



Town of New Boston

PLANNING BOARD

PO BOX 250 • 7 MEETINGHOUSE HILL ROAD • NEW BOSTON, NH 03070

File No: _____

Application Checklist and Waiver Request for Earth Materials Removal Review

General Information

1. **Checklist:** The applicant shall complete this checklist as part of every "Earth Removal Application". The applicant shall either (1) submit the checklist item with the application or request a waiver (s) to be submitted separately in writing or (2) note its non-applicability. This checklist is not intended to be a replacement for thorough review of the Earth Removal Regulations; this checklist is intended to be used as an aid in the preparation and review of the earth removal plan.
2. **Professional Stamps:** Excavation and reclamation plans prepared by licensed professionals shall be stamped and signed by said licensed professionals: surveyors, engineers, wetland scientist, soil scientist, and so on.
3. **Filing:** Applications and checklists shall be filed with the Planning Office not less than **15 days** before the regular scheduled meeting of which it is intended for submission.
4. **Waivers:** For any item checked "Waiver Requested", the applicant must attach a separate letter indicating the reason (s) for seeking a waiver request.
5. **Completeness:** Items required for a completed application are:

Completed Earth Removal Application Form ☐
Names and mailing addresses of all abutters ☐
Fees ☐
Four paper print copies of excavation plan ☐
Four paper print copies of reclamation plan ☐
Eight 11" x 17" copies of excavation and reclamation plans ☐
Three paper print copies of Stormwater Management and Erosion Control Plan ☐ OR;
A copy of the plan submitted to NH DES AoT Bureau ☐

Items required for final approval:

Bond and Security proposal for reclamation ☐
Nine Traffic and/or Environmental Impact Studies ☐
Any other approvals/permits, e.g. Dredge & Fill Permit, AOT Permit ☐
Driveway permits- State/Town ☐

Date copy sent to Conservation Commission _____

Contents to be submitted for Excavation Plan Review

		<u>Ref#</u>	<u>Item</u> <u>Submitted</u>	<u>Waiver</u> <u>Requested</u>	<u>N/A</u>	<u>Planning</u> <u>Board</u>
1.	Excavation Plan	13,A,1	_____	_____	_____	_____
2.	Site Locus Map:	13,A,1	_____	_____	_____	_____
	Site Location		_____	_____	_____	_____
	Main Traffic Arteries		_____	_____	_____	_____
	North Arrow		_____	_____	_____	_____
3.	Sign Off Block	13,A,33	_____	_____	_____	_____
4.	Name, Address & Deed	13,A,1	_____	_____	_____	_____
	Reference:		_____	_____	_____	_____
	Owner		_____	_____	_____	_____
	Abutters		_____	_____	_____	_____



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		_____	_____	_____	_____
		_____	_____	_____	_____
5.	13,A,1	_____	_____	_____	_____
6.	13,A,1	_____	_____	_____	_____
7.	13,A,1	_____	_____	_____	_____
8.	13,A,1	_____	_____	_____	_____
		_____	_____	_____	_____
9.	13,A,1	_____	_____	_____	_____
10.	13,A,1	_____	_____	_____	_____
		_____	_____	_____	_____
11.	13,A,1	_____	_____	_____	_____
12.	13,A,2	_____	_____	_____	_____
13.	13,A,3	_____	_____	_____	_____
14.	13,A,4	_____	_____	_____	_____
		_____	_____	_____	_____
		_____	_____	_____	_____
		_____	_____	_____	_____
		_____	_____	_____	_____
15.	13,A,4	_____	_____	_____	_____
16.	13,A,4	_____	_____	_____	_____
17.	13,A,5	_____	_____	_____	_____
		_____	_____	_____	_____
		_____	_____	_____	_____
		_____	_____	_____	_____
18.	13,A,4	_____	_____	_____	_____
		_____	_____	_____	_____
19.	13,A,6	_____	_____	_____	_____
		_____	_____	_____	_____



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	<u>Ref#</u>	<u>Item Submitted</u>	<u>Waiver Requested</u>	<u>N/A</u>	<u>Planning Board</u>
20.	Roads/Drives/Intersections/ Rights-of-way/Easements: Onsite Within 200'	13,A,7	_____	_____	_____
21.	Transportation Routes	13,A,8	_____	_____	_____
22.	Number and type of trucks and equipment	13,A,8	_____	_____	_____
23.	Hours of operation	13,A,8	_____	_____	_____
24.	Maximum number daily trips	13,A,8	_____	_____	_____
25.	Plan for noise control and abatement	13,A,9	_____	_____	_____
26.	Topographic Contours @ 5' intervals	13,A,10	_____	_____	_____
27.	Aquifer areas	13,A,11	_____	_____	_____
28.	Surface drainage patterns, including Wetlands, etc.	13,A,12	_____	_____	_____
29.	Setback Distances, re: Wetlands Conservation and Stream Corridor District	13,A,12	_____	_____	_____
30.	Sketch and description of existing and proposed access roads	13,A,13	_____	_____	_____
31.	Plan for dust control	13,A,14	_____	_____	_____
32.	Elevation of highest annual average groundwater table	13,A,15	_____	_____	_____
33.	100-year flood elevation line	13,A,16	_____	_____	_____
34.	Location of Groundwater & Soil Tests Pits	13,A,17	_____	_____	_____
35.	Proposed fencing, buffers	13,A,18	_____	_____	_____
36.	Site safety plan	13,A,19	_____	_____	_____
37.	Erosion, sedimentation, pollution controls	13,A,20	_____	_____	_____
38.	Information re: Certified Soil Erosion and Sediment Control Plan	13,A,21	_____	_____	_____
39.	Snow removal/storage plan	13,A,22	_____	_____	_____
40.	Fuel/chemical storage plan	13,A,23	_____	_____	_____
41.	Equipment maintenance plan	13,A,23	_____	_____	_____
42.	Methods to prevent material tracking onto public streets	13,A,24	_____	_____	_____



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43.	Existing vegetation, including invasive species removal and disposal	13,A,25	_____	_____	_____	_____
44.	Location of stone walls and ledge outcroppings	13,A,26	_____	_____	_____	_____
45.	Topsoil stockpile locations	13,A,27	_____	_____	_____	_____
46.	Stump dump locations	13,A,28	_____	_____	_____	_____
47.	Brush/slash disposal plans	13,A,28	_____	_____	_____	_____
48.	Temporary stockpiles from offsite locations	13,A,29	_____	_____	_____	_____
49.	Plans for materials processing, if requested	13,A,30	_____	_____	_____	_____
50.	Circulation Plan for Vehicles & Pedestrians	13,A,31	_____	_____	_____	_____
51.	An Access Plan inc. Changes Proposed for Public Streets	13,A,32	_____	_____	_____	_____
52.	Proposed Traffic Control Devices	13,A,32	_____	_____	_____	_____

Contents to be submitted for Reclamation Plan Review

51.		Name, address and signature of plan preparer	14,A,1	_____	_____	_____
52.		Names and Addresses of all Licensed Professionals whose seal appears on the plan	14,A,1	_____	_____	_____
53.		Seal of Licensed Professional	14,A,1	_____	_____	_____
54.		Scale:	14,A,1	_____	_____	_____
		Graphic		_____	_____	_____
		Written		_____	_____	_____
55.		North Point	14,A,1	_____	_____	_____
56.		Date of Plan Preparation & Revisions	14,A,1	_____	_____	_____
57.		Boundaries of reclamation	14,A,2	_____	_____	_____
58.		Topographic Contours @ 5' intervals	14,A,3	_____	_____	_____
59.		Final surface drainage pattern	14,A,4	_____	_____	_____



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60.		Location and design of all artificial and/or modified drainage facilities			
	14,A,4	_____	_____	_____	_____
61.		Reclamation schedule, inc. seeding mixture, cover vegetation, fertilizer rates			
	14,A,6	_____	_____	_____	_____
62.		Subsequent reuse of site			
	14,A,7	_____	_____	_____	_____
63.		Stormwater Management Plan			
	14,A,8	_____	_____	_____	_____
64.		Cross sections of existing, excavated and reclaimed topography			
	14,A,9	_____	_____	_____	_____
65.		Location of vegetation			
	14,A,10	_____	_____	_____	_____

State Agency Approvals (as necessary)

65.	Wetland Bureau; Dredge & Fill Permit	_____	_____	_____	_____
64.	Alteration of Terrain Permit	_____	_____	_____	_____
65.	DOT; Driveway Permit	_____	_____	_____	_____

For any item checked "Waiver Requested", the applicant must attach a separate letter indicating the reason (s) for seeking a waiver request. See Earth Removal Regulations, Section 17, for details.

3/7/11