

November 19, 2012

1. **Budget preparation** – Departments in process of completing budget requests for review by the Town Administrator.

Already heard Planning, Zoning, Conservation, Fire and Emergency Management on November 1st.

Next Budgets for November 29th

- Highway
 - Library
 - Assessing
2. **Tax bills sent out.**
 3. **Proposed ‘Disposal of Surplus Property’ property.**- Second Reading set for Selectmen’s meeting of November 19
 4. **Legal inquiry sent to Town Counsel re: Bailey Pond Road-**
 5. **Letter sent to School Board Chair re: After School program-**Hand delivered to the School on November 14th prior to the meeting.