

NB Recreation Commission Meeting
Monday, September 25, 2023
6:00pm in the Recreation Department Office

Staff in attendance:

Mike Sindoni and Sheri Moloney

Commissioners in attendance:

Chris Hall, Katie Hawkes, Helen Fanning, Lynn Wawrzyniak,

Commissioners absent:

Dan O'Brien

Select Board Member/Commissioner Ex Officio

none

Visitors:

none

A. Call to Order, approve meeting minutes for July 19, 2023; approved as edited minutes unanimously.

B. Appointments:

C. Old Business

- Brick Contractor for fall installation.
 - Has been difficult to get contractors to come view the project. 4 have come but only 3 have submitted quotes. Additional quotes may be coming in next week. All submitted quotes (so far) have been in the \$7,000-\$9,000 range.
 - Still targeting spring installation
 - Sheri will still accept orders (\$100-\$250)
- Mini-Splits for White Buildings
 - Climate Masters has been awarded the project
 - Units will be ordered this week for installation within the next 3 weeks.
 - Electrical will be done by the town contractor

- Pathways to Play pilot project
 - 9/7 initial group meeting was attended by Mike, Sheri, and Helen as well as representatives from the PTA, Rail Trail, Road Agent, 4th July Committee, Conservation Commission, Whipple Free Library and 3 Pathways to Play reps.
 - 9/30 Pathways to Play will be at the Farmer's Market along with the Recreation Department.
 - No funding, they will help with planning only
 - Crosswalk Issue – New Boston is lacking crosswalks for safety of walking. Lack of sidewalks is also up for discussion.
 - 10/3 Mike will be discussing with DOT, Road Agent, and Southern NH Planning Commission
- Town Administrator hiring update
 - Committee has been formed and interviewed 3 candidates for the position. A candidate will be recommended to the select board for final consideration.
 - 22 applications were submitted
 - It has been 3 months without a town administrator

D. Financial

- QuickBooks Report as of 8/31/23
 - Accounts Receivable - Total is currently \$5,970.00. Basketball has the largest amount outstanding because registration is still open until 10/1. Additional outstanding monies owed for bricks, safe sitter, senior trips, and fall softball. (Due dates are upcoming.) Only \$15 is past-due.
 - Profit and Loss shows that we have generated \$12,487.00.
 - An auditor is reviewing the balance of the revolving account due to a discrepancy between Sheri's data and the town's data.
- Camp Coolio had a terrific year
 - All open spots were filled
 - We raised tuition but had six last days of camp. This year we had 6 weeks of camp. (Some years we've had 8.)
 - Wages were down a bit due to younger, newer staff
 - Increase in training due to new staff needing trainings
 - Bus transportation fee increased

- Supply costs increased but a lot of new programs and equipment were gained
- Total profit of about \$18,000.00, which is less than last year (\$26,000.00)
- Google form surveys were sent to parents, only 9 were returned. All were positive.
- Brick Fundraiser
 - \$12,397 has been collected so far with a few more outstanding
 - \$11,710 raised through the bricks and \$687 extra donations
 - Total cost to order bricks would be about \$3,000
 - \$9,700 to go towards the new gazebo roof
- Operating budget 2024
 - Mike will send out to commissioners soon for review
 - Finance Committee meeting on 11/9/23 @ 6:30pm @ town hall

E. Programming/Events

- Playgroup Open House (Sept. 25)
 - Had an open house today and another next Monday
 - Will be doing a Monday 9-10am session (WFL story-time begins at 10:45, nice piggybacking for parents!)
 - Kelly Copenhaver will coordinate
 - Nominal cost of \$20 for ten Mondays
 - Ages 5 and under
- After School Program update
 - Lisa returns Oct 10th shadowing Sarah for a few days
 - Lisa will take over on Oct 16th
- Baseball
 - 'Board' vs. a 'director'
 - Instead of having a director for baseball the group is proposing having a board. Positions will include:
 - President
 - Vice President
 - Player Agent (parent communication)
 - Coaching Coordinator (ensures consistency among coaches)
 - scoreboard update
 - Estimated cost is a bit over \$3,000. Some steel has been donated along with donations of time.

- Looking for donations from individuals and businesses
- Would like to be up and operational for the spring season
- Mike will check-in with the group to see fundraising
- Permit is required and has been pulled
- Location on the far side between the concession shed and the T-Ball field so that it can be seen by both main fields.
- Will only be able to keep score for one game if two are in process simultaneously
- Old score board will come down.
- fall field clean up Oct 14th
 - Would like to enlarge the T-Ball infield skirt so that rookies can also use the field for practice. Hoping to get some or all of the fill donated. Cost to the department will be minimal. Would also work as a practice field for softball, if needed. Commissioners are in favor of this.
- Snack Shack conversation should begin no later than January, if wanted
- Halloween Activities
 - 10/2 Scarecrow Alley signups begin
 - Trick-or-Treat – **Lynn** will be available to assist
 - Trunk-or-Treat – approval for parking lot use has been given
 - Pumpkins in gazebo by Karina Allayne
- S'Mores with Santa
 - Saturday, December 2nd 4-6pm, Volunteers arrive at 2pm
 - Sunday, December 3rd makeup date
 - Santa is available
 - Presents – need more to pass out
 - Need an extra table for s'mores storage
- Pickleball
 - Beginner's Clinic on 10/3 6:30-8:30pm
 - Session begins 10/10 @ 7-8:45
 - 17 registered, 12 are from out of town
 - Will need to identify a coordinator
 - 3 courts

F. Facility/Grounds

- Recreation Department Building

- Looking to update 8 chairs in the meeting room.
- Cost is approx. \$90 each
- Commissioners are in favor
- Town common
 - Move the picnic tables to be in front of the Rec Dept building. Put on plain brick base to assist with mowing.
 - Need for a bike rack – seeing lots of bikers come and take a break but have not place to put their bikes.
 - Ask Rail Trail if they want to collaborate

G. Other Business

- Volunteer Cookout - (Aug 29) event review
 - Timing may have contributed to a low turn-out. Perhaps a mid-June date might work better. Coordinate announcing Volunteer of the Year.
 - Good feedback from attendees – appreciated the thank you
- Mike out September 29
- Sheri out October 13 (possibly also October 6)

H. Non-Public Session per RSA 91-A: 3, 11, (a) (b) (c)

- Commissioners entered non-public at 7:30pm

I. Next Meeting – Wednesday, October 18th at 6:00 pm @ Old Engine House

Respectfully submitted, Lynn Wawrzyniak