

# Approved

## Town of New Boston Road Committee Meeting May 3, 2023

<b><u>PRESENT:</u></b>	Mark Suennen	Road Committee Vice Chairman
	George St. John	Road Committee
	David Litwinovich	Road Committee
	Jennifer Allocca	Finance Director
	Benji Knapp	Road Agent
	William McFadden	Select Board Ex-Officio

**Guests In Attendance:** Town Administrator Paul Branscombe, Transfer Station Manager Gerry Cornett, Highway Department Assistant Kathy Vieira, Mark Debowski, Nancy Bax

**Item 1: CALL TO ORDER:** A regular meeting of the Road Committee was called to order by Mark Suennen at 5:30 PM with the Pledge of Allegiance.

**Item 2: APPROVAL OF MEETING MINUTES:** The Committee reviewed the minutes of March 1, 2023. George St. John moved to approve the minutes of January 8, 2023, as presented. David Litwinovich seconded the motion. All were in favor.

**Item 3: ELECTION OF OFFICERS:**

David Litwinovich nominated Mark Suennen as Chairman of the Road Committee. William McFadden seconded the motion. All were in favor.

Mark Suennen nominated George St. John as Vice Chairman of the Road Committee. David Litwinovich seconded the motion. All were in favor.

Mark Suennen nominated David Litwinovich as Secretary of the Road Committee. Benji Knapp seconded the motion. All were in favor.

**Item 4: OLD BUSINESS:**

**a. No Thru Trucking along Byam Road / Wilson Hill Road (Guests):**

Mark Debowski and Nancy Bax expressed their concerns related to trucking issues and the heavy use of Byam Road and Wilson Hill Road by trucking companies. The concerns are related to safety, noise, and road damage among others. They mentioned that two years ago they had approached the Select Board with their concerns and the board had agreed to form a committee to address the issues. At the time, Police Chief James Brace was acting as Interim Town Administrator. Current Town Administrator Paul Branscombe read an email dated April 11<sup>th</sup> 2023 from Chief Brace explaining why the subcommittee had not been formed yet and updated the situation. The Town Administrator asked for guidance from the

Road Committee regarding how to move forward. The committee discussed the history and challenges concerning trucking in New Boston. The road committee recommended that a subcommittee should be formed and directed the Town Administrator to move that process forward.

**b. Road Surface Management System / NH SADES (Mark):**

Mark Suennen confirmed with the Road Agent that due to the default budget, this item would have to be pushed out to 2024. Mark Suennen summarized the details of the RSMS system and the cost to the town (approx. \$16-20K which would be split with the SNHPC).

**c. 2023 Road Work Plan (Benji):**

Road Agent, Benji Knapp reviewed the 2023 road work plan including funding sources, paving, and a focus on the drainage issues related to Cemetery and Meetinghouse Roads. If the budget allows the Road Agent is considering chip coating to help preserve and extend the life of the paved roads in town. The Road Agent is addressing an issue on Clark Hill Road and in addition is addressing tree cutting. The Highway Department has a plan to clean out existing catch basins.

**d. Continental Paving Contract (Benji):**

The Road Agent would like to wait until the spring to put out an RFP for paving. This will allow him to continue to familiarize himself with the paving work that has already been done in town and develop the most accurate plan to move forward. This will also help get the best pricing.

**e. Develop Report to the Select Board (Mark / Paul):**

The Town Administrator and William McFadden will update the Select Board about the Road Committees activities monthly. In addition, at the end of the year the Road Committee will send a summary report for the year to the Select Board.

**Item 5: NEW BUSINESS:**

**a. Glass as Aggregate (Gerry)**

Transfer Station Department Head, Gerry Cornett has been researching the use of glass as aggregate. He gave details of other towns and their successful use of glass as aggregate and his experience of grinding glass into aggregate in Henniker. Glass trucking costs are rising. If feasible, New Boston could grind glass into aggregate for the town's use and possibly other towns as well. Gerry reviewed the type of equipment that would be needed to process glass (approx. cost \$140K). Benji detailed his experience using glass aggregate in other towns. Gerry presented a sample of the material to the committee. The committee, Jennifer, and Gerry discussed the different applications where this material could be used. The committee will work with the Road Agent and Gerry to determine the appropriate uses for this material. This will be a long process.

**b. 2024 Road Work Planning**

Will discuss at the next meeting.

**c. Other Business**

Recently the Road Agent attended a peer exchange. It was informative and he was able to get on some email lists that should provide good information moving forward. There was no cost to the town. Benji appreciated the Select Board and Town Administrator supporting his attendance at the meetings.

**Item 6: NEXT MEETING DATE:** June 14, July 12, and September 13. No meeting in August.

**Item 7: ADJOURNMENT:** George St. John moved to adjourn the meeting at 7:16 PM. Benji Knapp seconded. All were in favor.

*Prepared by David Litwinovich*

**Next Scheduled Meeting: June 14, 2023  
Town Hall Conference Room  
7 Meetinghouse Hill Road- New Boston, NH 03070  
Phone: (603) 487-2500-[www.newbostonnh.gov](http://www.newbostonnh.gov)**