NB Recreation Commission Meeting

Wednesday, June 22, 2022

6:00 p.m. at the Recreation Department Office (OR via Zoom if needed)

**Staff in attendance:**

Mike Sindoni and Sheri Moloney

**Commissioners in attendance:**

Chris Hall, Helen Fanning, Dan O’Brien, Katie Hawkes and Lynn Wawrzyniak

**Commissioners absent:**

none

**Visitors:**

Jen Brown

1. Call to Order, approve meeting minutes for May 25, 2022 – edited minutes approved unanimously
2. Appointments - none
3. Old Business
   * Department Goals for 2022- Mike reviewed the new employee evaluation protocol for the Recreation Department.   Completed annual reviews will be submitted to Paul Branscombe, New Boston Town Administrator.  Paul would like to see the commissioners set goals to aid with the annual review process.   Mike will clarify timeline with Paul for 2022 reviews.
     + Mike’s annual review will be completed by the Recreation Commission instead of the Town Administrator.   Mike and Chris met with Paul Branscombe and agreed this was the best method for review of the Recreation Director.
     + Mike will continue to do Sheri’s annual evaluation with input from the Recreation Commission.
   * Department Logo – Tabled
4. Financial QuickBooks report, as of 5/31/22 Shared by Sheri

* Profit and Loss Report
  + Taken in about $106,000 from Jan through the end of May
  + Paid for Old Coach playground repair largest expense this past month
* Accounts Receivable
  + Four families are on payment plans and will be current by the end of Camp
  + Approximately $6,500.00 outstanding
    - some due to programming that has not yet started
* Donations
  + $1000 donation to ice rink from Mr. Chau
  + Approximately $800 donation to ice rink from the town-wide yard sale

1. Programming/Events
   * June 28th Concert – Freese Brothers Big Band
2. Facility/Grounds
   * Tour of facility/grounds
     + Town Hall Playground/Softball field
       - Drainage issue to be discussed with Select Board on 6/27
     + White Buildings/Skate Park
     + Tennis Court
     + NBCS Gym
     + Old Coach Baseball Fields
3. Other Business
   * Office closed July 4th
   * Sheri out July 18-22 for vacation
   * Mike out July 25-29 for vacation
4. Possible Request for Non-Public per RSA 91-A: 3, II, (a) (b) (c)

**Next Meeting will be August 17 @ 6:00 pm in person at the Recreation Department Office. (Can Zoom for the meeting if needed, please let Sheri know ahead of time for a link.)**

Meeting adjourned at 6:50p.m.

Respectfully submitted,

Lynn Wawrzyniak