

**Town of New Boston  
Selectmen's Meeting  
February 22, 2016**

<b><u>PRESENT:</u></b>	Joe Constance	Selectman
	Dwight Lovejoy	Selectman
	Christine Quirk	Selectman Absent
	Peter Flynn	Town Administrator

Present in the audience were Forestry Committee member Kim DiPietro, Rick Kohler, Bob Todd, Gail and Randy Parker, Jay Marden, Police Chief James Brace.

**A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by Dwight Lovejoy at 6:00 p.m. beginning with the Pledge of Allegiance.

**Consent Agenda-**The Selectmen signed the consent agenda. Joe Constance moved to approve the consent agenda. Dwight Lovejoy seconded the motion. All were in favor. 2-0

**The Consent Agenda included appointments as listed:**

- Authorization for Police Chief to process and sign piston permits
- Hiring of Valarie Diaz as Planning Department Assistant
- Committee Appointments: Kenneth Hamel-Recreation Commission; William Gould-Finance Committee; Jennifer Martin-Recreation Commission; Kimberly Colbert-Finance Committee; David Woodbury-Open Space Committee; Robert Todd-Open Space Committee and Laura Bernard-Conservation Commission.

**Public Forum:**

Kim DiPietro submitted a packet from the Forestry Committee that contained answers to the Board's questions from their December 7, 2014, meeting regarding the Siemeze Harvest of 2014 and requested that it be entered into the record.

Kim DiPietro advised that the Forestry Committee members had served on the Committee for over twenty years. She continued that in the past the Forestry Committee meeting minutes had been submitted to the Board of Selectmen to be read and initialed during the Board of Selectmen meetings. She added that the minutes were then stored in the Town Administrator's office. She explained that this process made the Board of Selectmen aware of what changes were being made by the Forestry Committee.

Kim DiPietro suggested that the Board of Selectmen require that all Town committees attend one or two Board of Selectmen meetings per year to provide status updates relative to the committee.

Joe Constance agreed to have the packet submitted by Kim DiPietro entered into the record but noted that the information included in the packet did not answer all of the questions raised by the Board of Selectmen. He indicated that he would ask further questions at a future time.

Joe Constance expressed an interest in attending Forestry Committee meetings.

## **B. PUBLIC FORUM:**

### **Item 1: Public Hearing: Acceptance of Donation from the Footbridge Committee:**

Peter Flynn stated that this was the second public hearing relative to receiving donations for the footbridge project. He explained that State law required that donations in the amount of \$5,000 or more be accepted through a public hearing.

Peter Flynn advised that a donation had been received from Marilyn Jordan Taylor in the amount of \$12,500; the amount would be applied to the South Branch Footbridge fundraising account.

Peter Flynn reported that a donation had been received from Randy and Gail Parker in the amount of \$10,000; the amount would be applied to the South Branch Footbridge fundraising account.

Dwight Lovejoy thanked the parties for their donations.

Joe Constance asked for comments from the public; there were no comments.

Joe Constance moved to accept a donation from Marilyn Jordan Taylor in the amount of \$12,500, with gratitude, and apply it to the South Branch Footbridge fundraising account. Dwight Lovejoy seconded the motion. All were in favor 2-0.

Joe Constance moved to accept a donation from Gail and Randy Parker in the amount of \$10,000, with gratitude, and apply it to the South Branch Footbridge fundraising account. Dwight Lovejoy seconded the motion. All were in favor 2-0.

## **C. APPOINTMENTS:**

### **Item 2: Rick Kohler – re: Permitting for Rick Kohler Footbridge Project**

Peter Flynn explained that Rick Kohler and Bob Todd, were present to explain the Shoreland Protection permit application process as well as the Wetlands permit.

Rick Kohler advised that the Footbridge Committee had prepared a PowerPoint presentation; the Board and the public viewed the presentation.

Rick Kohler advised that permits from the State of New Hampshire Shoreland Bureau and Wetlands Bureau were needed for the construction of the footbridge. He explained that the first step in the process was to obtain approval from the Conservation Commission and noted that the approval had been obtained.

Rick Kohler provided a five-page plan set that would be submitted in support of the permit applications and reviewed it with the Board. He noted that a permit from the Wetlands Bureau was necessary because wetlands would be impacted and a permit from the Shoreland Bureau was needed because all of the trees within the waterfront buffer needed to be cut. He further noted that there would be excavation impacts within the waterfront buffer in order to install bulkheads for the bridge. Joe Constance commented that substantial details were needed and had been provided for the permits.

