

# Town Administrator's Action Items Report

## June 1, 2015

1. **Highway Safety Subcommittee**-Foot Traffic Study Committee-First meeting scheduled for September 8<sup>th</sup>.  
Committee had organizational meeting and discussion of assignments were given out.  
Grant application sent to DOT on Friday, Sept. 26<sup>th</sup>.  
Next meeting is on Tuesday, October 28<sup>th</sup> at 4:00pm. Overview of plan if grant does not come through. Discussed the possibility of using the 'used' bridge.  
Also discussed a Canadian purchase.

Next meeting scheduled for after the holidays TBA

Warrant Article written according to agreement.

Minutes of meeting attached.

Next Meeting on April 22<sup>th</sup> at 4:00 PM

Chief Brace and Road Agent Dick Perusse to attend and discuss other pedestrian related issues with the committee.

Dick Perusse attended meeting on April 22 and Dick laid out the construction plans for the bottom of Old Coach Road. Peter will follow through on the State DOT painting crosswalks.

Committee met on May 27<sup>th</sup> to discuss fundraising.

2. **Town Hall Basement** bid- Bid Package created and also advertised and put on Web page. Bids are due on May 29<sup>th</sup>.
3. **Mont Vernon Road Land Purchase**- Met with Leslie Nixon to assist in closing of said property- Don Grosso preparing deed. Atty. Nixon advises that all is now ok to 'close'. Peter to make appointment with Grosso when he returns from vacation in May. **UPDATE:" Closing scheduled for Monday, June 1<sup>st</sup> at 10AM.**
4. **Purchase of Daniels land behind fire station**- Met with Leslie Nixon to prepare deed and resolve property line issues. Lot line adjustment to be sought. Ready for purchase at this time, however.

The Planning Board will be reviewing the Town's/Daniels application at their meeting of May 12. Application has been submitted.

All is ready to proceed with closing this week.

5. **Peter to investigate the most practical method of code enforcement re: Winslow's property on River Road.**  
Request for Town Counsel may be required

