ready to accept these items. This information will be announced on the town website and on the facility phone greeting. The facility may begin opening the scales and accepting furniture after Selectmen approval which may occur at the next Selectmen's meeting. Gerry noted his budget for 2020 is similar to his budget for 2019 at this time with approximately 64% remaining but the hopper line is expended at \$36,000 for 2020 compared to \$25,000 in 2019. He is concerned about the limits caused by the default budget.

He is planning to keep brush and tire collection areas closed and other services may be curtailed in the future. The Selectmen approved the proposal.

D. OLD BUSINESS:

Item 2: Approval of Public Minutes of May 18, 2020: The Selectmen reviewed the Public minutes of May 18, 2020. Karen moved the Public minutes of May 18, 2020 be accepted as amended. David seconded the motion. All were in favor. 3-0 Poll Vote: Joe-yes, David-yes, and Karen-yes.

E. NEW BUSINESS:

Item 3: Updates on Budget Status Including YTD Expenses and Revenues: Peter noted this information was provided to the Selectmen, posted on the town website with the agenda and distributed to all Department Managers on Friday. He noted Departments are remaining within their budgets at this time. This will be closely monitored weekly. Revenues are slightly less than anticipated.

Item 4: Guideline and Protocol for Gradual Opening of Town Hall: Peter reported the Town Hall is currently operating according to the Governor's orders. Peter has begun considering reopening protocols and has drafted a memorandum dated May 29, 2020 for the Selectmen to consider for possible Town Hall reopening July 1. The Selectmen will continue to consider this and will work with the library for the possibility of holding future Selectmen's meetings at the larger conference room at the library for social distancing.

Item 5: Discussion Regarding Zoning Enforcement: Peter reviewed a memorandum he prepared to the Selectmen dated May 28, 2020 asking for guidance that the current process continues. The Selectmen approved the current process continue.

F. OTHER BUSINESS:

Item 6: Town Administrators Report:

- Recreation Bus Shelter: No update.
- RFQ's For Air Conditioning at Police Station and Recreation Building: These were sent to potential contractors.
- Highway Superintendent Position: This is advertised but no applications have been received. Tom Miller has offered to serve on the search committee.
- Softball field inquiry: A private softball league of town residents requested to use the field for youth softball. The Recreation Commission supports this request and asked the Selectmen to confirm their approval as well. The Selectmen approved.
- Gail Parker requested permission to relocate the old New Boston sign from the village triangle to the corner at Bedford Road and New Boston Road. This will be researched to confirm the owner. Peter is working on this with George St. John, legal counsel and the Road Agent. This will not replace the "Klondike Corner" sign that is located on private property across the street from the proposed location. The Selectmen agreed.

Item 9: Selectmen's Reports:

Joe noted the Dwight Lovejoy Education Loop trail is now open and the plaque looks nice there. It was announced in the New Boston Beacon. The Forestry Committee will meet next week outdoors to discuss AmeriCorps trail work and some planting issues.

Karen reported the Road Committee postponed its next meeting until June 24 due to COVID-19. There are no updates currently.

David reported the Planning Board met May 26 via Zoom that went well and conducted a socially distanced sitewalk May 30.

G. PUBLIC FORUM:

Joe noted the Board always welcomes public comment and feedback. There is one opportunity for public comment at the end of the meeting by texting or e-mailing Peter. Anyone with a comment is asked to state their name and address for the record and that comments be respectful and thoughtful. The Board will listen, but public comment is typically not back and forth. If there is any need for extended dialogue a request to be added to the agenda and supporting documentation should be sent to the Town Administrator beforehand. Seeing none, Joe closed the public comment session.

ADJOURNMENT: Karen moved to adjourn the meeting at 6:30 PM. David seconded the motion. All were in favor. 3-0 Poll Vote: Joe-yes, David-yes, and Karen-yes.

Prepared by Maralyn Segien

**Next Scheduled Meeting: Via Streams on June 15, 2020 (6:00 PM)
7 Meetinghouse Hill Road- New Boston, NH 03070
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