

TOWN OF NEW BOSTON
New Boston Select Board Meeting

July 31, 2023

APPROVED

In attendance at New Boston Town Hall: Donna Mombourquette, Kary Jencks, and William McFadden

Staff present: Kristan Patenaude, Recording Secretary

A. CALL TO ORDER: A meeting of the Board of Selectmen was called to order by Chair Donna Mombourquette at 6:33PM beginning with the Pledge of Allegiance.

Consent Agenda- The Selectmen reviewed the August 1, 2023 consent agenda.

Bill McFadden moved to approve the August 1, 2023 consent agenda items including payroll, Accounts Payable and other signed official documents. Seconded by Kary Jencks.

Roll Call Vote: Kary Jencks – aye; Donna Mombourquette – aye; and William McFadden – aye; 3-0-0 motion carried unanimously.

1st PUBLIC COMMENT:

Donna Mombourquette stated that this is a business meeting of the New Boston Select Board. Comments and feedback are welcomed but because this is not a public forum or public hearing, comments will be on the agenda items only. Dialogue or answering of questions will not be part of the meeting. Should you have an issue you wish to discuss, please communicate with Maralyn Segien, Executive Assistant, who will contact the Select Board to answer your concern, or potentially schedule your appearance before the Board at a later date. The Board appreciates your understanding and cooperation.

Seeing no public comment, Donna Mombourquette closed the first session.

APPOINTMENTS

None.

New Business

Item 1: Highway Safety Committee Signage Proposal

Bill McFadden explained that the Highway Safety Committee met last week. There was discussion regarding the Dodge Road and Weare Road intersection. This is currently a yield sign in a high-speed traffic area with low visibility. As this is a State road, Bill McFadden stated that he would reach out to the State regarding this item.

The Committee also discussed existing signage at Molly Stark Lane and Bedford Road. It is believed a change in signage may need a public hearing. Bill McFadden stated that he would look into this.

Bill McFadden noted that the Highway Department plans to paint the crosswalks in Town, as this was previously approved by the Town and DOT.

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Item 2: Schedule Annual Employee Appreciation Lunch

There was discussion regarding the annual employee appreciation lunch. It was noted that Maralyn Segien would circulate potential dates for the lunch to staff.

Old Business

Item 3: Approval of Public Meeting Minutes of July 17, 2023

Donna Mombourquette moved to approve the July 17, 2023 meeting minutes, as submitted. Seconded by Kary Jencks.

Roll Call Vote: Kary Jencks – aye; Donna Mombourquette – aye; and William McFadden – aye; 3-0-0 motion carried unanimously.

Item 4: Policy Review-Establishment of Candidates Choosing to Volunteer on Town Boards/Committees-Bill

The Board reviewed the amended policy.

Bill McFadden moved to approve the Town Boards/Committees/Commissions document, originally dated June 4, 2012, and revised August 1, 2023. Seconded by Kary Jencks.

Roll Call Vote: Kary Jencks – aye; Donna Mombourquette – aye; and William McFadden – aye; 3-0-0 motion carried unanimously.

Reports

Item 15: Select Board Reports:

Bill McFadden reviewed his report. He noted that the Highway Safety Committee has not yet chosen a Chair but will do so at its meeting next month. There is a new member who is interested in joining the Energy Commission.

It was previously decided that all members would be present for the Fire Department Budget discussion. Originally Donna Mombourquette was not available for this evening's meeting, so the discussion has been scheduled for August 14th.

Donna Mombourquette noted that additional agenda items need to be submitted to Maralyn Segien by 1pm on Thursday.

Bill McFadden asked if other Board members have seen communications through the Town Administrator's Office lately. The Board noted that it has not received any calls through the Office lately.

Bill McFadden stated that he received a quote regarding HVAC for the chicken coops and Highway Department buildings. He will bring it to the Energy Commission for review.

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Kary Jencks reviewed her report. She has spent time facilitating the last Department Head meeting and putting into process the format for Town Administrator candidate selection. The end of application submission for this round will be on August 4th. There are 13 candidates at this time. Three additional community members and a facilitator will be sought to serve on the selection committee. Once the positions are filled, a calendar for the interview process will be created. The Board can submit its own questions to Maralyn Segien for inclusion. There will be a vetting process with the committee and NHMA to reduce the number from 13.

Donna Mombourquette noted that the Town received information regarding the lawsuit between PSNH and the Town regarding evaluation of utility poles. The Superior Court stay has been lifted and people will need to testify on behalf of the municipality. Bill McFadden suggested getting an update on this topic from the Town's attorney.

Donna Mombourquette noted that Jackson Barnes has earned the rank of Eagle Scout. The Board agreed to draft a letter of congratulations and ask him if he would like to attend the next Board meeting.

2nd PUBLIC COMMENT:

Donna Mombourquette stated that this is a business meeting of the New Boston Select Board. Comments and feedback are welcomed but because this is not a public forum or public hearing, comments will be on the agenda items only. Dialogue or answering of questions will not be part of the meeting. Should you have an issue you wish to discuss, please communicate with Maralyn Segien, Executive Assistant, who will contact the Select Board to answer your concern, or potentially schedule your appearance before the Board at a later date. The Board appreciates your understanding and cooperation.

Seeing no public comment, Donna Mombourquette closed the second session.

Request for Non-Public per RSA 91-A: 3, II (e)

Bill McFadden moved to enter into Non-Public per RSA 91-A: 3, II (e) at 7:10pm.

Seconded by Kary Jencks.

Roll Call Vote: Kary Jencks – aye; Donna Mombourquette – aye; and William McFadden – aye; 3-0-0 motion carried unanimously.

Donna Mombourquette moved to exit Non-Public session at 7:26pm. Seconded by Bill McFadden.

Roll Call Vote: Kary Jencks – aye; Donna Mombourquette – aye; and William McFadden – aye; 3-0-0 motion carried unanimously.

Kary Jencks moved to seal the Non-Public meeting minutes for five years. Seconded by Bill McFadden.

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132 **Roll Call Vote: Kary Jencks – aye; Donna Mombourquette – aye; and William**
133 **McFadden – aye; 3-0-0 motion carried unanimously.**

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135 **ADJOURNMENT**

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137 **Kary Jencks moved to adjourn the meeting at 7:27pm. Seconded by Bill McFadden.**
138 **Roll Call Vote: Kary Jencks – aye; Donna Mombourquette – aye; and William**
139 **McFadden – aye; 3-0-0 motion carried unanimously.**

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141 Respectfully submitted,
142 Kristan Patenaude

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144 **Next Scheduled Meeting: August 14, 2023**