

TOWN OF NEW BOSTON  
APPLICATION FOR DRIVEWAY PERMIT

For Official Use Only		
Receipt Date _____	Received By _____	
Application # _____	Fee \$ _____	Paid Date _____

Street Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Applicant's Name & Address (if different than owner):  
\_\_\_\_\_  
\_\_\_\_\_

Application is for: (please check one)

- Road Entry Permit ☐  
Proposed Driveway ☐  
Common Driveway ☐ # lots to share driveway \_\_\_\_\_  
Secondary Driveway ☐ # of existing driveways \_\_\_\_\_  
Temporary Driveway ☐  
Relocation of Existing Driveway ☐

Proposed Use: (e.g. residential, commercial, logging, etc.)  
\_\_\_\_\_

Will the driveway pass over/through wetlands? Y \_\_\_\_\_ N \_\_\_\_\_  
If yes, you may require a State Dredge & Fill Permit and/or a Town  
Conditional Use Permit.

Is the driveway on a Scenic Road? Y \_\_\_\_\_ N \_\_\_\_\_

Will the driveway require stone wall removal? Y \_\_\_\_\_ N \_\_\_\_\_

Is the driveway flagged to indicate the centerline? Y \_\_\_\_\_ N \_\_\_\_\_

Attach a sketch of project (you may use the back of this sheet).

Sketch shall show:

- location of side boundary lines and identifying markers;
- distance from the driveway to the nearest side property line;
- location of intersecting streets and driveways within 100' of the proposed driveway and the distance therefrom;
- proposed width of driveway;
- name of all streets and surface type within 100' of the proposed driveway;
- tax map/lot number of the property;
- tax map/lot number of abutting properties;
- location of proposed drainage structures.

I hereby apply for a driveway permit. I acknowledge that I have read the driveway regulations and that I will comply with same as well as with any conditions attached to the approval of the driveway permit.

I attest that, to the best of my knowledge, all information provided in this application is accurate and that the driveway location has been accurately marked as required in the driveway regulations.

I understand that if any submission requirements are incomplete, review of my application will be delayed until all required information has been submitted.

I hereby give permission for the Road Agent and the Planning Board, or their designee, to enter upon the subject property at all reasonable times for the purpose of such inspections as may be appropriate.

Signature of owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Application Fees: Road Entry/Proposed Driveway/Common Driveway/Secondary Driveway/Temporary Driveway/Relocation of Existing Driveway \$75.00
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Office Use Only:

- Road Entry Permit ☐  
Proposed Driveway ☐  
Common Driveway ☐  
Secondary Driveway ☐  
Temporary Driveway ☐

Supersedes # \_\_\_\_\_

TOWN OF NEW BOSTON  
DRIVEWAY PERMIT

Driveway Permit Number \_\_\_\_\_ Date of Issue \_\_\_\_\_

Issued to: \_\_\_\_\_

Tax Map/Lot # \_\_\_\_\_ Street Name: \_\_\_\_\_

This Driveway Permit certifies that the owner/applicant may construct a driveway in accordance with the Application for Driveway Permit # \_\_\_\_\_. Additional requirements are as checked below:

- ☐ The maximum allowable grade of the driveway shall not exceed 10%. (Applicable to lots created after June 25, 2002.)
- ☐ This permit requires the driveway to have a 3% negative grade from the edge of traveled way to center of ditchline and no more than 3% positive grade from center of ditchline to right-of-way;  
OR
- ☐ This permit requires the driveway to have a 3% negative grade from the edge of the traveled way to the right-of-way.
- ☐ A \_\_\_\_\_ inch culvert \_\_\_\_\_ feet long is required.  
OR
- ☐ A swale is required to accommodate the flow of stormwater.
- ☐ This permit requires 2" of pavement to be applied to the driveway to a minimal distance of 25' from the centerline of the road.
- ☐ The driveway intersection with the road shall be joined by curves of 10' radii minimum.
- ☐ The driveway shall intersect with the road at an angle of 60 - 90 degrees.
- ☐ Engineered driveway plans required by Planning Board. (Submission of as-builts and a compliance inspection by the Building Inspector/Code Enforcement Officer will be required post-construction.) *[For driveways that are part of a subdivision or non-residential site plan review.]*
- ☐ Other requirements: \_\_\_\_\_  
\_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
New Boston Road Agent

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Planning Board Chair

The owners of the property accessed by this driveway shall have continuing responsibility for the adequacy of the driveway and any grades, culverts, or other structures pertaining to such driveway, whether or not located in the public right-of-way.

Office Use Only:

- Road Entry Permit ☐  
Proposed Driveway ☐  
Common Driveway ☐  
Secondary Driveway ☐  
Temporary Driveway ☐

Supersedes # \_\_\_\_\_

## TOWN OF NEW BOSTON DRIVEWAY CERTIFICATE OF USE

Tax Map/Lot # \_\_\_\_\_ Street Name: \_\_\_\_\_

Driveway Permit Issued to: \_\_\_\_\_

This Permit to Use certifies that the above-noted driveway has been installed in accordance with all specifications and conditions as noted on Driveway Permit # \_\_\_\_\_, issued \_\_\_\_\_.

### For Official Use Only

The following have been satisfactorily completed/installed:

- ☐ 10% maximum driveway grade  
☐ 3% negative grade from edge of traveled way to center of ditchline  
& no more than 3% positive grade from center of ditchline to right-of-way  
OR  
☐ 3% negative grade from edge of traveled way to right-of-way  
☐ culvert  
OR  
☐ swale  
☐ paved apron  
☐ radii  
☐ angle of intersection  
☐ As-builts for engineered driveways  
☐ other requirements - briefly describe \_\_\_\_\_  
\_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Road Agent

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Building Inspector/Code Enforcement Officer, re: as-builts or other  
P.B. requirements

This Permit to Use must be completed and signed prior to the issuance of any Certificate of Occupancy by the Building Inspector.

The owners of the property accessed by this driveway shall have continuing responsibility for the adequacy of the driveway and any grades, culverts, or other structures pertaining to such driveway, whether or not located in the public right-of-way.