

Approved

Town of New Boston Selectmen's Meeting May 6, 2019

<u>PRESENT:</u>	Joe Constance	Selectman
	Karen Scott	Selectman
	Christine Quirk	Selectman
	Peter Flynn	Town Administrator

Transfer Station Manager Gerry Cornett, Recreation Director Mike Sindoni, Library Director Sarah Chapman, Willard Dodge, David Litwinovich, Bill McFadden, Kaleb Jacob, Mark Leblanc and Alan Brown of the public were present for all or part of the meeting.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Joe Constance at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Christine moved to approve the consent agenda including reappointment of David Woodbury to the Open Space Committee. Karen seconded the motion. All were in favor. 3-0.

B. PUBLIC FORUM:

Joe noted the Board always welcomes public comment and feedback. There are two opportunities for public comment, one at the beginning of the meeting and then another at the end. Anyone with a comment is asked to state their name and address for the record and that comments be respectful and thoughtful. The Board will listen, but public comment is typically not back and forth. If there is any need for extended dialogue a request to be added to the agenda and supporting documentation should be sent to Peter beforehand. Seeing none, Joe closed the first session of public comment.

C. APPOINTMENTS:

Item 1: Sarah Chapman-Director-Whipple Free Library: Updates on Summer Programs and Other Library Happenings: Library Director Sarah Chapman was present to meet with the Selectmen to discuss summer programs and library happenings as follows:

- New Trustee Jennifer Allocca recently took over for Tom Mohan who was active for nine years.
- New museum passes are offered to Zoo New England.
- The Friends of the Library book sale is June 1 and hoped to be a great fundraiser for the Friends' efforts to pay for movies, gardens, plantings and museum passes. The library prepared a brochure listing the museum passes available.
- Sarah said the library gets information out to the community many ways including Facebook, a weekly newsletter and the New Boston Beacon.

- Summer program planning is underway. It is a Space theme this year. The schedule of activities for children, teens and adults was reviewed. 80 teens, 300 children sixth grade and younger and 40 adults participated last year.
- The Selectmen approve of the library's activities. Karen asked if all meetings held at the library are posted. Sarah said she is not sure of each group's posting requirements, but the library keeps a calendar that is available to the public with all groups scheduled to use the library meeting rooms.

Item 2: Mike Sindoni-Recreation Director-Updates and Announcements Re: Summer

Programs: Recreation Director Mike Sindoni was present to update the Selectmen on Recreation Department activities as follows:

- He gave the Selectmen an information packet before the meeting.
- He contacted a contractor he spoke to last year about bus shelter construction but was told the contractor no longer builds carports. A quote from another contractor is expected this week.
- The bus is popular with the Senior group. Senior trips continue to be full. People like the bus as it is more comfortable and easier to get in and out of than the former van. The bus is running well. The Department is happy to provide many activities for New Boston's seniors.
- The bus transportation program will be on Wednesdays beginning July 3. The Recreation Department will work with Susan Carr and the Selectmen to make sure the program is a success and the bus is ready on Wednesdays.
- Five summer concerts on the common are planned.
- One outdoor movie is planned September 13 after considering sunset times to make sure the movie doesn't start too late.
- Camp Coolio is 70% full with strong enrollment. The Department is offering three other one-week camps and a trip to Canobie Lake Park this summer.
- The next archery and golf sessions will begin soon.
- Pickleball is planned in the NBCS gym soon. The Department is considering holding Pickleball outdoor in the summer.
- Grandstand and gazebo touchup maintenance is planned this summer. The gazebo is 25 years old and has had minimal maintenance over the years. Its roof will be checked during the touchup.

Item 3: Gerry Cornett-Transfer Station Superintendent: Transfer Station Manager Gerry Cornett was present to update the Selectmen with announcement of new (pre-owned) recycling truck at NBCS cost saving analysis of the NBCS recycling program, NH the Beautiful grant and joint school/town funding. He noted SAU Superintendent Brian Balke and NBCS Principal Tori Underwood were unable to attend tonight due to attendance at other meetings. They wanted to be present tonight to discuss this joint effort between the town and school begun nine years ago when Gerry brought an innovative idea to NBCS to purchase a used box truck to keep at NBCS to collect all its trash and recycling. This is the only project of its kind in the country and nationally recognized. Most school recycling programs fail within three years. The original used box truck from Albany, NY was paid for at \$5,000 in 2010 with Transfer Station funds and Selectmen approval but has now failed and did not pass inspection. The entire NBCS school and SAU approve and are involved with the NBCS recycling program. NBCS has a unique situation

as it has no dumpster, saving the District approximately \$75,000 at 2010 rates. The Transfer Station absorbed the tipping fee into its budget at \$6,885 over nine years, resulting in this program saving taxpayers over \$69,000. The Recreation Department keeps a dumpster at NBCS for Recreation programs held at NBCS. Transfer Station employees have been maintaining the truck to keep it useable and transporting the material collected in the truck to the Transfer Station weekly ever since. Recycling proceeds from this program are weighed and the revenues earned are given to the student council to use for NBCS needs amounting to approximately \$8,000 so far. The revenues have been well spent so far and there is some money left in the account. This program is very beneficial to children and the town as a teaching tool and tax saver. This program makes a lifelong impact on students. Gerry researched a used replacement vehicle and flew to Delaware May 1 to pick up and drive the truck to New Boston that day. It is a used 2011 step van in phenomenal condition from a low salt use zone with 117,000 miles for \$19,900. This type of truck will be better for vandalism prevention, employee safety and material storage than a box truck. The truck parking area is planned to be paved and the truck will be undercoated and upfit to help it last for NBCS as long as possible. The Selectmen also authorized \$2,000 from the Transfer Station budget toward this purchase. Gerry is applying for a grant for a professional upfit from NH the Beautiful, a non-profit organization sponsored by large companies (private industry, no tax impact) to help towns enhance recycling efforts. The current van has decals, and these could be considered for the new truck in the future with student and community involvement.

