



Town of New Boston

PLANNING BOARD
PO BOX 250 • 7 MEETINGHOUSE HILL ROAD • NEW BOSTON, NH 03070

File No: _____

Application Checklist and Waiver Request for Excavations Exclusively Incidental to the Lawful Construction or Alteration of a Building or Structure, a Parking Lot or Way, Including a Driveway

General Information

1. **Checklist:** The applicant shall complete this checklist as part of every application for an excavation that is Exclusively Incidental to the Lawful Construction or Alteration of a Building or Structure, a Parking Lot or Way, Including a Driveway. The applicant shall either (1) submit the checklist item with the application or request a waiver (s) to be submitted separately in writing or (2) note its non-applicability. This checklist is not intended to be a replacement for thorough review of the Earth Removal Regulations; this checklist is intended to be used as an aid in the preparation and review of the earth removal plan.
2. **Professional Stamps:** Excavation and reclamation plans prepared by licensed professionals shall be stamped and signed by said licensed professionals: surveyors, engineers, wetland scientist, soil scientist, and so on.
3. **Filing:** Applications and checklists shall be filed with the Planning Office not less than **15 days** before the regular scheduled meeting of which it is intended for submission.
4. **Waivers:** For any item checked "Waiver Requested", the applicant must attach a separate letter indicating the reason (s) for seeking a waiver request.

Contents to be submitted for Excavation Plan Review

	Appendix 1 <u>Ref #</u>	Item <u>Submitted</u>	Waiver <u>Requested</u>	<u>N/A</u>	Planning <u>Board</u>
1. Excavation Plan	III,B,2,b,(v),4	_____	_____	_____	_____
2. Tax Map & Lot Number of parcel to be excavated	III,B,2,b,(v),4,a)	_____	_____	_____	_____
3. Estimated volume of material to be removed	III,B,2,b,(v),4,a)	_____	_____	_____	_____
3. Tax Map & Lot Number of parcel where material to be used	III,B,2,b,(v),4,b)	_____	_____	_____	_____
4. Estimated volume of material needed for each parcel	III,B,2,b,(v),4,b)	_____	_____	_____	_____
5. Description of how material will be used	III,B,2,b,(v),4,b)	_____	_____	_____	_____
6. Number of acres - Entire tract	III,B,2,b,(v),4,c)	_____	_____	_____	_____
Excavation area		_____	_____	_____	_____
7. Location of building/structure parking lot/way, driveway	III,B,2,b,(v),4,d)	_____	_____	_____	_____
8. Estimated duration and description of phasing	III,B,2,b,(v),4,e)	_____	_____	_____	_____
9. Equipment to be used for material removal	III,B,2,b,(v),4,f)	_____	_____	_____	_____



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Contents to be submitted for Reclamation Plan Review

	<u>Appendix 1 Ref #</u>	<u>Item Submitted</u>	<u>Waiver Requested</u>	<u>N/A</u>	<u>Planning Board</u>
10.		Breadth, depth and slope of proposed and any existing excavation			
	III,B,2,b,(v),4,g)	_____	_____	_____	_____
11.		Existing surface drainage patterns, inc. wetlands, lakes, streams, intermittent streams, major seasonally wet areas, etc.			
	III,B,2,b,(v),4,h)	_____	_____	_____	_____
12.		Erosion and sedimentation control plan			
	III,B,2,b,(v),4,i)	_____	_____	_____	_____
13.		Existing vegetation			
	III,B,2,b,(v),4,j)	_____	_____	_____	_____
14.		Existing and proposed fencing, buffers or visual barriers			
	III,B,2,b,(v),4,j)	_____	_____	_____	_____
15.		Topographic contours at 5' intervals			
	III,B,2,b,(v),4,l)	_____	_____	_____	_____
16.		Existing and proposed excavation areas, acreage included			
	III,B,2,b,(v),4,m)	_____	_____	_____	_____
17.		Public roads to be used for transportation			
		Location			
	III,B,2,b,(v),4,n)	_____	_____	_____	_____
		Width			
	III,B,2,b,(v),4,n)	_____	_____	_____	_____
		Name			
	III,B,2,b,(v),4,n)	_____	_____	_____	_____
		Right-of-way width			
	III,B,2,b,(v),4,n)	_____	_____	_____	_____
18.		Existing and proposed access roads			
		Location			
	III,B,2,b,(v),4,o)	_____	_____	_____	_____
		Width			
	III,B,2,b,(v),4,o)	_____	_____	_____	_____
		Surface materials			
	III,B,2,b,(v),4,o)	_____	_____	_____	_____
19.		Methods to prevent materials being tracked offsite			
	III,B,2,b,(v),4,o)	_____	_____	_____	_____
20.		Fuel oil and chemical handling and storage			
	III,B,2,b,(v),4,p)	_____	_____	_____	_____
21.		Dust control plan			
	III,B,2,b,(v),4,p)	_____	_____	_____	_____
22.		Traffic control plan			
	III,B,2,b,(v),4,p)	_____	_____	_____	_____
23.		Noise control and abatement plan			
	III,B,2,b,(v),4,p)	_____	_____	_____	_____
24.		Site safety plan for unauthorized persons			
	III,B,2,b,(v),4,p)	_____	_____	_____	_____
25.		Hauling information - Routes			
	III,B,2,b,(v),4,q)	_____	_____	_____	_____
		Number of axles and weight of vehicles			
	III,B,2,b,(v),4,q)	_____	_____	_____	_____



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	Frequency and schedule of operations of vehicles	III,B,2,b,(v),4,q)	_____	_____	_____	_____
26.	Storage areas for stockpiling with volumes	III,B,2,b,(v),4,r)	_____	_____	_____	_____
27.	Topsoil stockpiles with volumes	III,B,2,b,(v),4,r)	_____	_____	_____	_____
28.	Existing and proposed accessory activities	III,B,2,b,(v),4,s)	_____	_____	_____	_____
29.	Location onsite of existing buildings, structures, septic systems and wells	III,B,2,b,(v),4,t)	_____	_____	_____	_____
30.	Location within 150' of boundary of existing buildings, structures, septic systems and wells	III,B,2,b,(v),4,t)	_____	_____	_____	_____
31.	Reclamation plan and timetable, including: Schedule of vegetative and temporary reclamation activities, including seeding mixtures, mulching materials, fertilizer types, lime and application rates Plant materials to be used in the restoration: spacing, quantities, size	III,B,2,b,(v),4,u)	_____	_____	_____	_____
32.	Copies of or reference to permit approvals and other documents pertinent to the underlying activity	III,B,2,b,(v),4,u)	_____	_____	_____	_____
33.	Identification of individual subdivision lots that material will be used on	III,B,2,b,(v),4,v)	_____	_____	_____	_____
		III,B,2,b,(v),4,w)	_____	_____	_____	_____

For any item checked “Waiver Requested”, the applicant must attach a separate letter indicating the reason (s) for seeking a waiver request. See Earth Removal Regulations, Section 17, for details.

10/26/10