



- 2) **Tax Collector Audit – Status** – The Town’s auditor, Steve Plodzik, is gathering information from June Hicks, the Town’s Treasurer. Rita from MRI has completed her work and is close to closure. Cassandra will be at Town Hall next week to help the various departments work through the monthly balancing process. Selectman Carlstrom recommended continuing help with future quarterly and year-end figures.
- 3) **Town Administrator Issues** – Burton Reynolds provided the Selectmen with copies of his letter of response to Tammy Duval’s exit-interview letter. Both documents are of public record.
- 1) **September 11<sup>th</sup> Recognition** – Selectmen agreed that the events of September 11<sup>th</sup> will probably receive national recognition and that the Town’s plans will have to interlock with the nation’s plans. Selectmen are concerned with financial consequences and speculated on the Town’s ability to declare a Town holiday. Burton will check with the municipal association and also the legislation.

#### **F. NEW BUSINESS:**

- 1) **Selectman Resignation** – Selectman David Delorey submitted his resignation, effective as of October 23, 2001. Gordon Carlstrom moved to accept his resignation. David Woodbury seconded the motion. Both were in favor. The Select Board agreed to appoint a replacement for the remaining months of November through March 2002, according to RSA 669:63, at which time a new Selectman will be elected. Selectmen Carlstrom and Woodbury agreed that it was most important to recruit quality applicants who have no personal agendas. The position will be advertised in the New Boston Bulletin and the Goffstown News with a deadline for application of November 16<sup>th</sup>. An application form may be obtained from the Selectmen’s office at Town Hall.
- 2) **Library Budget** – Burton discussed the library budget with the Selectmen in preparation for Thursday night’s Finance Committee meeting. Burton felt that the budget was created without regard for the salary program set by the Town last year. Bea Pierce has been promoted from Library clerk to Librarian’s Assistant. A corresponding raise would require a proper job description. The Library Trustees are trying to bring key employees to market value rates as soon as possible.
- 3) **Municipal Conference** – Burton will be attending a conference on Wednesday and Thursday of this week. Subjects to be covered include wetlands permits, the DRA Certification Process, Revaluations, the Equalization Process, and Deeding & Tax Liens.
- 4) **Town Administrator – Performance Review (non-public)**  
(after Public Comment)

#### **G. OTHER:**

- 1) **Mill Street Parking** – this matter was referred to Leslie Nixon, Town Counsel, along with Attorney Jed Callen’s defense argument. Upon review, Leslie felt that the matter would be defensible for the Town in a court of Law.

The Conservation Commission is considering purchasing parking spaces and is in the process of valuing the property. This issue will come before the Selectmen again in the future.

- 2) **Planning Board Letter** – Nic Strong, planning coordinator, sent a letter to the Selectmen, recommending that they come to the meeting of November 6<sup>th</sup> to discuss issues with Byam Road.
- 3) **Selectmen Meetings Tapes** – Gordon Carlstrom recommended that a master copy of the tape be kept at Town Hall in the future. Anyone interested in the tapes can make a request at the Selectmen's Office at Town Hall.
- 4) **Byam Road Site Walk** – issues have been raised with the grading of the lower portion of Byam Road. Ernie Thibeault would like road agent Lee Murray to do the work because it would be more expensive for Mr. Thibeault to bring his grader back to the site.
- 5) **Street Lights** – Burton spoke with PSNH regarding the placement of a new street light at the intersection of Joe English and Meadow Roads, as previously discussed.

**H. PUBLIC COMMENT:** None

At 8:40PM Selectman Woodbury moved to enter into a non-public session according to RSA 91-A:3 Section II (a), for the purpose of discussing the Town Administrator's performance review. Selectman Carlstrom seconded the motion. Members of the Board were polled individually and each was in favor.

Chairman Carlstrom moved to exit the non-public session at 9:45 PM. Selectman Woodbury seconded the motion. Each member was polled individually and both were in favor.

Chairman Carlstrom moved to adjourn the meeting at 9:46 PM. Selectman Woodbury seconded the motion. Both were in favor.

*Prepared by Cindy Romano*