

Approved

Town of New Boston Road Committee Meeting November 30, 2022

<u>PRESENT:</u>	David Litwinovich	Select Board member
	Donna Mombourquette	Select Board Chair
	Jen Brown	Select Board member
	Mark Debowski	Road Committee Chairman
	George St. John	Road Committee
	Mark Suennen	Road Committee
	Benji Knapp	Road Agent
	Kathie Vieira	Crew Chief

Guests In Attendance: Town Administrator Paul Branscombe, Finance Director Jennifer Allocca, Chris Dowd from UNH

Item 1: CALL TO ORDER: A regular meeting of the Road Committee was called to order by Mark Debowski at 5:30PM with the Pledge of Allegiance.

Item 2: APPROVAL OF MEETING MINUTES: The Committee reviewed the minutes of August 10, 2022 and October 26, 2022. Mark Debowski moved to approve the minutes of August 10, 2022 and October 26, 2022 as amended. George St. John seconded the motion. All were in favor.

Item 3: NEW BUSINESS:

- a. **Road Agent:** Allen Brown resigned from the Road Agent position and new Road Agent Benji Knapp started November 7. The group discussed how they can best work together and looks forward to it. Benji reviewed his background and methods. The Committee charge from the Select Board was reviewed. The Committee will meet with Benji periodically.

Item 4: OLD BUSINESS:

- a. **UNH RSMS Software:** Chris Dowd from UNH was present to meet with the group to discuss the current software that UNH is offering for road information database/software. The town formerly used the RSMS program from UNH but it is no longer supported. The group is interested in researching the new program more for consideration for use.
- b. **“No Through Trucking” sign:** The sign is in and the Highway Department will install it. It has been approved by the Select Board and had previously been installed but disappeared and needed to be replaced.

Item 5: NEXT MEETING DATE: The next meeting will be scheduled soon for a January date.

ADJOURNMENT: Mark Debowski moved to adjourn the meeting at 6:30 PM. Seconded. Approved.

Prepared by Maralyn Segien

**Next Scheduled Meeting: TBD
Town Hall Conference Room
7 Meetinghouse Hill Road- New Boston, NH 03070
Phone: (603) 487-2500-www.newbostonnh.gov**