

Finance Committee Operational Policy

- A. The Town of New Boston Finance Committee shall select its own officers and operate under the rules and procedures established by the Board of Selectmen for Town Committees. It will also adhere to the legal requirements of the “Right to Know Law”.
- B. The sole role of the Finance Committee shall be to review the tentative budget proposal prepared by the Board of Selectmen and to provide recommendations for the Board’s review.
- C. The Board of Selectmen expects that various town departments, committees, and boards shall provide the Committee with available information needed for their consideration. Until the Board of Selectmen determines the final budget to be presented to the voters, department heads and committee representatives shall be free to offer alternative suggestions to the Town Finance Committee.
- D. The Finance Committee shall submit a written report of their recommendations within the prescribed timeframe for submission to the printing company of the Town Report publication. All final recommendations made to the Board of Selectmen shall include a recorded vote on each item.
- E. The Finance Committee shall only function from the time of its receipt of the Board of Selectmen’s annual proposed budget through the final completion of its written report of recommendations to the Board of Selectmen.
- F. The Finance Committee may submit a report to be included in the Town Report published in a location close to the town warrant.
- G. The Finance Committee shall be included in the recommendations noted in the town warrant presented to the voters.
- H. The Board of Selectmen shall publicly review the recommendations of the Finance Committee at their meetings following the receipt of the committee’s report. The Selectmen shall act upon each recommendation and forward a record of its actions to the members of the Finance Committee.

- I. Committee members shall abstain from voting upon any issue that directly relates to the budget proposal of any town committee, organization or department on which they are a current member, employee or have had business dealings with in the previous year. However, they shall be able to participate, with Finance Committee consent, in discussion involving that town committee department or organization's budget request as a representative of the town committee, department or organization or as a member of the public.

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