

**Request to appear before the Board of Selectme**

**Item #2**

Unless the issue is an emergency, all requests need to be furnished to the Town Administrator no later than noon on the Thursday prior to the Board Meeting.

**Name:** Dick Perusse

**Date:** 5/29/14

**Phone Number:** 487-2279

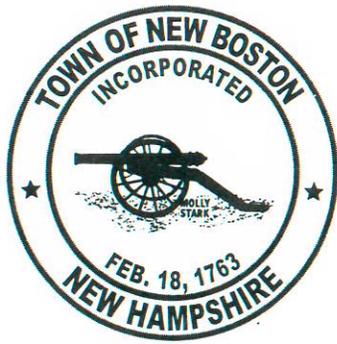
**Email:** d.perusse@newbostonnh.gov

**ACTION DESIRED:** Please sepcify what action you desire the Board of Selectmen to take as a result of your presentation. Please be as specific as possible.

\* Appointment of Brian Nault as the new Highway Dept. employee  
\* Governor & Council signed approval for Highway Generator.  
\* Sanford Survey & Engineering quote for Bedford Rd. (Rumore) realignment and design.  
\* Letter of intent and approval to continue to seek a Hazard Mitigation Grant

**PREVIOUS STEPS TAKEN:** Please indicate any attempts that you have made to resolve this issue prior to asking to appear before the Board of Selectmen. If current procedures require that you place your request elsewhere prior to possible action by the Board of Selectmen, the Town Administrator shall inform you at the time you complete this form.

Print Form



## TOWN OF NEW BOSTON

7 Meetinghouse Hill Road

P.O. Box 250

New Boston, NH 03070-0250

Phone • (603) 487-2500 Fax • (603) 487-2975

[www.newbostonnh.gov](http://www.newbostonnh.gov)

May 28, 2014

Brian Nault  
33 Bog Road  
Goffstown, NH 03045

Dear Brian,

The Board of Selectmen welcomes you to your new full-time position with New Boston Highway Department beginning May 27, 2014. Your starting salary is \$18.58 per hour. A copy of your job description has been provided to you as a guide to the major job responsibilities.

The Town has a comprehensive benefits package for full-time employees including Health, Dental, Short-Term Disability, Long-Term Disability and Life Insurance. If at any time you have questions about any of these benefits, please see Laura Bernard in the Selectmen's office and she will assist you and answer any questions.

Following the successful completion of the probationary period, which will be on November 27, 2014, you will then be considered a regular full-time employee of the Town. As part of the general status review, we will determine whether any change in responsibilities, focus, training, etc. are deemed warranted. Additionally, at the completion of your probationary period you will be eligible to participate in the Town's 457 Retirement Plan. Please see Laura Bernard in the Selectmen's office regarding signing up for that plan.

Should you have any questions as regards the position, the benefits, or your job responsibilities, please feel free to ask me.

Sincerely,

Peter R. Flynn  
Town Administrator

cc: Board of Selectmen



Message

Fri, May 23, 2014 1:43 PM

From: "Macdonald, Dan" <Dan.MacDonald@hp.com>

To: Dick Perusse p.flynn@newbostonnh.gov

Subject: FW: APPROVED: New Boston Generator Project

Attachments: Attach0.html / Uploaded File

8K

Done!

**From:** Martuscello, Emily [<mailto:Emily.Martuscello@dos.nh.gov>]

**Sent:** Friday, May 23, 2014 1:33 PM

**To:** [domada@comcast.net](mailto:domada@comcast.net)

**Cc:** Morse, Danielle; Richard, Cindy

**Subject:** APPROVED: New Boston Generator Project

Good afternoon, Chief MacDonald -

I am pleased to inform you that your community's grant for the **Generator Project** was **APPROVED** by the Governor & Council today, May 23, 2014. The amount of the approved grant is: **\$9,514.00**.

An official award packet will be mailed out to you shortly. You may begin this project at any time.

If you have any questions, please let me know. Thank you for participating in the EMPG Program!

