

NB Recreation Commission Meeting
Monday, October 18, 2023
6:00pm in the Recreation Department Office

Staff in attendance:

Mike Sindoni and Sheri Moloney

Commissioners in attendance:

Chris Hall, Katie Hawkes, Helen Fanning, Dan O'Brien, Lynn Wawrzyniak,

Commissioners absent: none

Select Board Member/Commissioner Ex Officio: none

Visitors:

Ryan Tewksbury, Rob Riccardi, Micaela Olivier, Ray Boucher

A. Call to Order, approve meeting minutes for September 25, 2023; approved unanimously.

B. Appointments:

Baseball Board Members: Ryan Tewksbury (President), Rob Riccardi (Vice President), Micaela Olivier (Player Agent), Ray Boucher (Coaching Coordinator)

- Board positions and responsibilities
 - President – Oversees all teams, players, and parents. Coordinates and delegates responsibilities while
 - Vice President – liaison to the Kearsage League
 - Coaching Coordinator – teach parents how to coach and conduct drills, run coaching clinics
 - Player Agent – monitors numbers and projecting needs, also keeping secretarial records. Liaison to the parents. Manages registrations.
 - Financial/Fundraiser – in charge of monies and fundraising activities
 - Concessions Coordinator – in charge of the concessions stand
- Scoreboard
 - Installation costs were originally about \$3200.00. Almost all of the funds required were donated by families.
- 2023 season was very successful for players and coaches of all levels.
- Parents are excited and want to donate and/or participate
- Old Coach Fields
 - Field 1 by concessions stand – minors
 - Field 2 by the road - majors
- Improvements made during recent fall clean-up
 - Pitching mound on the F1 field was rebuilt
 - T-ball field was cut back to be able to have 60' base lines to accommodate extra practice space for baseball.
 - F1 and F2 infields were both cut back
 - Over \$4000.00 of material and man hours were donated by Jake Neville

- Scoreboard update
 - footings were done about 3-weeks ago.
 - Trench for electrical has been dug.
 - Conduit is waiting to be installed for the electrician.
 - Waiting on the steel company
 - Project should be completed prior to the snow
- Concessions –
 - Outside needs paint and the floor needs to be fixed.
 - Food items need to be made more secure from animals.
 - Initial plan is to start small.
 - All items will be prepackaged.
 - Some items will be donated, initially.
 - Trash is a concern, may need a board person to oversee.
- Questions
 - Sponsor signs prohibit viewing of the game by parents and players. Could they possibly be moved to the fence between the major's field and the T-ball field. Could there possibly be a sponsor/donator recognition wall over by the minor's field?
- Ideas
 - Painting inside the dugouts with a baseball themed mural
 - Fix up the shed
 - shorten registration time. Begin advertising in December with registrations during January.
- Issue
 - Lack of cellphone service is a safety concern in case of an emergency. Had previously had a phone line in the shed, can look into reinstating this. Can also look into a cellphone booster.
 - Fields are not ADA accessible, would like to see some sort of hard-park around the perimeter of the fields. There is a volunteer who is willing to take on this project. Need to investigate to see if a permit is required.
 - Relocating the porta-potties so that players are not running across the parking lot. Would also be good to have an ADA accessible porta-potty. Would also like one closer to F2.
- Requests
 - Additional gym time in March. Have separate days for each level. Players are evaluated prior to the season so that they are placed at a safe and engaging level for all players.
 - Need to have a rotation of parents be responsible for manning the concession stand, rake the field, and take the trash.
- Commissioners requested that the baseball board submit a list of repairs and long/short-term jobs so that it can be a part of the recreation department's facilities maintenance list. It needs to follow the established process as it is town property and is covered by the town's insurance.
- Commissioners requested an update from the board about the results of their meetings
- Looking at being comparable to Goffstown: let 4-year olds play T-ball, increase registration fees to accommodate better uniforms

C. Old Business

- Brick Contractor for fall installation. A total of two quotes were submitted.

- Mikola Outdoor Services \$9,743.00 (with tree removal)
 - Willing to work with us on a good design
 - Works with the NB highway department
 - Available to do in early spring after the snow is gone
 - Deposit of one-third to start, rest due upon completion
- Earth's Echo \$11,850.00
- Website is still open and accepting orders until we submit the order.
- Mini-Splits for White Buildings
 - Both have been ordered. Bit of a delay on the shipment
 - Once they have been installed the electrician will come in to hook them up.
 - Sheri will ask about removing current air conditioners
- Pathways to Play pilot project
 - Focus will be on the town-hall playground
 - Mike and Sheri went to Windham to tour Griffen Park which is all ADA accessible.
 - Poured rubber pathways
 - Fun equipment: tactile parts, musical parts
 - Working with the PTA about a bike rodeo
 - Union Leader called Mike requesting information
 - They will work with us through December 31 (their funding ends), but will not disappear completely
- Town Administrator hiring update
 - Have had second interview with potential candidate
 - Select board will have final approval

D. Financial

- QuickBooks Report as of 9/30/23
 - Accounts Receivable – Total amount owed is \$5,179 with basketball being the most due. Notices to families went out this afternoon.
 - Profit and Loss shows - currently up from last year about \$21,000
 - We are currently balanced with the town. Issue was that the final audited reports (2022) were not shared with Sheri. Issue has been resolved.
- Review of 2024 Operating Budget
 - Finance Committee meeting on 11/9/23 @ 6:30pm @ town hall
 - Will be very similar to the 2023 proposed budget
 - Mike will email to the Commissioners ASAP
- Donation account
 - Gazebo Roof \$12,500
 - Total is just under \$25,000.00
 - Other areas of donation are ice rink, and softball/baseball

E. Programming/Events

- Playgroup Open House (Sept. 25)
 - Initially no one signed up online
 - 9 families showed up, 4 have signed up – some with multiple kids
 - Website has been updated
 - Flat fee of \$20 per family

- May have potential to add a second day
- After School Program update
 - Sarah Cotugno ended last week
 - Anthony and Aurora are in charge daily through June.
 - Anthony shadowed Sarah over the past 6 weeks.
 - Mike has visited the program to see how things are going.
 - Will need to advertise in the spring for a new director.
- Halloween Activities
 - Scarecrow Alley is underway. Voting is ongoing.
 - Trick-or-Treat – **Lynn** will be available to assist
 - 8 Trunk-or-Treaters signed up
 - Candy donations are coming in
 - Pumpkins in gazebo by Karina Allayne

F. Facility/Grounds

- Ice Rink
 - Assembly Plans
 - Place boards before ground freezes (week before Thanksgiving)
 - Not opting for NBFD to fill the rink
 - Will pull out of the cistern and replace the water in the cistern
 - Can't schedule, have to wait for the 'ideal night'
 - Pool water deliver to replace the cistern water (~\$700)
 - Ice Crew for set up and ongoing maintenance
 - 2 per night
 - New liner has been delivered
 - \$700 (\$10 less than last year)

G. Other Business

- Mike out October 23 for jury duty
- Sheri out October 20 & 23

H. Non-Public Session per RSA 91-A: 3, 11, (a) (b) (c)

I. Next Meeting – November 15 at 6:00 pm @ Old Engine House

Respectfully submitted, Lynn Wawrzyniak