Item 4: Mark LeBlanc-Permission for Property Access from Class 6 Road for Driveway

Entrance: Mark LeBlanc and Allen Brown were present to request permission for property access from a class 6 road for a driveway entrance. A map was reviewed showing the area where they have an eleven-acre property at Christie Road. They plan to build a house with views. There is another resident already accessing by Leach Hill Road and they plan to share maintenance of the class 6 road with that resident. Peter is working to update the class 6 road deed agreement. Mark and Allen agree to complete the deed agreement paperwork and add a note of the agreement to the deed and plan. Mark will meet with Peter tomorrow for the paperwork.

D. OLD BUSINESS:

Item 5: Approval of Public and Non-Public Minutes of April 15, 2019: The Selectmen reviewed the Public minutes of April 15, 2019. Karen moved the Public minutes of April 15, 2019 be accepted as amended. Christine seconded the motion. All were in favor. 3-0. The Selectmen reviewed the Non-Public minutes of April 15, 2019. Karen moved the Non-Public minutes of April 15, 2019 be accepted as presented and sealed for the standard amount of time. Christine seconded the motion. All were in favor. 3-0.

E. NEW BUSINESS:

Item 6: Building and Permit Fee Changes-Peter Flynn: Peter reported the Board asked during the budget process that building permit fees be reviewed to help compensate for the expense of running the Building Department. Peter has been working with the Building Department and Fire Inspector reviewing information from other towns and propose modest increases to the fee structure. A summary of the budget and revenues for the past three years

was reviewed. It has been ten years since the fees were updated. A comparison sheet of the current and proposed fees was reviewed. By law, fees can only be used to cover expenses. This item will be scheduled for a second reading and Public Hearing at the next Selectmen's meeting.

F. OTHER BUSINESS:

Item 7: Requesting Approval For 'Request for Proposals' Document as Proposed by

George Hildum: Assessor George Hildum recommends this one-year task of the town revaluation be contracted out. The Selectmen agreed to the proposed RFP. Karen noted concern about liability if the contractor is hurt on a property during an inspection. Town Counsel will review the RFP.

Item 8: Town Administrators Report:

- Building Permit Revisions: As above.
- Record Retention: A meeting is scheduled for May 15.
- Recreation Commission Bus Shelter: As above.
- Road Committee: The first meeting is scheduled for May 7 at 4:30 at the Town Hall.
- Streaming Service at Town Hall: Now installed and working well. Planning Board, ZBA, CIP and Finance Committee meetings will be live streamed.
- Continuation of Cellar Project: Update of the thermostat and piping to the heating system is planned with encumbered funds. The CRF for the water tank needs to be appropriated by voters at the Town Meeting in March.
- Backup Hours for Finance: Assistant Maralyn Segien started April 29 and working well in this Department.
- Revaluation Request for Proposals: As above.

Item 9: Selectmen's Reports:

- Civilian Road Committee member recommendations can be given to Peter for appointment consideration at future Selectmen's meetings.
- Joe reported he met with Road Committee Chairman Willard Dodge to review condition of New Boston roads.
- Joe noted if any Selectman thinks that an issue merits a letter from the Board to the Legislative representatives from New Boston or an appearance at a legislative hearing they should write to legislators through Peter expressing their concern. Peter is also willing to appear at hearings in Concord if beneficial.
- Joe reported the Planning Board spent time at its recent meeting working on a draft commercial venue policy with considerable public input. The Planning Department is also considering updating its fee structure as it has been twenty-five years since this was done.
- Joe also reported the Forestry Committee planted Christmas trees with NBCS first graders today. The Committee also has trees to replace the trees planted last year that were damaged during the unusual winter weather. Tom Miller is also working to finalize management plans for town forests.

G. PUBLIC FORUM:

None.

Item 10: Possible Non-Public Session per RSA 91-A:3, II(a)(b) and (c): Christine moved to enter Non-Public session per RSA 91-A: II(a)(b) and (c) at 6:45PM. Karen seconded the motion. All were in favor, 3-0. Poll Vote: Joe-yes, Christine-yes, and Karen-yes. Board then entered non-public session.

Move to exit Non-Public Session: Christine made a motion to exit Non-Public Session at 6:45PM. Karen seconded the motion. A poll vote was taken: Joe-yes, Karen-yes, Christine-yes. All were in favor. 3-0.

Joe moved to seal the minutes for five years. Karen seconded the motion. All were in favor. 3-0

ADJOURNMENT: Joe made a motion to adjourn the meeting at 7:05PM. Karen seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien

**Next Scheduled Meeting: Town Hall Conference Room on May 20, 2019 (6:00 PM)
7 Meetinghouse Hill Road- New Boston, NH 03070
Phone: (603) 487-5504-www.newboston.gov
Handicap Access available**