Emily

Emily Martuscello  
Exercise Training Officer  
New Hampshire Department of Safety  
Homeland Security and Emergency Management  
Desk: 603.223.3664  
Cell: 603.892.8114  
Fax: 603.223.3609  
[emily.martuscello@dos.nh.gov](mailto:emily.martuscello@dos.nh.gov)

# SANDFORD

**SURVEYING AND ENGINEERING Inc.**

597 NEW BOSTON ROAD BEDFORD, NH 03110-4111 mail@sandfordsurvey.com fax (603) 472-6604 voice (603) 472-2265

May 23, 2014

Dick Perusse  
New Boston Highway Dept.  
PO Box 250  
106 Old Coach Rd.  
New Boston, NH 03070

**Re: Road Re-Alignment Design at 164 & 176 Bedford Road, New Boston, NH**

Based on my discussion with you, the following is my estimate and contract to perform surveying and engineering services for the above-referenced project. Please call me if you have any questions.

- Update deed research
- Delineated wetlands
- Perform existing conditions survey of roadway and proposed road alignment area.
- Design new roadway including horizontal & vertical alignment & drainage
- Prepare plans & submit to NHDES for wetland permit

TOTAL FOR ABOVE DESCRIBED SERVICES
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\$5,500.00
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**This estimate does not include State fees.**

**PAYMENT & SCHEDULE:**

Billing to be done on a twice monthly basis.

SEE FEE SCHEDULE ON NEXT PAGE

**FEE SCHEDULE :**

~ Surveyor	
Research, Computations, Boundary Determination	\$70/hour
~ Civil Engineering (Road, Drainage, etc.)	\$75/hour
~ Structural Engineering	\$85/hour
~ Environmental	
Wetland Delineation and permitting work (in house)	\$70 to \$85/hour
~ Consultations and meetings (Planning Board/ZBA etc.)	\$70 to \$85/hour
~ Clerical, typing	\$40/hour
~ Field work (2 man crew)	\$100/hour
~ Field work (3 man crew)	\$130/hour
~ Misc. field work (1 person/no instrument)	\$65/hour
~ Mileage	\$0.56/mile
~ Work by outside contracted Soil/Wetland Scientist	To be determined
~ Copies	
paper Xerox (22 x 34)	\$3.50/sheet
mylar Xerox (22 x 34)	\$20.00/sheet
recordable mylar (22 x 34)	\$57.50/sheet
~ Boundary Monuments ( materials)	
Iron rods	\$15.00 each
Granite bounds	\$50.00 each
~ Grade stakes	\$1.00
~ Other materials	as needed
~ Application fees, state and local to be paid direct by client	
~ Note: Above prices are applicable for six months from contract date (excepting bounds)	

**OTHER TERMS:**

The above cost estimate and fees are good for six months from the contract date.

Should work be halted by client, client agrees to pay for all work up to the date of the stop order.

This contract is based on the preceding rates, and any work requested by the client which is not specifically defined above will be billed according to the fee schedule. Payments not made within thirty days will be subject to a 2% per month finance charge. In the event legal action is necessary to collect payment, the legal costs shall be added to the amount due and collectible.

All checks to be made payable to **Sandford Surveying and Engineering Inc.**

***I HEREBY AGREE TO THE TERMS AS STATED HEREIN:***

\_\_\_\_\_  
Earl Sandford LLS, PE

\_\_\_\_\_  
date

\_\_\_\_\_  
Town of New Boston

\_\_\_\_\_  
date

\_\_ Return copy (return to Sandford Surveying & Engineering)





Message

Wed, May 28, 2014 10:07 AM

From:  "Macdonald, Dan" <Dan.MacDonald@hp.com>

To:  **Dick Perusse**

Subject: FW: REMINDER: Seeking Letters of Intent: Hazard Mitigation Assistance (HMA) Progr

Attachments:  Attach0.html / Uploaded File

17K

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**From:** Morse, Danielle [<mailto:Danielle.Morse@dos.nh.gov>]

**Sent:** Wednesday, May 28, 2014 9:21 AM

**To:** Macdonald, Dan

**Subject:** RE: REMINDER: Seeking Letters of Intent: Hazard Mitigation Assistance (HMA) Program

Yes – and you will be getting a letter saying that it was approved. You will need to complete the application on e-Grants as they are only accepting them in that format – instructions are in the letter.

I am very happy to come out and assist you with that process if you'd like. I am sure you know what you are doing though!