

# Town Administrator's Action Item Report

## June 15, 2020

### 1. **Estimate for Recreation Commission Bus Shelter –**

Update:

Still haven't heard from Ken Dionne or any other Contractor. Mike and the Commissioners are still seeking out possible vendor.

Update:

Ken Dionne sent in a proposal- total cost is \$38,648

Karen will probably have some information and estimates(s) to add.

### 2. **RFQ's for Air Conditioning at Police Station and Recreation Building**-RFQ's have been written and are being posted and advertised.

### 3. **Highway Superintendent Position**- for discussion on April 20

Advertisements to go to Newspaper(s) by May 8, 2020 (Union Leader), again on May 30<sup>th</sup> and 31<sup>st</sup> in 1 weekly newspaper and 1 monthly paper.

Board agrees to initially appoint five members to the search committee. Karen to call for Road Committee meeting by the end of June to ask for three interested parties to volunteer for committee.

Tom Miller has offered to serve on Search Committee.

Update:

Rodney Towne is recommending potential road committee member to serve on the search committee.