

# Adopted

## Town of New Boston Selectmen's Meeting September 16, 2013

**PRESENT:**

Rodney Towne	Selectman
Dwight Lovejoy	Selectman
Christine Quirk	Selectman
Peter Flynn	Town Administrator

Brandy Mitroff, Footbridge Committee Chairman Sandi Van Scoyoc, Footbridge Committee member Jay Marden, Open Space Committee Chairman Ken Lombard, New Boston Central School Principal Jude Chauvette, School Board Chairman Wendy Lambert and SAU Business Administrator Ray Labore of the public were present.

**A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by Christine Quirk at 6:00M beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. The consent agenda included signing of "Proclamation" for Matthew Evans Eagle Scout award plus several payment manifests. Rodney moved to approve the consent agenda. Dwight seconded the motion. All were in favor. 3-0

### **B. PUBLIC FORUM:**

None.

### **C. APPOINTMENTS:**

**Item 1: Sandi Van Scoyoc-Discussion re: Footbridge Project:** Footbridge Committee members Sandi Van Scoyoc and Jay Marden were present to update Selectmen on the Footbridge Project. The committee was called to a meeting at NH DOT where representatives for the 20 outstanding projects approved by DOT were reviewed and instructed on how to bring them to closure, including the Footbridge Project in New Boston. All of these projects need to be closed in 2015. The DOT prepared a list of requirements that need to be completed for each project. Holden Engineering was asked to prepare a report for the first requirement, which was due August 6. They completed this for approximately \$200-300. The next requirement is due February 26 and the committee has this requirement mostly ready. The committee has decided to approach the owner of the tavern, Kiki Montgomery, to see if she is willing to grant an easement. An easement needs to be identified by June 30, 2014 or the project will be over. Holden also prepared a proposal and approximately \$200-300 would be needed for this. The committee has funds in their account but won't spend them without approval from the Selectmen because of the unsure outcome of the project. The Selectmen approved spending \$200-300 for one more letter to DOT from Holden Engineering.

**Item 2: Ken Lombard-New Boston Open Space Committee Discussion Re: Possible use of ancient highways and class 6 roads as trails, Request purchase of “Carry in-Carry out” signs and Discuss possible parking spots at West Lull Place:** Open Space Committee Chairman Ken Lombard was present to meet with the Selectmen to discuss projects the Open Space Committee is considering as follows:

- An article was published in the New Boston Bulletin introducing the idea of using class 6 roads as trails. A map where class 6 roads highlighted that could be advertised as trails was reviewed. Some would need work from volunteers to keep them useable. The Selectmen were concerned that the RSA regarding Municipal Trails Class A&B would become applicable and were against this. Ken noted restricting the use of the roads was not the committee’s intent.
- Gordon Russell walks John Newton Dodge Road weekly and gathers a lot of trash. The committee would like to put up “Carry in-Carry out” signs to help this problem. The Selectmen agreed a couple signs at the end of the road are a good idea. The committee designed a sign and will get bids. Peter will research if littering RSAs would apply.
- Ken will coordinate with the Road Agent for parking at the West Lull Place Conservation Area.

**Item 3: Ray Labore, Jude Chauvette and other Representatives from the New Boston Central School Board and SAU-Discussion of School fund balances (Surplus) and application of funds:** New Boston Central School Principal Jude Chauvette, School Board Chairman Wendy Lambert and SAU Business Administrator Ray Labore were present to meet with the Selectmen to discuss end of fiscal year fund balances. The Unreserved Fund balance was reviewed with a handout. It is \$517,386 this year, an amount higher than anticipated due to lower tuition payments and increased revenues from catastrophic aid and Medicaid reimbursements. The Building and Renovation CRF and Special Education CRF account balances were reviewed. Rodney moved the Board vote in concurrence with funding of two Warrant Articles passed in 2013 for funding of the Building and Renovation CRF and Special Education CRF. Dwight seconded the motion. All were in favor. 3-0

#### **D. OLD BUSINESS:**

**Item 4: Approval of the Public and Non-Public Minutes of September 3, 2013:** The Selectmen reviewed the public minutes of the September 3, 2013 meeting. Rodney moved that they be accepted as presented. Dwight seconded the motion. All were in favor. 3-0  
The Selectmen reviewed the non-public minutes of the September 3, 2013 meeting. Rodney moved that they be accepted as presented. Dwight seconded the motion. All were in favor. 3-0

#### **E. NEW BUSINESS:**

**Item 5: Fuel Bid recommendation for Town Buildings:** Peter received three estimates for the oil contract. Putnam was the lowest bid at \$3.09 and they agreed to lock in the price for the winter. Dwight moved to accept Putnam’s bid of \$3.09 for fuel oil this year. Rodney seconded the motion. All were in favor. 3-0

The town contracts with Eastern Propane for propane at the library only. This is budgeted for. Three quotes for propane will be solicited next year as well.

## **F. OTHER BUSINESS:**

### **Item 6: Town Administrator's Report:**

- **Riverdale Road Bridge Engineering Update:** Nothing new.
- **Rose Meadow/HUD Suit:** A meeting took place and the Attorneys recommended continuing to work things out.
- **Eagle Scout honor for Matthew Evans:** Dwight presented the Eagle Scout award to him. Peter prepared a Proclamation from the town.
- **Tris Construction letter presented to Board on August 19<sup>th</sup>:** A letter in response to Tris is being prepared.
- **C.I.P.:** The first C.I.P. Committee meeting is September 18. Peter will attend. Peter submitted two official requests as endorsed by the Selectmen at their last meeting.
- **Budget Review schedule finalized:** This is finalized.
- **MS-4 Submission:** The town submission of revenues was sent to the state as required in preparation of setting the tax rate.

### **Item 7: Selectmen's Reports:**

The Selectmen considered setting limits to send to the Department Managers for guidance as they prepare their budgets but decided not to this year. The Selectmen and the Finance Committee will review each department's budget.

Dwight attended the recent Planning Board meeting and they are meeting tomorrow night to discuss the LeClair subdivision. Dwight also noted the Eagle Scout proclamation was well received.

### **Public Forum:**

Brandy Mitroff of Thornton Road was present as there are issues with the road. One portion of a rock wall is already coming down and the wall needs strengthening. The Selectmen said work would be done to strengthen the wall. Brandy noted Thornton Road is designated as a scenic road. At the time voters made this decision, the residents living on the road were against it. There are some trees that need to come down to create a ditch line and current residents probably would agree to this. A public hearing is needed for this determination. Brandy also noted the road eroded into one resident's yard and asked if the town could help clean it up. The Road Agent will be asked to look into this.

### **Item 8: Possible Non-Public Session per RSA 91-A:3, II-Town Administrator Annual**

**Review:** Rodney made a motion to go into Non-Public session per RSA 91-A:3II at 6:59 PM. Dwight seconded the motion. All were in favor. 3-0 The Board then entered non-public session after a poll of all members.

**Move to exit Non-Public Session:** Rodney Towne made a motion to exit Non-Public Session at 7:25 PM. Dwight Lovejoy seconded the motion. All were in favor. 3-0

Rodney Towne moved that the Board continue the employment of Town Administrator Peter Flynn and approve the 'Employee Agreement' to extend to September 19<sup>th</sup>, 2014. Christine seconded the motion. All voted in favor 3-0.

**ADJOURNMENT:** Dwight Lovejoy made a motion to adjourn the meeting at 7:26 PM. Rodney Towne seconded the motion. All were in favor. 3-0

*Prepared by Maralyn Segien*