

NB Recreation Commission Meeting
Wednesday, August 29, 2018
7:00 p.m.

Staff in attendance:

Mike Sindoni, Sheri Moloney

Commissioners in attendance:

Ken Hamel, Kim Borges, Jennifer Martin, Helen Fanning, Lynn Wawrzyniak

1. Approval of June meeting minutes – approved by all as written.
2. Appointments
 - Maryanne Tuttobene (camp refund policy)
Maryanne's daughter attended weeks 1, 2, and the final week. She was hoping to have the third week refunded. She suggested we compare our refund policy to that of other camps (Audubon, the YMCA) and revisit our policy. Mike reported that the Bow Rec Department has a policy similar to ours, and the YMCA has a 2-week notice policy. Our camp is staffed based on enrollment numbers which makes it difficult to offer refunds. **Sheri** will gather information from other rec depts. and the commissioners will review.
 - 7:15pm- Ryan Tewksbury (baseball program)
Baseball numbers were similar the previous year. Players had fun. Ryan, as well as the other coaches, would like to keep the teams in town. 10 players were on each team. The difficulty was finding coaches for the older teams, those who stepped up to the plate were good but could have used a little training. Ryan offered to head some clinics for coaches. Regarding fields: The well pumps are up and running at the Old Coach fields, and the fields should be ready for play next spring. Ryan mentioned a \$20 certification for coaches that has a directory of drills. Lynn suggested that the Rec Department purchase the directories to make available for the coaches. Ryan is looking at ways to stimulate interest NB baseball. Is it possible for Goffstown players to play in the NB Cal Ripken league? **Mike** will research. **Sheri** will look at getting baseball information in the Beacon in February. **Ryan** will write up a baseball 'teaser' article for the January Beacon.
3. Old Business
 - Ashley Lynch fundraiser results – total raised was over \$11,000. Once expenses were paid \$9,065 will be given to Ashley for medical expenses. The event was well received.
 - Rail Trail fundraiser on the town hall field, Saturday, Sept 15. 1-6pm – soccer/softball schedules have been rearranged to accommodate the event. There will be multiple bands playing.
 - Mini-Bus – Currently being build. Update to come this week. Delivery should be in September.
4. Programming/Events

- Camp Coolio-
 - Acceptance of Katie Gosselin resignation. She has worked for the recreation department for 14 year. Search for a new director will commence soon with the hope to have someone in place by the end of the calendar year.
 - “Cool Breeze Gazette” - published weekly in both hard copy and digital format. Includes housekeeping items, photos, quotes from the week, and important information for the next week.
- Fall programs - Registering for archery, art workshop, first aid/CPR, softball, Foxwoods trip, gymnastics, karate, Pickleball, yoga, and Zen Gevity. Cheerleading and basketball registration begins September 4.
- Basketball concession – It was suggested not do concessions during basketball due to: lack of fridge availability, mess clean up, and lack of volunteers. Last year we made \$800. This year we raised registration fees by \$5 to cover possible loss of concession income.
- Kids Dance on October 19th, \$5 admission fee
- Halloween – **Mike** to talk with Selectmen about using parking lot for “Trunk or Treat.” Also do a carved pumpkin display around the gazebo. Need to find someone to take the pumpkins after. **Sheri and Lynn** to check around. Concession stand was not well attended. Group recommends not to do this year.
- Finance Committee meeting- Thursday, November 1 at 6:30pm to present the 2019 budget. (3rd on the agenda)
- Outdoor Movie – began about 20 minutes late. 65-70 people attended. Need late August for an earlier, family friendly start time. Could also do a fall Friday/Saturday as another possible family-friendly time.

5. Financial

- QuickBooks report by Sheri
 - Camp Coolio – last year to this year difference of 14 students. Possibly have the first week do an ‘in house’ field trip/guest to equal out costs per week. At the September meeting **Sheri** will bring enrollment vs. income report.
- Accounts Receivable report reviewed.
- Reconcile sheet – revenue is still off because Elisa (at town hall) needs to deposit and reclassify some funds. Expenses balance to the penny.
- Mike shared an update to town’s Step & Grade Plan – a 2% increase has been recommended to all grades for a cost of living increase.
- 2017 Audited number for revolving account needs an update. **Sheri** will ask Elisa for the numbers.

6. Facility/Grounds

- Maintenance priority list update –holding off on other maintenance until van purchase and softball dugout expenses are finalized.

- New town website design – The committee will look at rewording the Recreation Commission page. There was discussion about including a mission statement. **Sheri** will do a temporary update and email it to the commission.
7. Other Business:
- Mike will be out September 5.
 - Sheri will be out August 30-September 4.
 - 2 new hires for After School program. Staffing should be okay for until spring when some staff need to leave for sports. Currently 24 kids signed up. Would like to get up to 32 kids. There is currently a waiting list for the after-school program.
 - Gymnastics staff are all set until January, when an assistant leaves. Coverage is needed for January-March. In March an interested assistant becomes age eligible for employment.
8. Possible request for non-public session per RSA 91-A: 3, II, (a) (b) (c)
9. **Next Meeting will be on Wednesday, September 26 at 7:00pm.**
10. Meeting adjourned at 8:39.

Respectfully submitted,
Helen Fanning and Lynn Wawrzyniak