

**Town of New Boston
Selectmen's Meeting
6/12/00**

Chairperson Lois Briere called a regular meeting of the Board of Selectmen to order at 7:07 PM.

PRESENT:	Lois Briere	Chairperson
	David Delorey	Selectman
	Burton Reynolds	Town Administrator

PUBLIC COMMENT: None

MINUTES: The minutes of the June 5, 2000 meeting were approved with amendments, subject to Gordon's approval. Also, amend minutes of May 22, 2000 to include approval of the minutes.

OLD BUSINESS:

- 1. Lyndeborough Road Bridge** - the bridge is scheduled to be installed on June 20th through June 22nd.
- 2. Planning** - Dave is going to try to attend the Planning Board meeting on June 13th in place of Gordon. Other issues were tabled for the next meeting when Gordon is present.
- 3. Gravel Pits** - Burton presented further clarification to the Selectmen regarding the gravel pit ordinance. The Selectmen are working on a checklist for each individual gravel pit, using the blank permit form as a reference. Concerns such as truck routes and hours of operation regarding operation of gravel pits will be covered in this checklist.
- 4. Howe Bridge** - Linda Carr asked for an update, Burton Reynolds responded. The State subcontracts engineering of a bridge to determine if it will allow for a certified load. Dufrense-Henry, the town's engineering firm, will look at the bridge soon and determine if an engineering study needs to be done. If necessary, they will do an estimate for the bridgework. The bridge should carry a certified load, but until the condition of the bridge is determined, trucks will continue to travel on Parker Road. Truck routes are being monitored in the meantime.
- 5. Bookkeeper** - The temporary bookkeeper from Municipal Resources began work. She is doing payroll and accounts payable and organizing to determine what needs to be addressed for the new full-time bookkeeper. Advertisement ran last Sunday and Municipal Resources will be helping with the interview process.
- 6. Part-time workers** - Burton is putting together something for the Policy Manual to address the benefit provisions for part time workers. According to the current Policy Manual, an employee of the town working two part time positions does not qualify for full-time benefits.

NEW BUSINESS:

1. **Health Care Spending Account** - With the resignation of an employee, it is possible for them to have payable expenses above their deductions. For 1999 this did happen and the Town will owe \$220.29. The Selectmen authorized increasing the amount from \$1000 to a maximum of \$1500.00 for the year 2000, but were reluctant to go higher due to this potential expense.
2. **Picnic Tables** - Bob Waller of 236 Meadow Road constructed and donated to the town a number of picnic tables. A letter of thanks needs to be sent to him.
3. **Better Times** - Patti Armstrong has submitted her resignation as editor of the Better Times after the September 2000 issue. Advertising income has declined and she feels that the New Boston Bulletin is covering the same materials. The Selectmen suggested sending a letter of thanks to Patti and her volunteers for their years of service.
4. **Email** - Burton met with Dave Chamberlain, who is providing the town's webpage. Dave is willing to also provide the town with twenty-five email mailboxes for the various town employees. Burton is working on a list of the major departments and appropriate employees.
5. **Town Organizational Chart** - The Selectmen reviewed a slightly revised chart providing clarification that the Fire Department and Library report to the Fire Wards and Directors respectively.

OTHER:

1. **NH Public Deposit Inventory Pool** - Burton recently took money out of this account for school payment. The Selectmen are authorized to make withdrawals, however, Dave's signature was needed on the authorized form so his name would be on file with the pool.
2. **Letter from School Board** - the old bathrooms near the gymnasium need to be renovated. If there is money left over from the building renovations, they will use that first, otherwise the money will come from the unreserved fund balance. If this bathroom project is completed *now*, it will be eligible for thirty percent financing from the state. The Selectmen thought this was a good approach and agreed that it needs to be done. Burton will convey to the Finance Committee the Selectmen's thoughts regarding this letter.
3. **Emergency Management Director** - Burton sent a note to fire chief, Dan McDonald, to bring this issue up at the next meeting of the Fire Wards, and to discuss the appointment of Chuck Kazmarczyk as director.

PUBLIC COMMENT: None

Lois made a motion and Dave seconded, to adjourn the meeting at 9:55 PM. All in favor.

Cindy Romano