

DRAFT

Town of New Boston Selectmen's Meeting December 16, 2013

PRESENT: Rodney Towne Selectman
 Dwight Lovejoy Selectman
 Christine Quirk Selectman
 Peter Flynn Town Administrator

Transfer Station Superintendent Gerry Cornett, Road Agent Dick Perusse, Brandy Mitroff and Brian Christianson of the public were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Christine Quirk at 6:00M beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Rodney moved to approve the consent agenda. Dwight seconded the motion. All were in favor. 3-0

B. PUBLIC FORUM:

None.

C. APPOINTMENTS:

Item 1: Gerry Cornett-Transfer Station Supt.-Container Request From 2013 Budget; Updates on New Trailer and Budget Updates: Transfer Station Superintendent Gerry Cornett was present to meet with the Selectmen to discuss the following updates:

- The new trash trailer is expected to arrive tomorrow. Gerry added a set of aluminum fenders to it for preventative winter maintenance at \$2,300. Gerry inspected the trailer and confirmed all quoted items were completed and it is in great shape.
- Gerry requested replacing the steel demo container with surplus funds in the Transfer Station budget. The current steel demo trailer is four years old and in bad shape. Gerry recommends a design from J&J Trailer that is expected to last 15 years. It will cost \$25,400 and Gerry suggests paying for it with surplus from the Transfer Station budget. Other quotes were also received. The equipment would not be ready until February or March. There is some scrap value to the current trailer. Peter noted the budget could handle this. A \$1,500 repair will be needed if the container is not replaced. This equipment makes money for the town when each load goes out. The new trailer rolloff would be safer and save the town money for many years. The Selectmen are in favor of the proposal. Rodney moved to approve the expenditure of \$25,400 for purchase of a new steel rolloff for the Transfer Station made by J&J Trailer. Dwight seconded the motion. All were in favor. 3-0 Weare is interested in purchasing the other two that were pulled out of service and replaced last year at \$2,500 each.
- Gerry reviewed the paving configuration with the bidder and they decided changes should be made to make the parking lot safer and allow better water diversion. The

Transfer Station may need to close during the week paving is done. Tree thinning is suggested to prevent icing on an area of the parking lot. The Forestry Committee denied this request. Further research is being done to see if the tree thinning can be done.

- The state lost the submissions Gerry sent them this year. He will resend copies. He noted the Transfer Station had a good recycle rate at 30-40% this year. Revenues were not as good as expected due to fluctuating prices.

Item 2: Dick Perusse-Road Agent-Discussion re: Thornton Road Drainage Scope and Fees Submitted by Hoyle, Tanner & Associates:

A letter from Hoyle, Tanner was reviewed regarding improvements to Thornton Road. This is a scenic road but drainage needs to be addressed. The Highway Department will do the work. Engineering studies and surveying is needed. Options for funding of the project were considered. If the project is split into thirds the current budget can handle the project. It is possible to use block grant money or through funds potentially received from FEMA after the Labor Day storm damage. Paperwork for this has already been submitted. Dick will work on a plan on how to pay for this. There is still money in this year's block grant that could be used or carried forward for engineering and materials and he will pursue reimbursement from FEMA. The Selectmen approved encumbering block grant money for this project and proceeding. Resident Brandy Mitroff was concerned if the stone walls would stay intact and protected. Dick noted the final plan has not been made but it is a high priority to protect them. He noted a closed drainage is planned but if the plan changes to a culvert, it will be maintained. Paving of a portion of the road is a possibility. Speed on the road is a concern to Brandy.

D. OLD BUSINESS:

Item 3: Adoption of the Public Minutes of December 2, 2013: The Selectmen reviewed the public minutes of the December 2, 2013 meeting. Rodney moved that the minutes be accepted as presented. Dwight seconded the motion. All were in favor. 3-0

Item 4: Review of Town Warrant as Drafted: Peter noted the Articles are identical to the Articles prepared by the CIP and previously reviewed by the Board. The Articles were revised as follows: Article 15 for Transfer Station paving will change to read "up to \$84,000." Article 16 for GIS software will be postponed to next year per the Fire Chief and Town Administrator recommendation. The Selectmen removed Article 17 for updating Goals and Objectives on the Master Plan. The language that "no amount to be raised by taxation" will be added to Article 9.

E. NEW BUSINESS:

Item 5: Presentation of Comcast Cable TV Document Re: Franchise Agreement: Brian Christianson from Comcast was present to meet with the Selectmen to discuss the franchise agreement. Brian and Peter have been working on this since the summer. The franchise history was reviewed. The contract history and contents were reviewed including the extension of service to Cochran Hill Road. There are now two contracts to renew and Certificate of Liability Insurance to update. The new contract will extend the two areas of New Boston until 2023 to use the Right of Way in the community for video service. Rodney moved to extend the two Comcast contracts with the town of New Boston until June 5, 2023 as presented. Dwight seconded the motion. All were in favor. 3-0

Item 6: Discussion of Town Holiday Schedule (for employees): The Selectmen will give the day after Christmas as a one-time bonus day in 2014. The Selectmen's meeting schedule was reviewed. The final Finance Committee meeting will take place January 4. The next Selectmen's meeting is January 6. The Deliberative Session is February 3. Rodney moved to make the Friday after Christmas 2014 a bonus holiday. Dwight seconded the motion. All were in favor. 3-0 The Selectmen approved the 2014 Selectmen's meeting schedule.

Item 7: Final Review of 2013 Year to Date Expenditures and Revenues: There is \$618,000 left in the operating budget. \$450-500,000 further is expected to be spent. Almost all projected revenues will be collected.

F. OTHER BUSINESS:

Item 8: Town Administrator's Report:

- **Rose Meadow/HUD Suit:** No change.
- **Finance Committee:** The final meeting is scheduled for January 4. The school budget information is available and more information is expected at the meeting Thursday night.
- **GIS System: Comments Solicited from Departments:** As above under Review of Town Warrant.
- **Job Posting and Recruitment-ZBA Clerk:** A job description was created and posted in house. One application has been received so far. Another applicant has indicated interest. Mrs. Todd and Peter will conduct the interviews.
- **Riverdale Road Bridge-DRED Issue:** The Road Agent, Town Administrator and Representative David Woodbury met with the Office of Energy Planning representatives in Concord on December 10. The meeting was very encouraging and the State will be working with us as advocates to provide the necessary documents required to help the town's case in drafting legislative language that could add onto a bill submitted by the City of Concord to be prepared in 2014.

Item 9: Selectmen's Reports:

Rodney reported the final 250th celebration activity will be a New Year's Eve bonfire. The Selectmen complimented the committee on a job well done.

Public Forum: None.

Item 10: (If needed) Request for Non-Public session per RSA 91-A:3,II: None.

ADJOURNMENT: Rodney made a motion to adjourn the meeting at 7:21 PM. Dwight seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien