

TOWN OF NEW BOSTON
New Boston Select Board

August 1, 2022

APPROVED

In attendance at New Boston Town Hall: Donna Mombourquette, David Litwinovich, and Jennifer Brown

Staff present: Paul Branscombe, Town Administrator

REQUEST FOR NON-PUBLIC per RSA 91-A: 3, II, (b)

David Litwinovich moved to enter Non-Public Session, per RSA 91-A: 3, II, (b) at 5:30pm. Seconded by Jennifer Brown.

Voting: 3-0-0 motion carried unanimously.

The Select Board spoke with two prospective new employees. No motions were made, and no votes were taken during this Non-Public Session.

David Litwinovich moved to exit Non-Public Session at 6:04pm. Seconded by Jennifer Brown.

Voting: 3-0-0 motion carried unanimously.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Donna Mombourquette at 6:07PM beginning with the Pledge of Allegiance.

Donna Mombourquette noted that the Select Board accepts, with regret, the recent resignation of Town employee Laura Bernard. The Board wishes her well in her future endeavors.

Consent Agenda- The Selectmen reviewed the August 1, 2022 consent agenda.

David Litwinovich moved to approve the August 1, 2022 consent agenda items including payroll, Accounts Payable and other signed official documents. Seconded by Jennifer Brown.

Voting: 3-0-0 motion carried unanimously.

B. 1st PUBLIC COMMENT:

Donna Mombourquette noted this is a business meeting of the New Boston Select Board. Comments and feedback are welcomed but because this is not a public forum or public hearing, comments will be on the agenda items only. Dialogue or answering of questions will not be part of the meeting. Should you have an issue you wish to discuss, please communicate with the Town Administrator who may resolve your issue or potentially schedule your appearance before the Board at a later date. The Board appreciates your understanding and cooperation.

There was no public comment. Donna Mombourquette closed the first session.

C. NEW BUSINESS: None

D. OLD BUSINESS:

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Item 1: Approval of Public Meeting Minutes of July 18, 2022

**David Litwinovich moved to approve the meeting minutes of July 18, 2022, as amended. Seconded by Jennifer Brown.
Voting: 3-0-0 motion carried unanimously.**

E. INTERNAL REPORTS

Item 2: Town Administrator Report

Town Administrator Paul Branscombe explained that he met with Bob Richard regarding concerns over the temporary trailer permit for Dean Dezak's property. Mr. Richard expressed that he does not wish the Board to grant Mr. Dezak an extension of the permit beyond April 18, 2023.

Town Administrator Branscombe explained that NH DOT requires a different engineer to complete the design work than the engineer used to construct local bridge projects. The Board previously awarded Hoyle Tanner the bid for the design phase for the Gregg Mill and Tucker Mill bridges. Wright-Pierce Engineering was one of the five bidders that responded to the bridge RFQ and was ranked just behind Hoyle Tanner. He has had an initial meeting with the engineer and will continue discussions on these projects.

An RFQ for the Town Hall front entrance steps and ramp was placed on Facebook and three contractors contacted the office. Town Administrator Branscombe stated that he will be in talks with Anthony Olivier and Roger Dignard regarding the project. It was noted that the project will be structured to make the ramp and front entry ADA compliant.

Town Administrator Branscombe stated that there is a suggestion to place a culvert in front of Mrs. Ryan's driveway at 2 Cemetery Road, in order to catch water before it pours into her yard. He plans to visit Mrs. Ryan tomorrow to discuss this item and her complaint regarding neighboring chickens.

Town Administrator Branscombe also noted that he met informally with the Finance Committee to introduce himself before formal budget meetings begin. He stated that the Town has offered the part-time Building Inspector position to Dana Dinsmore.

Item 3: Health Officer Report

Town Administrator Paul Branscombe stated that House Bill 1421 reduces the allowable amount of lead in drinking water at schools and licensed childcare facilities. He will work to make sure that the Town is in compliance with this.

Town Administrator Branscombe explained that the State now has three confirmed cases of Monkeypox. Several Town employees have also recently come in contact with COVID-19 and have quarantined accordingly.

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Finally, Town Administrator Branscombe explained that he visited 46 Meetinghouse Hill Road regarding a nuisance complaint for chickens. After inspecting the chicken coup area, he found no issues.

Item 4: Select Board Reports: Donna Mombourquette, David Litwinovich, and Jennifer Brown
The Select Board reviewed the submitted reports.

F. 2nd PUBLIC COMMENT:

Donna Mombourquette noted this is a business meeting of the New Boston Select Board. Comments and feedback are welcomed but because this is not a public forum or public hearing, comments will be on the agenda items only. Dialogue or answering of questions will not be part of the meeting. Should you have an issue you wish to discuss, please communicate with the Town Administrator who may resolve your issue or potentially schedule your appearance before the Board at a later date. The Board appreciates your understanding and cooperation.

There was no public comment. Donna Mombourquette closed the second session.

G. Request for Non-Public per RSA 91-A: 3, II, (c)

**David Litwinovich moved to enter Non-Public Session, per RSA 91-A: 3, II, (c) at 6:27pm. Seconded by Jennifer Brown.
Voting: 3-0-0 motion carried unanimously.**

**David Litwinovich moved to exit Non-Public Session at 7:00pm. Seconded by Jennifer Brown.
Voting: 3-0-0 motion carried unanimously.**

H. ADJOURNMENT

**David Litwinovich moved to seal the Non-Public meeting minutes for five years.
Seconded by Jennifer Brown.
Voting: 3-0-0 motion carried unanimously.**

**David Litwinovich moved to adjourn the meeting at 7:01pm. Seconded by Jennifer Brown.
Voting: 3-0-0 motion carried unanimously.**

Respectfully submitted,
Kristan Patenaude

Minutes approved: August 15, 2022

Next Scheduled Meeting: Town Hall Conference Room August 15, 2022 (6:00 PM)

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