

Town Administrator's Action Items Report

July 5, 2016

1. Highway Safety Subcommittee-Foot Traffic Study Committee-

Deposit to Algonquin Bridge Company-sent
Deposit to Daniels Bridge Company-sent
RFQ for Site clearing sent out to possible venders.
Bids opened-see attached
Bids rejected and new bid request sent out-scope of work changed
May 9th-New Bids opened and recommendation to be made to the Selectmen by the Committee at the Selectmen's meeting of May 16
Contractor began work on May 17th and has ¾ completed on June 1.
Total donations met the goal to completely fund the project.
Change Order – Additional donations and order for additional reinforcement for bridge to accommodate horses.
Library Trustees grant permission for horse traffic over their side of Footbridge.

2. Tax Waiver-

Donovan-before Board on April 4.-Donovan-scheduled another appointment with the Selectmen for May 2. Peter to get further examples of similar situations.
Response to inquiry to Town Counsel attached. Peter Talked to Dan Donovan.

On May 11th and told him the Board is still weighing in on the legal aspect of a decision. Awaiting a letter from Mr. Donovan's attorney as promised. No action being taken until legal correspondence from Donovan's lawyer is reviewed by the Selectmen and Town Counsel.

Bart Mayer gave the OK by New Boston to engage in dialogue with Atty. Brandon Guida.

Board met with both attorneys and decided to have Peter contact George Hildum re Stabilized Income method of assessment for commercial property.

3. Bookkeepers Position Opening

Ads have been placed in the Manchester Union Leader and NHMA Classified Ad notices. As of Thursday, June 16th we have received two resumes. Both are very encouraging in that they are well qualified and experienced in municipal finance. Deadline is June 30th.

Jim Brace, Bill Gould and Peter will be the Interview Board. Interviews scheduled for Thursday, July 8th.