

Appendix B: Grant Agreement and Scope of Work

The following is a copy of the Grant Agreement and Scope of Work between NH DES and SNHRPC to prepare this Plan.

EXHIBIT A

SCOPE OF SERVICES

Southern New Hampshire Regional Planning Commission:

The Southern NH Regional Planning Commission (SNHRPC) received a grant in 2006 to begin a new regional source water protection initiative. The initiative is aimed at encouraging towns within the region to develop and implement tangible source water protection measures. The first phase of the project included developing a source protection plan, rules and ordinances for the Town of Deerfield. The SNHRPC will use their funds to continue the program for the Towns of Candia, Chester and New Boston. Specifically, the following tasks will be accomplished:

1. Inventory PCSs.

- a. Conduct PCS inventories within the wellhead protection areas for all twenty-seven public water systems (PWSs) in Candia, Chester and New Boston and include information content matching DES's PCS inventory database. Evaluate in more detail existing source assessment reports, land use activities and trends in the wellhead protection areas, and obtain input and information about PCSs from local officials.
- b. Provide DES with a set of paper maps and an ESRI Arcview GIS shapefile containing the updated PCS points and attribute information in a database format that can be joined to the current state PCS inventory database.

2. Conduct BMP Surveys. After notifying the appropriate local officials or Boards, complete BMP surveys at all PCSs within 500 feet of each PWS well. Additional surveys will be completed at sites classified within a susceptibility factor (class) considered to have a "high" or "medium" threat rating as reported in an existing DES Source Water Assessment. Other surveys may be completed based upon local threat information. The purpose of the surveys is to highlight the most important threats near public water supplies in advance of a protection plan called for in Task 3. A minimum of ten (10) BMP surveys will be completed, apportioned evenly to each community. SNHRPC staff will receive DES training in advance of conducting BMP surveys and DES may accompany SNHRPC to BMP surveys. The BMP surveys, and any notification, documentation and follow up, will be conducted in a manner consistent with guidance provided within Managing Groundwater Protection Areas (DES, 2006). Copies of completed survey forms will be included within the Source Protection Plans called for in Task 3.

3. Develop Source Water Protection Plans.

- a. Develop individual Source Water Protection Plans (SWPPs) for each municipality (Candia, Chester and New Boston). The plans will be organized and include content consistent with drinking water source protection plan content as found in guidance provided by DES and/or EPA. The SWPPs will include draft regulatory or non-regulatory protection recommendations based upon information gathered in Tasks 1 and 2. Regulatory review and recommended changes, (e.g. aquifer or wellhead protection ordinances) will be developed through close consultation and meetings with the local planning boards, appropriate local entities, and state or federal agencies. Regulatory review will identify and assess protection gaps and include, as necessary, drafting improved language defining the wellhead /aquifer protection district boundary using the most accurate information available (e.g. USGS, NHGS).
- b. Provide DES with a draft of the outline of the SWPPs for review and comment in advance of drafting the plan.

- c. Provide DES with a draft of the SWPPs at least 90 days in advance of the grant completion date within the grant agreement with sufficient resources to respond to DES comments.
- d. Submit final copy of the SWPPs to DES.

Quarterly progress report forms must be completed by grant recipients or their subcontractor and submitted to DES every three months beginning with the first full 3 month quarter after grant approval from Governor & Council.

EXHIBIT B

BUDGET & PAYMENT METHOD

All services shall be performed to the satisfaction of the Department of Environmental Services before payment is made. All payments shall be made upon receipt and approval of stated outputs and upon receipt of associated invoice.

Payments will be made based on submitted invoices. If invoice is less than initial estimate only the amount on the invoice will be paid. Changes to the Scope of Services or reallocation of grant funds require DES approval in advance.

The Project budget is as follows:

<u>Task Number/Description</u>	<u>Source Water Protection Grant</u>
1. PCS Inventory	\$4,500.00
2. BMP Surveys	\$6,000.00
3. Source Protection Plans	\$4,500.00
TOTAL	\$15,000.00

Payments shall be made in accordance with the following schedule based upon completion of specific tasks:

1.	Upon completion of Task 1	\$4,500.00
2.	Upon completion of Task 2	\$6,000.00
3.	Upon completion of Task 3	\$4,500.00
	Total Payments:	\$15,000.00

EXHIBIT C

SPECIAL PROVISIONS

Subparagraphs 1.7 and 17 of the General Provisions shall not apply to this Agreement.