

DRAFT

**Town of New Boston
Selectmen's Meeting
November 19, 2012**

PRESENT: Rodney Towne Selectman
 Dwight Lovejoy Selectman
 Christine Quirk Selectman
 Peter Flynn Town Administrator

Brandy Mitroff, Dave Woodbury, Ken Lombard and Police Chief Jim Brace were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Dwight Lovejoy at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Christine moved to approve the consent agenda. Rodney seconded the motion. All were in favor. 3-0

B. PUBLIC FORUM:

None.

C. APPOINTMENTS:

Item 1: Police Chief James Brace-Re: Revolving Fund Account discussion; Cruiser Leasing Options: Police Chief James Brace was present to meet with the Selectmen to discuss a proposed revolving fund for the Police budget and police vehicle leasing options as follows:

- Other NH towns are also considering using revolving funds. Jim is proposing a Police revolving fund for New Boston made up of profit from police details New Boston police officers are hired for. The money would be used to fund cruisers instead of using as general revenue. New Boston worked 576 hours of details this year and charged \$62.66 per hour per officer and \$72.66 per hour if the detail includes an officer and a cruiser. The officers are paid about \$45 per hour to go on the detail with a profit of \$7,500 this year that could be used to offset the yearly cost of a cruiser or equipment for a cruiser if it was deposited into a revolving fund. A cruiser costs \$13,000 per year for a two-year lease. Jim analyzed the budget to confirm this amount is realistic for New Boston and determined that it is and New Boston was eligible to work more details this year but was unable to because of its short staff but it will be possible for New Boston officers to work more details next year. The revolving fund would have to be approved by voters in a Warrant Article. The profit would then be placed into a special detail revolving fund managed through Town Bookkeeper Karen Craven for cruisers and cruiser equipment. The revolving fund management would be similar to the Transfer Station revolving fund. In other years details have been budgeted for in the police budget and any profit goes to the town general fund. This way it would not have to be budgeted and would pay for cruiser wear and tear and maintenance costs incurred during details. A proposed Warrant

Article was reviewed. It will be reviewed by NH Department of Revenue Administration (DRA). Brandy requested this Warrant Article be explained to the Finance Committee at a Finance Committee meeting. Peter and Rodney will meet to review the Warrant Article, send it to the DRA and the Selectmen will vote on it at another meeting. The Selectmen are favorable to it.

- Cruiser lease options were reviewed at the last Finance Committee meeting. If the proposed revolving fund works out the town will never pay for more than half a cruiser per year. Jim is trying to find a way to manage cruiser and cruiser equipment replacement with the same amount every year instead of asking for large amounts for these items every few years. All the cruisers have to be replaced over six years. He asked if the town would purchase one cruiser this year, if not, two would have to be purchased next year. Rodney would rather wait on purchasing a car this year due to the already added cost of 24-hour police coverage. Peter also noted there are other budget areas with large increases this year such as the NH Retirement System and insurance premiums to be discussed at upcoming Finance Committee meetings.
- Peter will review the status of this year's budget in December to determine if there will be any money leftover. This is traditionally presented to the Selectmen and they are asked if there are any projects they would like to use the money for that year. This year security needs have been identified at the Police Department and the Selectmen will be asked to use the money for that issue. This is a priority on the list of potential projects to be funded from any leftover money from this year's budget.

D. OLD BUSINESS:

Item 2: Second Reading-Public Hearing-Disposition of Town Owned Property Policy: The second draft was reviewed and minor changes made. It has been reviewed by the Department Managers. Rodney moved to forego a third reading and approve the policy. Christine seconded the motion. All were in favor. 3-0

Item 3: Approval of the public and non-public minutes of November 5, 2012: Selectmen reviewed the public and non-public minutes. Christine moved that they be accepted as presented. Rodney seconded the motion. All were in favor. 3-0

Item 4: Adoption of Selectmen's 2013 Meeting Schedule: The schedule was revised since the last Selectmen's meeting. Rodney moved to approve the 2013 meeting schedule. Christine seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

None.

F. OTHER BUSINESS:

Item 5: Town Administrator's Report:

1. Two legal inquiries were sent to the Town Attorney with no reply as yet. One was for a potential property purchase and one for a class V v. class VI road.

2. The Thibeault issue scheduled for discussion in non-public session can be discussed publicly tonight. Dave Woodbury and Ken Lombard are here to discuss publishing an article in local newspapers or mailing a letter regarding the potential land purchase to all residents. It has been announced the town has been in negotiations with Thibeault for land purchase. There is no official Purchase and Sale Agreement. Thibeault has no permit to operate a gravel pit at the location. The Planning Board gave notice of its decision to Thibeault regarding gravel operation on Parker Road. A bond hearing will be scheduled in January. A public news release and article will be published in the January New Boston Bulletin with a follow up article in the March issue. Dwight is not in favor of the purchase. The town has offered \$900,000 for the land with \$100,000 to come from the Conservation Commission Open Space account for the portion of the property they plan to conserve.

Item 6: Selectmen's Reports:

None.

Public Forum:

None.

Item 7: Request for Non-Public session per RSA 91-A:3, II(a) and (c): As above.

ADJOURNMENT: Rodney made a motion to adjourn the meeting at 7:32 PM. Christine seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien