In attendance at New Boston Town Hall: Matthew Beaulieu, Jennifer Allocca, and Frederick Hayes, Jr., Citizens-at-Large Members; Donna Mombourquette, ex-officio Select Board; and Ken Lombard, Finance Committee.

Not present: Planning Board representative

Staff present: Shannon Silver – Community Development Director and Sonya Fournier-Mitchell – Community Development Assistant

The meeting was called to order at 6:00pm and introductions were made.

1. **Discussion regarding at large citizen approval process for 2023.**

The Committee discussed the at-large citizen position. Chair Hayes noted that this would be addressed next year, as the process would take too long to have a representative in place for this CIP season. complete at this point.

1. **Departments to be heard at tonight's meeting: Select Board, Library, Emergency Management and Fire.**

Marti Wolf, Chair of the Library Board of Trustees, explained that the Library expansion is being proposed in the CIP for 2027. Also, the Library has an HVAC system nearing the end of its lifecycle that needs to be included. This is proposed to be converted to electric heat pumps. The Library is searching for grants to get the costs for this project down part of this project would be increasing solar panels.

Donna Mombourquette reviewed the Select Board’s CIP requests. Shannon Silver noted that the DRA stated that the Partial and Total Revaluations item request should not be on the CIP as it is not a capital project. This can be a Capital Reserve Fund item but cannot be on the CIP.

Fire Chief Frank Fraitzl explained that there is a new request for an increase to the Fire Department Vehicle Capital Reserve. The second item deals with the Fire Station. A $9.2M grant has been received to cover construction, but the Town is still obligated to pay for the soft costs. A third item is replacement of the command vehicle. Another item is the replacement engine. This request is based on seeking the same manufacturer as Engine 1.

Dan MacDonald, Emergency Management Director, explained that there is a proposal for emergency communication system maintenance. The intention is to replace the radios as part of this project. A grant will be sought for the system upgrade.

1. **Approval of October 11, 2023, CIP meeting minutes with or without changes.**

**Matthew Beaulieu moved to approve the meeting minutes of October 11, 2023, as amended. Seconded by Jennifer Allocca.**

**Voting: 5-0-0** **motion carried unanimously.**

1. **Next meeting is Wednesday, October 25, 2023, at 6:00 PM. We will finalize the schedule and put the plan together. This meeting will be live streamed for public viewing.**
2. **Any questions, comments, discussion.**

**Donna Mombourquette moved to adjourn at 6:35pm. Seconded by Matthew Beaulieu.**

**Voting: 5-0-0** **motion carried unanimously.**

Respectfully submitted, **Minutes approved:**

Kristan Patenaude October 25, 2023