In attendance at New Boston Town Hall: Anthony Olivier, Michael Dahlberg, and Lorraine McKim

Staff present: Shannon Silver, Planning Coordinator

Michael Dahlberg called the meeting to order at 7:00 pm at Town Hall.

* Approval of the April 18, 2023, meeting minutes, with or without changes. (distributed by email)

The Board tabled discussion on this item to a later date.

**Unfinished business**

None at this time.

**New business**

None at this time.

**Communication and miscellaneous**

Michael Dahlberg stated that the Board received a letter from the Select Board, stating that Lorraine McKim is now a full member of the ZBA. This term runs until March 2026.

**Other business**

Michael Dahlberg stated that there is information on the State website regarding meeting rules and Board member responsibilities. He encouraged Board members to explore this information, including how to determine hardships.

**PUBLIC HEARING(S)**

* Public Hearing to consider adoption of the proposed amendments to the ‘Instructions for Application for Appeal’ and the ‘Zoning Board Rules of Procedure.’

The Board reviewed the draft Rules of Procedure document and the draft Application for Appeal document.

**Lorraine McKim moved to accept the amendments to the Instructions for Application for Appeal for the Town of New Boston, and the Rules of Procedure for the Town of New Boston Zoning Board of Adjustment dated May 16, 2023, subject to correcting any typographical errors that may appear in the documents.** **Seconded by Anthony Olivier.**

**Voting: 3-0-0** **motion carried unanimously.**

**Adjournment**

**Lorraine McKim moved to adjourn the meeting at 7:10pm.** **Seconded by Anthony Olivier.**

**Voting: 3-0-0** **motion carried unanimously.**

Respectfully submitted, **Minutes approved:**

Kristan Patenaude June 20, 2023