

**Town of New Boston  
Selectmen's Meeting  
September 10, 2001**

A regular meeting of the Board of Selectmen was called to order by Gordon Carlstrom at 7:00 PM.

<b><u>PRESENT:</u></b>	Gordon Carlstrom	Chairman
	David Woodbury	Selectman
	David Delorey	Selectman
	Burton Reynolds	Town Administrator

**PUBLIC COMMENT:** None

**APPOINTMENT:**

<b>7:00PM</b>	<b>Bonnie Koch</b>	<b>Transfer Station</b>
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Bonnie Koch was present to give the Selectman an update on the Transfer Station.

- **Denning Disposal** – The current contract expires December 31, 2001. A three year renewal is being proposed for the period of January 1, 2002 to December 31, 2004. New Boston currently has a good working relationship with Denning along with quality. The contract needs to go out to bid before renewal.
- **Purple Loosestrife** – a beetle to combat the purple loosestrife plant was released at the Transfer Station on August 22, 2001 to keep it in check.
- **Septage Lagoon** – the results of the metal testing done at the State level were well below the allowable limits. Bonnie is now awaiting a letter from DES in order to proceed with covering over and seeding the area so that it can be used for composting in the spring of next year.
- **Traffic Count Results** – A traffic count revealed peak hours of activity on Saturday between 9:00AM and Noon. A suggestion was made to paint parking lines in order to ease confusion during these hours.
- **House Bill 728** – This bill proposed that a two-dollar surcharge be placed on all solid waste coming into the State and all waste being landfilled/incinerated within the State. The charge per ton is based on 1999 tonnage figures. A refund would then be made to the individual towns based on \$2.54 per capita. The net gain to New Boston would go towards waste reduction programs.
- **Toner Cartridges** – these are now being collected at the Transfer Station and monies received are earmarked for school donation. Bonnie would like to give the company the Central School address so that the funds may be sent directly to the school.
- **Pay-As-You-Throw Program** – Bonnie has gathered a lot of information on this program. Haulers are taking recyclables to Lawrence, Massachusetts, so we don't get the benefit of them. She is not sure if the percentage of recyclables would increase enough to warrant such a program. There are administration costs as well.

Jay Marden commented on the dangerous situation of no lighting on the Town Common. Burton assured him that Dave Poole would be fixing the lights soon.

## APPOINTMENT:

7:30PM

FLESA

Forestland Assessment Project

Bob Todd was present to explain the current study which has been done by the Forest Land Evaluation and Sight Assessment in New Boston. The National Resource Conservation Service along with the UNH Cooperative Extension Service were interested in creating a new manual. They came to the Forestry Committee and asked that we provide them with a digitized tax map and help them develop criteria for ranking parcels in town. Two hundred fifteen parcels were evaluated in this pilot study. The criteria used were:

- 1) parcels larger than 25 acres
- 2) accessibility
- 3) adjacency to protected lands
- 4) environmental limitations

These criteria were put into the GIS System and produced digital maps. The Site Assessment map was a result of the whole score of these parcels. A written report of the study, which includes a table and map of the top ten parcels in town was provided to the town for the purpose of forming an Open Lands Committee. The parcels are privately owned and landowners would be contacted to explain options available to them. The Selectmen would like the Forestry Committee to form a group and come up with a proposal.

MINUTES: Dave Delorey made a motion to approve the minutes of July 23, 2001, with revisions. Dave Woodbury seconded the motion. All were in favor. Dave Woodbury made a motion to approve the minutes of August 6, 2001 as amended. Dave Delorey seconded the motion. All were in favor.

## OLD BUSINESS:

- 1) **Planning Issues** – There were several site walks on Saturday. A balloon test was done from Jim Dodges's property for the purpose of locating an acceptable site for a tower. At Tuesday's meeting the Palmer sub-division was discussed. At 7:30PM, JFL: Enterprises was in for application acceptance from the Board. The Selectmen may need to meet with the Planning Board regarding Campbell Road and the partial use of it as a driveway. Also discussed was the Belanger driveway, located across from Campbell Road.
- 2) **CIP & Warrant Articles** – Burton reviewed CIP and the warrant articles again with the Selectmen.
- 3) **Adelphia** is being considered for phones, as well as for cable services. Dan MacDonald, Fire Chief, will be looking into tower options.
- 4) **Short Term Disability** – Burton is putting together informational packets for the Selectmen with comparisons of old and new rates for their review.

## NEW BUSINESS:

- 1) **BMSI Software** – The conversion from DOS to Windows will most likely occur two years from now. There will be a meeting with Frankestown to

review the Avitar software and New Boston may switch to this for tax collection purposes.

- 2) **Finance Committee** – Lou Lanzillotti has been appointed as the Chairman. New members are Bill Ashford and Ken Lombardi. The CIP representatives are Fred Hayes and Brandy Mitroff. Finance Committee meetings will take place on Thursdays at 6:00PM, instead of 7:00PM. Members have been assigned department responsibilities and will rotate taking of the minutes.

Assignments are as follows:

Fire – Ken Lombard  
Highway – Sheila Malynowski  
Police – Lou Lanzillotti  
Transfer – Fred Hayes  
Recreation – Bill Ashford  
Library – Brandy Mitroff  
Planning – Bill Ashford  
Selectmen – Fred Hayes  
School – Al Romano  
CIP – Brandy Mitroff

- 3) **Management Supplement to Employee Review Form** – Burton distributed to the Selectmen a proposed supplement to the employee review form containing criteria for evaluating department heads. This was reviewed and discussed with the Selectmen.

4) **Other:**

- Public Hearing on Management Plan for Mill Street – This was held on Tuesday, September 4<sup>th</sup>. Jed Callen gave a twenty minute presentation. Items discussed were parking and access to the Conservation property, and the use of bicycles on the property. In regards to parking, a question was raised as to whether parking should be limited to the handicapped.
- Temporary Trailer Permit – Clifton Wilson has requested an extension for his office/storage trailer located on Twin Bridge Road until the fall of 2003. It was made very clear to him last year that it could not be renewed again, therefore, he must bring the structure into compliance. This also applies to Mark Anderson's permit as well. Burton has sent letters to both property owners relaying this information.
- Brian Towne is hauling out of the pit on Lyndeboro Road and would like to donate gravel in order to upgrade the Class V portion of this road for hauling purposes. Burton is checking with Lee Murray on this matter.
- Dave Woodbury suggested that the new Cemetery Trustees meet with the previous Trustees at a Selectmen's meeting.
- The Town is looking into acquiring fill for the cemetery from local state projects.

**PUBLIC COMMENT:**

- Christine Quirk inquired as to whether her bank had contacted Burton, because the bank does not want to sign papers. Burton has not heard from the bank, but will

Speak with someone at the bank and have them contact Leslie Nixon regarding the matter.

- Brandy Mitroff of Thornton Road suggested that a member of the Conservation Committee and Forestry be required on the Open Space Committee. The Selectmen agreed this was a good idea.

**NEW BUSINESS:**

- 5) **Personnel Issue – Non-Public** – Dave Delorey made a motion to enter into a non-public session, according to RSA91A: 3 Section III (a) for the purpose of discussing a personnel issue. Dave Woodbury seconded the motion. Each member was polled and all were in favor.

Dave Delorey made a motion to exit the non-public session at 10:20PM. Dave Woodbury seconded the motion. Each member was polled individually and all were in favor.

Next week's agenda will include the filling of a position.

Dave Delorey motioned to adjourn the meeting at 10:25PM. Dave Woodbury seconded the motion. All were in favor.

*Prepared by Cindy Romano*