

NB Recreation Commission Meeting
Wednesday, November 12, 2018
7:00 p.m.

Staff in attendance:

Mike Sindoni, Sheri Moloney

Commissioners in attendance:

Kim Borges, Jennifer Martin, Ken Hamel, Lynn Wawrzyniak

1. **Approval of September meeting minutes** – approved unanimously
2. **Appointments** – none scheduled
3. **Old Business:**
 - Camp Refund Policy – letter signed by all commissioners and will be sent out tomorrow
 - Camp Coolio Director Search – Currently have 5 applicants. Interviews to be scheduled after Thanksgiving.
 - Bus detailing – Fast Signs will give a quote. Discussed ideas for designs/decals.
4. **Programming/Events:**
 1. S'mores with Santa – Sunday, December 2nd. 4-6pm.
 - Santa is all set
 - Sam Gorton and choir – waiting to hear back on format
 - **Mike** will follow up with Tori Underwood regarding a student to light the tree
 - Could also ask police officer(s) to light the tree
 - **Lynn, Sheri, and Helen** will bring fire pits
 - Need wood – **Ken and Kim** will arrange
 - Noon decorate the gazebo, **Mike** will put out lighted garland and roof lights ahead
 - **Mike** will contact the tree farm about a tree
 2. Basketball Update:
 - 4 travel and 6 recreation teams
 - 3/4 boys are two teams of 8, but down one coach. Kevin Hobie stepped up to coach 3/4 as well as a 7/8 team.
 3. Lip-Sync – following lottery system (used successfully last year). Registration begins 12/3 and drawings will be on 12/17. **Mike** will email DJ, Eric Fletcher, to find a solution with getting the music to work (CD, thumb drive, phone, etc....) Idea to have MP3 file emailed to DJ prior to event. Then all music in by 1/18. All submitted music needs to be 2min exactly. Concessions to sell water only.
 4. Food Drive with Lip-Sync. Need to get a list of specific items needed. **Mike** to follow up with Kathy Conk-Ryder about food pantry needs. Group also discussed other options – charge \$2 entry fee and donate \$1 of each admission to a charity.
5. **Financial:**
 - QuickBooks report by Sheri
 - Reconcile report – deposits that had been entered twice have been corrected

- Accounts Receivable report reviewed – still waiting on basketball, gymnastics, and cheerleading fees with upcoming deadlines. Mike is in contact with past due families.
- Default Budget information – If the town goes into another default budget cycle idea is to use grounds keeping funds to cover expenses. Other town departments are trying to be proactive as well with plans and promotion.

6. Facility/Grounds

- Irrigation at Old Coach fields winterized
- Interest in fire station building – Interest is only for parking the bus. Unsafe for kids to continually cross Meetinghouse Hill Road, especially during summer camp. Cost of remodeling, upgrading, and cleaning away toxins is prohibitive.

7. Other Business

1. JP Pest has been hired to treat the building. Mice are in the offices as well as in the attic.
 2. Charlie's Driving School (Kevin Barry) – requesting to rent white buildings two nights/week year-round. 7-9pm. Consecutive 8 week sessions. No materials will be stored there. Will need to use tables and chairs.
Would need a certificate of insurance and for him to sign a rental agreement.
Background check? **Mike** will look into. \$350/month rent. (About 16 hours per month)
He has requested a max of 30 students, we would prefer 25 due to seating and fire codes. To begin in January.
 3. Red Cross contacted Mike about sponsoring an in-town blood drive. There has not been a sponsor, WFL just provides space and hangs up posters. Sponsor would be responsible for marketing, volunteers to work the event, collect food donations, etc.... Turn-out has been declining in recent years. Discussion regarding poor day (Tuesday) when possible donors were more available. An evening or Saturday might pull a better crowd. Might be willing to do a collaboration with WFL. **Mike** will talk with Sarah Chapman.
 4. Victor Parrish emailed regarding Trunk-or-treat. Would like to offer free refreshments from the Baptist Church at the Gazebo next year. Discussion regarding pumpkin display this year having priority. Group is okay with a table/e-z up on the common. They should not be passing out church materials – okay to have 'sponsored by...'
 5. Recreation Department Brochure – Sheri presented second draft for consideration. Want to have some on hand to pass out at S'mores with Santa. Send out to be printed on thicker paper. Get any suggestions to Sheri by 11/26.
8. **Possible request for non-public session** per RSA 91-A: 3, II, (a) (b) (c)
9. **Next Meeting will be determined in early January.**
10. Meeting adjourned at 8:16pm.

Respectfully submitted,
Lynn Wawrzyniak