

Unless the issue is an emergency, all requests need to be furnished to the Town Administrator no later than noon on the Thursday prior to the Board Meeting.

Name: Ed Hunter

Date: 4/25/13

Phone Number: _____

Email: _____

ACTION DESIRED: Please specify what action you desire the Board of Selectmen to take as a result of your presentation. Please be as specific as possible.

It's my understanding that each Department Manager is to give an overview of what's current with their Department. Similar to the presentations at monthly manager's meeting. I am to attend the 5/6/13 meeting at 6:25 for that purpose.

PREVIOUS STEPS TAKEN: Please indicate any attempts that you have made to resolve this issue prior to asking to appear before the Board of Selectmen. If current procedures require that you place your request elsewhere prior to possible action by the Board of Selectmen, the Town Administrator shall inform you at the time you complete this form.