

Approved

Town of New Boston Selectmen's Meeting September 19, 2016

PRESENT: Joe Constance Selectman
Rodney Towne Selectman
Christine Quirk Selectman
Peter Flynn Town Administrator

Dwight Lovejoy and Police Chief James Brace of the public were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Christine Quirk at 6:00 PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Joe moved to approve the consent agenda. Rodney seconded the motion. All were in favor. 3-0

B. PUBLIC FORUM:

None.

C. APPOINTMENTS:

Item 1: Jay Marden-Continued Discussion Re: Location of Donated Granite Boundary Markers-Permission Requested through Vote of the Board: Jay did not show for his appointment. Peter reported Jay has not updated him as requested at the last meeting.

D. OLD BUSINESS:

Item 2: Adoption of Public Minutes of September 6, 2016: The Selectmen reviewed the Public Minutes of September 6, 2016. Rodney moved the Public Minutes of September 6, 2016 be accepted as presented. Joe seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

Item 3: Discussion and Possible Vote Re: Acceptance of Primex Contribution Assurance Program: Peter reported the Selectmen are authorized to approve this advance commitment to do business with Primex for Property Liability Insurance. The town just started doing business with Primex for Property Liability Insurance after the previous company closed under court order. It makes sense to contract with Primex for an additional three years due to the cap they offer on any premium increase. The Lawson Group and Davis & Towle also contacted the town with an option to create a new municipal pool if the town is interested in joining. Joe moved to authorize the Town Administrator to sign the agreement with Primex for three years on the Selectmen's behalf. Rodney seconded the motion. All were in favor. 3-0

Item 4: Permanent Part Time Employee Approval Status for Maralyn Segien-Selectmen's Office Clerk and Valerie Diaz-Planning Department Clerk: Peter reported there are two employees whose probation recently came up. He recommends permanent part time status for both. He noted Maralyn has been working in the Selectmen/Assessing office helping out with many projects. She has also been drafting minutes of meetings for many town committees for eleven years. Joe moved to grant permanent part time status in the Selectmen/Assessing office to Maralyn Segien. Rodney seconded the motion. All were in favor. 3-0 Peter noted Valerie is doing a tremendous job in the Planning Department, helping it to run smoothly and offers excellent customer service. She also drafts minutes of meetings for several town committees and keeps the Zoning Board organized. Joe moved to grant permanent part time status in the Planning Department to Valerie Diaz. Rodney seconded the motion. All were in favor. 3-0

F. OTHER BUSINESS:

Possible Discussion Re DES-Dwight Lovejoy: Dwight Lovejoy was present to meet with the Selectmen to discuss what's good for the town. He noted some property owners began a business on River Road fifty years ago building lift trucks but then began collecting cars and tires on the property. According to Dwight town has owned the property several times for violations and given it back to the owners. The neighboring property is paying reduced taxes due to the issue next door. Dwight offered to help clean up the property by taking material to the salvage yard but it never happened. The town has taken the owners to court several times, the owners promise to clean it up but then take it slowly. Peter and Code Enforcement Officer Ed Hunter recently visited the property and took pictures. Dwight is concerned about what will happen in the winter and is concerned about dirt and oil from the property going into nearby waterways. Dwight spoke to Robert Bishop at NH DES who said it has to be determined if the property is a salvage yard or a junk yard. It is likely a junk yard. The owners maintain it is grandfathered but there are requirements to qualify for that. DES indicated they are motivated to take action at the property due to impacts to the nearby waterways. This property is hurting the town's reputation as well. Dwight is working with DES. The Selectmen are willing to work with DES if DES contacts them, which they have. Christine noted she attended the recent court case, progress is being made to clean up the property and the property owners will be required to pay the taxes due.

Police Chief James Brace-Discussion Re: Grant Acceptance: Police Chief James Brace was present to meet with the Selectmen to discuss two state grants that were awarded to New Boston. The New Boston Police Department submitted an application and was awarded \$10,326 in grants for Police Department overtime for speed enforcement, seat belt enforcement, Operation Safe Commute and DWI enforcement patrols from October 1, 2016 to September 30, 2017. The Selectmen have to approve all grant awards per town policy. Joe moved to accept the NH Highway Safety Grant and authorize the Town Administrator to sign the contract on the Selectmen's behalf. Rodney seconded the motion. All were in favor. 3-0

Item 5: Acceptance of Donations for Footbridge Fund: The Selectmen are required to accept all donations per town policy. Foot Traffic Safety Committee Chairman Gail Parker provided a list of all donations toward the South Branch Footbridge. Rodney moved to accept donations

toward the South Branch Footbridge in the amount of \$41,830. Joe seconded the motion. All were in favor. 3-0

Item 6: Town Administrators Report:

- Footbridge Update: The Bridge will be delivered September 22. A ribbon cutting ceremony is planned for October 9. The personal liability of the bridge is covered under the town's liability insurance policy upon the Selectmen's acceptance of all donations. However, the structure is not covered by the Town's insurance. The town and the Committee are working to create a bridge maintenance fund.
- Assessor George Hildum gave Peter a letter today as he is working on the reval. George will hold hearings in October for anyone who wishes to dispute their valuation. Letters will be mailed to all property owners on September 22.
- Tax Waiver: Letters were received from Assessor George Hildum and Town Attorney Bart Mayer on this matter. Bart advised that "it is not the policy of New Hampshire to allow municipalities to offer tax incentives for commercial development." He further stated "that in the case of Barksdale vs. Town of Epson, the Supreme Court never affirmed abatement for anything other than disproportionate assessment or inability to pay." The Selectmen will follow Bart's recommendation and agreed not to abate the Rose Meadow Property.
- The town employee cookout is September 20.

Item 7: Selectmen's Reports:

Christine reported she and Rodney worked at the election during the close of the election. A meeting may take place to discuss assignment of duties between the officials present at elections. Christine prepared a checklist to help with the election closing procedure. A meeting will be scheduled with election officials to discuss.

Public Forum:

None.

Item 8: Request for Non-Public per RSA 91-A:3, II(a) (e) Legal and Personnel

Appointment:

Non Public #1:- Police Chief James Brace: Joe made a motion to go into Non-Public session per RSA 91-A:II at 6:40 PM. Rodney seconded the motion. All were in favor. 3-0 -Poll Vote: Joe-yes, Christine-yes and Rodney-yes. Board then entered non-public session..

Move to exit Non-Public Session: Joe made a motion to exit Non-Public Session at 7:05 PM. Rodney seconded the motion. All were in favor. 3-0

Joe moved to seal the minutes for ten years, seconded by Rodney. All voted in favor 3-0.

Rodney moved to accept the Chief's recommendation to promote Officer MacLean to the position of Sergeant and Officer Case to the position of Senior Patrolman. Joe seconded the motion. All were in favor. 3-0

Non-Public #2:-Performance Evaluation of Town Administrator Joe made a motion to go into Non-Public session per RSA 91-A:II at 7:07 PM. Rodney seconded the motion. All were in favor. 3-0 Poll Vote: Rodney-yes, Christine-yes and Joe-yes..

Move to exit Non-Public Session: Joe made a motion to exit Non-Public Session at Rodney at 7:20PM.seconded the motion. All were in favor. 3-0

Joe moved to renew the Employment Agreement of Peter Flynn which continues his appointment as Town Administrator for one year through September 19th, 2017. Rodney Seconded and All voted in the affirmative: 3-0

ADJOURNMENT: Joe made a motion to adjourn the meeting at 7:20 PM. Rodney seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien