

# Approved

## Town of New Boston Road Committee Meeting September 29, 2021

<b><u>PRESENT:</u></b>	Karen Scott	Selectman
	Mark Suennen	Road Committee
	Mark Debowski	Road Committee
	Mark Siemiesz	Road Committee

**Guests In Attendance:** Road Agent Allen Brown and Highway Department Foreman Charlie Byam

**Item 1: CALL TO ORDER:** A regular meeting of the Road Committee was called to order by Karen Scott at 6:00PM with the Pledge of Allegiance.

**Item 2: Election of Chairperson and Assistant Chairperson:** Karen reported Vice Chairman Denis Pinard resigned via e-mail September 17, 2021. Karen read the e-mail aloud. Chairman Rodney Towne resigned via handwritten note received September 28, 2021. Karen read aloud his note to the Selectmen. George St. John sent an e-mail as well that was read aloud as he was unable to attend the meeting but still willing to serve on the committee and asked Karen to present some items tonight. The Committee will request new members on the town website and Facebook page. The Committee is allowed to have six members plus a Selectboard representative member, it has four currently. Mark Suennen nominated Mark Debowski as Chairman. Mark Siemiesz seconded the motion. All were in favor. Mark Debowski accepted the nomination and took over the meeting. Mark Suennen nominated Mark Siemiesz as Vice-Chairman. Mark Debowski seconded the motion. All were in favor.

**Approval of Minutes of May 12, 2021, May 27, 2021 and June 9, 2021:** The Committee reviewed the minutes of May 12, 2021, May 27, 2021 and June 9, 2021. Mark Suennen moved to approve the minutes of May 12, 2021, May 27, 2021 and June 9, 2021 as written. Mark Debowski seconded the motion. All were in favor.

### **Item 3: Old Business:**

#### **Perma-Zyme Product**

- **Results of Sieve Test**

Karen reported documents were provided to the Committee. Road Agent Allen Brown was present and noted the dirt on the tested road was too clean for the product to work, clay would have to be added but he is hesitant to do that. Another location is hoped to be determined for next year. Allen will keep the Committee posted on the progress of this option as the Committee is interested in it. The perma-zyme placement process was reviewed.

#### **Road travel stats from Police**

- **Chief Brace has been providing a list of roads and travel usage weekly**

Information has not been received for approximately one month. Mark Debowski will now review the records to determine if information is needed on additional roads.

### **Review of Road Paving Plan**

- **Completed Roads**
- **Pending Roads**
- **Paving Budget – How much has been spent**

Road Agent Allen Brown reviewed a handout itemizing the budget available: \$1.343 million of which approximately \$239,000 remains. Meetinghouse Hill Road, Hooper Hill Road, Bedford Road, Old Coach Road, Bog Brook Road finish coat, Greenfield Road, Parker Road, Cemetery Road were paved in the first round. A small piece of Hopkins Road, portions of Byam Road, Wilson Hill Road, another piece of Bedford Road, McCurdy Road, Scobie Road and Lull Road were then done. More paving is planned including another section of Parker Road next week. 2022 paving budget funds including \$205,000 anticipated Highway Block Grant and \$369,000 operating budget and possible \$50,000 leftover from 2021 are available for 2022 items including topcoat resurfacing Meetinghouse Hill Road, Hooper Hill Road, Parker Road, Lyndeborough Road and Cemetery Road and other roads reviewed with a spreadsheet. Mark Debowski will work on a 2022 paving plan with Allen to help determine the 2022 operating budget request to bring to voters in March 2022. George St. John's e-mail was read aloud noting paving concerns. Allen noted funds earmarked for roads going back to 2017 were available and the decision was made to use them to pave roads that needed it as paving costs are anticipated to escalate in the future. He noted Continental Paving is doing a great job, a lot of work and providing extra items other companies do not provide such as flaggers and a sweeper. The Committee reviewed an offer from Continental Paving to extend their contract up to three years. Mark Suennen moved to make a recommendation to the Selectboard that they accept the three year contract extension offer from Continental Paving honoring the 2021 pricing. Mark Siemiesz seconded the motion. All were in favor.

Karen noted concern that the paving on Byam and Wilson Hill Road could have been planned better to be paved in 2022 as the Road Committee recommended to help these roads last twenty years, the method used may last ten years due to the heavy trucking occurring in the area. Allen noted these roads were done in 2021 as they would not have withstood the winter and also noted the trucking companies are the source of the Highway Block Grant funds the town receives that were used to pave these roads. He also expects the new pavement to cause savings in the upcoming plowing budget as they will take less time to plow and need less salt and sand.

- **Engineering Inspection of roads – Northpoint and Kevin Leonard were given contract**

The paving quality report was reviewed. Allen noted any issues were repaired immediately.

### **Item 4: New Business:**

#### **Review of 2022 and 2023 Recommendations**

As above. The Committee plans to have the 2022 recommendations ready in December and work on the 2023 recommendations from January to April 2022.

### **Delay of Top Coat Paving for roads that received Base Coat in 2021**

As above.

### **Fall / Winter Goals**

- Road Agent Allen Brown noted the Highway Department is now busy preparing for winter road needs.
- Status of the Lyndeborough Road Bridge Project was reviewed as the project began Monday, footings anticipated to be installed soon and the project is anticipated to be complete by November 1. It will then be grinded for paving.
- Line striping is planned on Bedford Road next week. The Committee reviewed the two quotes that were received.
- Cutting dangerous trees along roads was reviewed as a qualified contractor will be needed although currently hard to find. Allen requested a recommendation from the Committee for approximately \$50,000 (\$1,800-2,000 per day) be added to the budget for cutting hazard trees. Using Highway Block Grant funds was considered.
- Culvert cleaning is ongoing. The Road Committee requested a list of culverts and location.
- Bridge undercoating weather permitting.

### **Other:**

The Committee suggested beginning to evaluate culverts and bridges. Mark Suennen offered to obtain some information.

The Committee thanked Allen for attending and welcomed him to future meetings.

**ADJOURNMENT:** Mark Debowski moved to adjourn the meeting at 7:16 PM. Mark Siemiesz seconded the motion. All were in favor. The motion carried.

*Prepared by Maralyn Segien*

**Next Scheduled Meeting: Town Hall Conference Room on November 3, 2021 (6:00 PM)  
7 Meetinghouse Hill Road- New Boston, NH 03070  
Phone: (603) 487-2500-[www.newbostonnh.gov](http://www.newbostonnh.gov)**