Rick Kohler advised that through the permitting process he had identified two species that have been determined to be species of concern by the State, i.e., the Brook Floater Mussel and the Northern Long Eared Bat. He stated that he had submitted an inquiry with the National Heritage Bureau relative to the impact of the project on the species; he noted that he had not yet received a response.

Rick Kohler requested that the Selectmen sign the permit applications as the Town of New Boston was the owner; Dwight Lovejoy signed the permit applications on behalf of the Town. Peter Flynn advised that the total amount for the application fees was \$880.

Rick Kohler stated that he would submit the signed applications, fees and supplemental information to the Wetlands Bureau and the Shoreland Bureau. He noted that copies would be available at the Town Clerk's office and that he would also be providing copies to the Board of Selectmen, the Conservation Commission, the Planning Board and the Foot Traffic Safety Committee.

#### **D. NEW BUSINESS:**

**Item 3: Gail and Randy Parker: Power Point of Footbridge Traffic Safety Committee Project - Approval of Bridge Placement Contractor:** Peter Flynn noted that the Parkers had shared their PowerPoint presentation previously in the meeting under Appointments, Item 2. He explained that the Parkers were looking for approval of a contractor to complete the site work in preparation for the construction of the bridge.

Peter Flynn advised that E.D. Swett Company had previously been hired to complete the work; however, the contractor failed to meet deadlines and the Committee had become disenchanted with the company. He continued that the company had been terminated from the project.

Peter Flynn indicated that the Committee had researched companies to complete the site work and recommended that the Board of Selectmen considering hiring Daniel's Construction. He noted that Daniel's Construction had completed the site work for the Riverdale Bridge recently. He explained that in emergency situations, i.e., a company fails to complete work, the Board of Selectmen could appoint another company to complete the work based on the recommendations of the Committee and the Town Administrator. Joe Constance asked for confirmation that Daniel's Construction would be paid \$45,250 to complete the remaining work. Peter Flynn answered yes.

Joe Constance moved to accept the proposal from Daniel's Construction for the Footbridge project to the amount \$45,250. Dwight Lovejoy seconded the motion. All were in favor 2-0.

Peter Flynn stated that the Committee was recommending the purchase of an Algonquin Bridge in the amount of \$61,833. He noted that the Committee had raised all of the funds being used for this project.

Joe Constance moved to accept the bid from Algonquin Bridge in the amount of \$61,833. Dwight Lovejoy seconded the motion. All were in favor 2-0.

#### **E. OLD BUSINESS:**

**Item 4: Adoption of Public Minutes of January 18, 2016:** The Selectmen reviewed the public minutes of January 18, 2016. Joe moved they be accepted as presented. Dwight seconded the motion. All were in favor. 2-0

**F. OTHER BUSINESS:**

**Item 5: Town Administrators Report:** Peter Flynn stated that the work for the basement was ongoing.

Peter Flynn advised that the reorganization of the Planning Department had been fully implemented. He stated that he had introduced the Planning Consultant to various people and he had been well received by everyone. He noted that the Planning Consultant had started working with the Planning Board to update the Master Plan. Joe Constance commented that the Planning Office looked professional.

Peter Flynn reported that the Deliberative Session had gone well. He noted that one amendment had been made relative to language.

Joe Constance commented that the election volunteers had done a terrific job on Election Day.

**Item 6: Selectmen's Reports:** Dwight Lovejoy stated that he and Joe Constance had been unable to attend the last Planning Board meeting; however, he had read the minutes and things looked good.

**Public Forum:** None.

**Item 7: Non-Public per RSA 91-A:II, (c) and (e): Chief Brace; Peter Flynn**

Motion by Joe Constance to go into non-public session for legal, seconded by Dwight Lovejoy. Roll call vote: Joe-yes, Dwight-yes

Board went into Non-public session at 7:08PM.

Board came out of Non-public at 7:24 PM.

Joe Constance moved to seal the minutes for a period of five years. Dwight seconded. Motion carried 2-0

Motion by Joe Constance-Move to engage in a contract with the Town of Goffstown to provide Dispatch services to the Town of New Boston and to formalize a contract confirming such arrangement. (Effective by March 1, 2016) Motion was seconded by Dwight Lovejoy and the vote was in the affirmative, 2-0.

Joe Constance Moved to adjourn at 7:30PM seconded by Dwight Lovejoy. Motion carried 2-0.

Prepared by Valarie Diaz.