

Approved

Town of New Boston Selectmen's Meeting January 6, 2020

<u>PRESENT:</u>	Joe Constance	Selectman	Absent
	Karen Scott	Selectman	
	Christine Quirk	Selectman	
	Peter Flynn	Town Administrator	

Transfer Station Manager Gerry Cornett, Bruce McKim, Joe Perry, David Litwinovich, Bill McFadden, Joyce Arivella and one more member of the public were present for all or part of the meeting.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Christine Quirk at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Christine moved to approve the consent agenda including the hiring of Kyle Duval as per diem laborer at the Transfer Station. Karen seconded the motion. All were in favor. 2-0

B. PUBLIC FORUM:

Christine noted the Board always welcomes public comment and feedback. There are two opportunities for public comment, one at the beginning of the meeting and then another at the end. Anyone with a comment is asked to state their name and address for the record and that comments be respectful and thoughtful. The Board will listen, but public comment is typically not back and forth. If there is any need for extended dialogue a request to be added to the agenda and supporting documentation should be sent to the Town Administrator beforehand. Seeing none, Christine closed the first session of public comment.

Announcement of Public Hearings for Bond And 2020 Budget-Monday January 13, 2020 at 6:15 PM At the Whipple Free Library

C. APPOINTMENTS:

Joseph Perry Re: Driveway Access Using Class VI Road: Joseph Perry of Misty Meadow Lane was present to meet with the Selectmen as he is considering purchasing a New Boston property on Old Coach Road and requests permission to use Old Greenfield Road, a class 6 road, as his driveway if he purchases the property. The Selectmen previously approved this proposal when Kevin St. John met with them April 15, 2019. He spoke to the Road Agent who said the area would have to be improved to driveway standards and kept open and passable. Joseph Perry will have to sign the release used for all properties on class 6 roads to not hold the town liable if the road is impassable for emergency vehicles/town services due to limited town maintenance. Christine noted the town does not maintain class 6 roads at all unless the town needs to use it and

finds it inadequate. He wants to make sure this approval will follow the lot and pertain to the map and lot number, not an owner name. The Fire Inspector will assign an address once the driveway permit is in place. The Selectmen agreed to Joseph Perry's request. Karen moved to approve the request to continue Kevin St. John's approval for driveway access using a class 6 road as discussed at the April 15, 2019 meeting. Christine seconded the motion. All were in favor. 3-0

D. OLD BUSINESS:

Item 1: Approval of Public Minutes of December 9, 2019: The Selectmen reviewed the Public minutes of December 9, 2019. Christine moved the Public minutes of December 9, 2019 be accepted as presented. Karen seconded the motion. All were in favor. 2-0

Item 2: Report of Year End Spending and Revenue Report as Of December 31, 2019-Tentative-Pater Flynn: Peter reported this is for informational purposes. Additional 2019 bills are pending. 2019 billing completes mid-January. At least \$100,000 is expected to be leftover to go to the surplus fund balance.

E. NEW BUSINESS:

Item 3: Encumbrance Authorizations to Carry Over 2019 Approved Funds to 2020: Assessing Mapping and BMSI Training: Peter requested encumbrance authorizations as occurs annually. The following encumbrances are requested from 2019 approved funds to 2020:

- \$1,200 for BMSI finance software training for the new Finance Director pending the service taking place
- \$8,080 for Avitar software program assessing mapping. This was funded last year; the service is pending completion and the final payment is pending the final service.

Christine moved to encumber the two items as discussed. Karen seconded the motion. All were in favor. 2-0

Item 3A: Follow Up on Donovan Warrant Article Request: Rose Meadow Facilities Manager Dan Donovan II met with the Selectmen December 9, 2019 to discuss a potential Warrant Article with the Selectmen. Peter researched and revised the language as the Selectmen requested. It was read aloud for Selectmen consideration for the 2020 Warrant. The Selectmen suggested further revisions that will be made. If the Selectmen add this Article to the Warrant, it will be explained at the Deliberative Session as the Selectmen consider it a benefit to the town. The petitioner is considering building another facility in town. The business is not a tax burden to the town. Christine moved to allow the Town Administrator to place Article 31 on the Warrant. Karen seconded the motion. All were in favor. 2-0

F. OTHER BUSINESS:

Item 5: Town Administrators Report:

- Recreation Bus Shelter: The refund has not yet been received. Legal action will take place and the process has begun with town counsel.
- Update on Record Retention Committee: The Committee presented in detail to the Finance Committee December 5, 2019.

- Rear Fire Station Property: The permitting could be extensive to create a parking area behind the fire station. Town Engineer Kevin Leonard is finalizing plans with state entities; therefore, Peter recommends postponing this to the 2021 Warrant. Peter also spoke to Joe about this and he agreed. Christine and Karen agreed. The Selectmen are very interested in pursuing this project and requested a response in writing or a presentation from Kevin.
- Warrant Articles sent to town counsel.
- Public Hearing notice posted and advertised.

Item 5: Selectmen's Reports:

Christine thanked all who spoke to her about the noise ordinance. She noted this possibility has come up twice while she was a Selectman. Both times the Selectmen agreed not to proceed and that it would not work in New Boston. She requested the Selectmen make a final vote on this matter before she leaves office in March.

G. PUBLIC FORUM:

None.

Item 6: Possible Non-Public Session per RSA 91-A:3, II (a)(b)(c): Christine moved to enter Non-Public session per RSA 91-A: II at 6:25PM. Karen seconded the motion. All were in favor. 2-0 Poll Vote: Christine-yes, and Karen-yes. Board then entered non-public session.

Move to exit Non-Public Session: Christine made a motion to exit Non-Public Session at 6:40PM. Karen seconded the motion. All were in favor. 2-0.

Christine moved to seal the non-public minutes for five years with Karen seconding. All voted in favor 2-0.

ADJOURNMENT: Karen moved to adjourn the meeting at 6:41 PM. Christine seconded the motion. All were in favor. 2-0

Prepared by Maralyn Segien

**Next Scheduled Meeting: Whipple Free Library on January 13, 2020 (6:00 PM)
7 Meetinghouse Hill Road- New Boston, NH 03070
Phone: (603) 487-5504-www.newbostonnh.gov**