

Approved

**Town of New Boston
Selectmen's Meeting
May 21, 2018**

PRESENT: Joe Constance Selectman
Rodney Towne Selectman
Christine Quirk Selectman
Peter Flynn Town Administrator

Fire Inspector Eric Dubowik, Road Agent Dick Perusse, School Board Chairman Wendy Lambert, Transfer Station Manager Gerry Cornett, Conservation Commission member Louise Robie, Karen Scott, Mike Trimbur, Deb Ovens, David Litwinovich, and Kaleb Jacob of the public were present for all or part of the meeting.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Joe Constance at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Rodney moved to approve the consent agenda including reappointment of Kim DiPietro to the Forestry Committee and appointment of Emmett Plourde and Michael Boyle as Deputy Forest Fire Wardens. Christine seconded the motion. All were in favor. 3-0

B. PUBLIC FORUM:

Karen Scott of Dane Road asked about the status of road repairs on Clark Hill Road. Road Agent Dick Perusse was present and reported the Highway Department readjusted the catch basin frames and cut the pavement at the bottom of the road to be prepped and paved tomorrow.

Karen asked about the status of the School District tax refund of the surplus funds discovered in December 2017. School Board Chairman Wendy Lambert was present and reported the forensic audit is in progress and anticipated to be complete in the next two weeks. The School District will then meet with the Selectmen.

C. APPOINTMENTS:

Item 1: Dick Perusse-Highway Superintendent-Review and Recommendations of Bids for Doherty Lane Bridge. Seeking Approval to Award Bid: Road Agent Dick Perusse was present to meet with the Selectmen to discuss the following:

- Report on Bid Opening for Doherty Lane Bridge Project: Dick reviewed the bids and recommend dismissing them due to higher than anticipated quotes. He recommended considering this project again through different funding such as a CRF, CIP or Warrant Article. The Selectmen asked why the bids may have been higher than anticipated. Dick said it may be due to increased activity in the construction industry compared to previous years. Rodney noted the quotes were approximately \$100,000 higher than anticipated.

Peter noted the money planned to fund this project came from money received from the state last year. Peter will call the NH DRA tomorrow to see if those funds can be carried over to 2019.

- Discussion Re: Lease Purchase of Excavator Equipment: Dick noted that in previous years the Highway Department rented a grader monthly as needed at \$4,000 per month and he now proposes a lease purchase arrangement. This arrangement will allow the Highway Department to use an excavator whenever it needs to and will leave more money for work on roads instead of rental fees. The Selectmen reviewed quotes showing a total expenditure of \$182,250 over 6-7 years. The Highway Department could trade in a loader for approximately \$40,000 to use as a down payment. The excavator is expected to have a 20 year minimum life expectancy. The town has paid over \$180,000 in rental fees over the years and would have owned it by now if it was a lease purchase arrangement. The Selectmen are in favor of the proposal. Joe noted the Department is now better equipped than previous years and the only other equipment the Department needs is a sand/salt screen that it may purchase in the future to prevent the need to lease, rent or borrow a screen. Rodney moved to approve the lease purchase proposal for an excavator including a \$40,000 trade in for a Highway Department loader. Joe seconded the motion. All were in favor. 3-0

Item 2: James Brace-Police Chief-Seeking Approval to Appoint a Part Time Officer:

Police Chief James Brace was unable to attend tonight's meeting. Peter reported a part time officer is needed to replace Officer Andrew Vollaro who was appointed to full time status after the passing of a full time officer. As part of the same hiring process that brought us Officer Gauvin, a candidate was identified to fill the part time per diem officer position. This is Tyler Ruggiero of New Boston who is 21 years old and completed his Associate's Degree in Criminal Justice at NHTI. As part of his degree he completed a 120 hour internship at the New Boston Police Department. He is also an Eagle Scout and was part of the Goffstown Police Department Explorer program. Christine moved to appoint Tyler Ruggiero to part time per diem police officer effective May 22, 2018. Rodney seconded the motion. All were in favor. 3-0

D. OLD BUSINESS:

6:30 PM-Public Hearing

Item 3: Public Hearing Regarding Consideration and Recommendations Pertaining to Helena Drive Name Change and Street Number Changes: Joe opened the Public Hearing at 6:32 PM and Rodney took over the meeting for this topic. Rodney reported the Selectmen have been considering this after the state 911 Emergency System reviewers requested the town consider changing the names of portions of Lyndeborough Road, Helena Drive and Cochran Hill Road to avoid confusion that can be caused if Mutual Aid responders can't get to a location in an emergency if they are unfamiliar with New Boston roads. Based on input from the Police Chief and citizens the Selectmen decided a portion of Helena Drive up to number 118 could be changed to Newman Wilson Road. Mike Trimbur 146 Helena Drive and Deb Ovens of 126 Helena Drive were present and noted they are not in favor of the change. They asked if a note to ask which side of Helena Drive could be added to the dispatch software when a call comes in from a Helena Drive address.

