

NB Recreation Commission Meeting

Wednesday, January 17, 2024

6:00 pm at the Recreation Department Office (OR via Zoom if needed)

Staff in attendance:

Mike Sindoni and Sheri Moloney

Commissioners in attendance:

Chris Hall, Helen Fanning, Dan O'Brien, Katie Hawkes and Lynn Wawrzyniak

Visitors:

None

Select person in attendance:

None

1. Approval of November 15, 2023 minutes, pending edits, approved unanimously
 - change date to 11/15
 - Under S'mores – add Bryce Johansen
2. Appointments – none scheduled
3. Old Business
 - Brick Orders
 - Link is still active
 - Some orders trickling in
 - About \$11,000 paid
 - Order will be placed by the end of the month
 - **Sheri** met with the installer, Peter Mickola
 - will find out how many bricks are on a pallet. Need 5-5.5 pallets of plain bricks.
 - quote includes removal of the tree and stump
 - Mini-Splits for white buildings
 - Mike spoke with Tony about the delay in obtaining the units that were ordered. Tony suggested a similar, but different product offered by the same brand. Installation will occur over the first weekend of February vacation.
 - Pathways to Play
 - 1/22/24 next meeting to review grants

- Some grants we may be interested in, open in February
- Joint event w/PTA in May – bike rodeo
- Even though discovery phase and subsequent grant has been completed, Southern NH Planning is still assisting us.
- things to consider
 - replacing the ground material is a priority
 - signage to direct people to other areas in town
 - handicapped accessibility from the parking area to the playground
- Mid-year review of progress on goals
 - Mike's goals
 - mini splits – will be installed next month
 - sign at school entrance – not yet
 - baseball sign up and running - yes
 - skating lessons and consistent activities at the rink – rink JUST opened 1/16 and is weather dependent
 - new programming such as play group and lacrosse. Play group has started. Need to revisit lacrosse
 - Group goals
 - label agenda with notes on required voting – not yet
 - select and apply for 1 grant – may initiate in Feb, need to see grant criteria and parameters first
 - collaborate with other town's rec dept – Pathways to Play collaboration with Windham
 - prof development - not yet
 - Commissioner goals have yet to be determined but the group may want to consider
 - each individual should consider length of term s/he intends to serve
 - potential new commissioners who may want to serve – succession plan? Board of 5 vs. board of 7 pros and cons
 - what type of involvement is required of a commissioner
- Scholarship form review
 - line spacing should be consistent
 - okay to remove schools applied to
 - add another line to recreation department affiliation
 - remove one row from employment history
 - does the financial information stay consistent with newly revised FAFSA wording
 - maintain one, double-sided page

4. Financial

- QuickBooks report as of 12/31/23
 - profit/loss (not yet audited) – income \$191,000.00.
 - Biggest change from 2022 to 2023 was the need for more trainings and background checks due to new staff.
 - More expenses for new uniforms as they needed updating and there were more players.
 - New equipment was purchased to invest in existing programs.
 - Donations account is at \$24,300
 - roof balance is just under \$13,000. This will be pretty close to the cost of the brick installation project.
 - annual costs for ice rink water and liner is about \$1,700
 - Accounts Receivable - \$4,100 outstanding
 - softball, baseball, and T-ball is due 3/1, approximately \$3,200
 - one outstanding balance of \$210 from basketball
- Camp Coolio (Shawna will be
 - 2022 gross just under \$60,000. Fee was \$250 for 50 hours per week
 - 2023 gross just under \$56,000 (one week less of programming) was \$260 for 50 hours per week
 - 2023 field trips to Lost River and the whale watch were big expense trips – not doing again
 - Commissioners voted unanimously to change 2024 rate to \$275 for 50 hours per week
 - 36 campers for 7 weeks (based on current staffing)
 - one shortened week will be prorated at \$55/day
 - 6/24 start date
 - registration begins 2/12/24 at noon
 - expanding to more than 40 campers would require more staff, more building space, and a second bus for field trips.
- feedback from town budget forum and town budget hearing
 - allowed town residents to come directly ask town departments about their budgets
 - no questions were asked of the recreation department
 - gas line item was changed from \$4 per gallon to \$3.25
 - tree removal and stump was removed from the budget (\$2,400) along with other groundskeeping items
 - deliberative session is on 2/5

5. Programming and Events

- S'mores with Santa review
 - great turn out, almost 200 kids!
 - extra volunteers helped as runners

- Lip Sync 1/27/24 at 6:30pm
 - 15 acts – can have up to 25
 - no intermission
 - PTA raffle baskets – 2/3 between acts
 - Woody will be on the floor with a podium and a light
 - volunteers: Lynn, Laura, Anthony, Katherine
 - judges are all set: David Mudrick, Shawna, Gabe Osborne
 - 1st, 2nd, and 3rd as well as honorable mention prizes
- Future Programming
 - HOLD on summer concert scheduling until after voting
 - annual yearly expense is approximately \$4,000

6. Facility and Grounds

- Sledding hill – **Dan** will pick up 10 hay bales to put at the bottom of the hill
- Ice Rink is open as of 1/16!
 - 14 volunteers (scheduling 2 per night)
 - lights are on 5pm - 9pm
 - Sheri is asking Facebook admins of the ice rink page need to accept/deny posts. **Katie** is willing to assist. **Sheri** will investigate.
 - **Chris** has asked Shawn Hunter, GHS JV coach, about doing a clinic and will follow up with him.
- Fire and Ice Event
 - 2/3 with rain date of 2/10
 - 5:00 - 7:00pm
 - hot cocoa
 - marshmallows on sticks for toasting on firepits
 - firepits: **Dan, Lynn, Katie**
 - **Helen** has wood
 - **Sheri** will advertise
- Old Coach Fields TABLED
 - concession shed
 - tree trimming around fenced perimeter
 - anything south of blue marked trees is forestry/conservation
 - some need trimming
 - fence toppers
- flooding town hall fields December storm – highway dept came and took the grates off the drains for a while, which helped. Grates were replaced after.

7. Other Business

- Volunteer of the Year 2023 candidates TABLED
- Mike out on January 19 and possibly some Fridays in February
- Commissioner Dinner rescheduling to February 20th after the meeting

- Scheduling annual retreat for Sunday June 9th. **Lynn** will ask Keith Gentili to be moderator.
8. Possible Request for Non-Public per RSA 91-A;3, 11 (a) (b) (c)
 9. Next Meeting Date is February 20 at 5:00-6:00pm

Respectfully submitted,

Lynn Wawrzyniak