The Selectmen asked Fire Inspector Eric Dubowik to research this possibility and moved to continue the subject to a Third Reading on June 4th pending the answer. The Public Hearing closed at 6:42 PM

Joe moved to continue the discussion to a **Third Reading** seconded by Rodney. All voted in favor 3-0.

Item 4: Approval of Public and Non-Public Minutes of May 7, 2018 and the Deliberative Session of February 5, 2018: The Selectmen reviewed the Public minutes of May 7, 2018. Joe moved the Public minutes of May 7, 2018 be accepted as presented. Rodney seconded the motion. All were in favor. 3-0 The Selectmen reviewed the Non-Public minutes of May 7, 2018. Rodney moved the Non-Public minutes of May 7, 2018 be accepted as presented and sealed for fifteen years. Christine seconded the motion. All were in favor. 3-0 The Selectmen reviewed the minutes of the February 5, 2018 Deliberative Session that were recently approved by the Town Moderator. Joe moved the minutes of the February 5, 2018 Deliberative Session be accepted as presented. Rodney seconded the motion. All were in favor. 3-0

Item 5: Update on Rail Trail Activities and Fund Raising Efforts: Conservation Commission member Louise Robie was present to meet with the Selectmen to update them on Rail Trail activities and fundraising efforts as follows:

- The Commission received an 80/20 matching grant from the Land and Water Alliance to complete the next ¼ mile of the trail through the Lang State Forest. The Commission is holding a shoe drive for community outreach to let people know the Conservation Commission is still working on the trail and to raise money for the Conservation Commission's portion of the cost (approximately \$7,000). Work is expected to begin in September pending the Governor's signature on the grant.
- The Harvest Run/Walk fundraiser will be held in the fall.
- The Conservation Commission will hold a music fest fundraiser September 15 at the town softball field with four bands. The Recreation Department approved this use of the field. Louise asked to use the Town Hall electricity and the Selectmen agreed. She will meet with NBCS to request permission to use the NBCS parking lot. The Commission will get a port a potty and any other needs.
- Joe asked if the Conservation Commission coordinates maintenance of trails with the Forestry Commission. Louise said the Conservation Commission supervises and maintains its properties with the help of its Ranger and SWAT Team volunteers. The Forestry Committee maintains its own properties. Conservation Commission Alternate Gerry Cornett noted the Conservation Commission and Forestry Commission worked together to have identical signage on their trails.

E. NEW BUSINESS:

None.

F. OTHER BUSINESS:

Item 6: Town Administrators Report:

- Street Name and Number Project: As above.

- Wason Building Roof Repair: Leaks were found and are in the process of being repaired.
- New Web Site Design: The Selectmen reviewed proposed updates. Peter will continue to report on progress. The new design is expected to be more user friendly than the current website.

Item 7: Selectmen's Reports:

- Forestry Committee: Joe reported 475' of fence was installed Saturday around the Christmas Trees planted by first graders. New Committee members will maintain the area by mowing, watering and fertilizing. The trees are doing well. Transfer Station Manager Gerry Cornett offered the use of watering equipment to the Committee.
- Rodney attended the perambulation with Selectmen's Assistant Laura Bernard and Bedford town representatives. They found all town border markers to be in place and in the same location as the previous perambulation.
- Rodney reported the Planning Board reviewed the following at its recent meeting:
 - The Board requested some changes to the Townes Family Trust proposal before approval.
 - The Board approved the Tingley subdivision.
 - The Board reviewed the Savoy subdivision and a sitewalk was held.
 - The Board is reviewing the draft Master Plan in preparation for the next meeting. It is expected to be more practical than the previous version.
 - A subcommittee of citizens and Board member Mark Suennen will attend the Weare Planning Board meeting where the regional impact of a proposed commercial property in Weare will be discussed.

G. PUBLIC FORUM:

None.

Item 8: Possible Request for Non-Public per RSA 91-A:3, II(a)(b)(c): Rodney made a motion to go into Non-Public session per RSA 91-A:II(a)(b)(c) at 6:43 PM. Christine seconded the motion. All were in favor. 3-0 Poll Vote: Joe-yes, Christine-yes and Rodney-yes. Board then entered non-public session.

Move to exit Non-Public Session: Rodney made a motion to exit Non-Public Session at 6:50PM. Christine seconded the motion. All were in favor. 3-0

ADJOURNMENT: Christine made a motion to adjourn the meeting at 6:51PM. Joe seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien

**Next Scheduled Meeting: Town Hall Conference Room on June 4, 2018 (6:00 PM)
7 Meetinghouse Hill Road- New Boston, NH 03070
Phone: (603) 487-5504-www.newboston.gov
Handicap Access available**